

Randolph Central School Corporation
Board of School Trustees
Meeting Agenda

REGULAR SESSION

Tuesday, September 11, 2018, 6:00 p.m.

CENTRAL OFFICE
103 N. East Street
Winchester, IN 47394

A. Welcome/Call to Order

1. Pledge of Allegiance/Moment of Silence.
2. President's Prerogative

B. Approval of Agenda

Board Members and Mr. Abraham may ask for items to be added to or deleted from the agenda.

C. Citizen Comments

Members of the public may make comments or ask questions about agenda items.

D. Consent Agenda

1. Claims/Finance

Claims numbered 1232 through 1413 dated September 11, 2018

2. Minutes

Regular Session Meeting – Tuesday, August 14, 2018

Special Budget Hearing Session Meeting – Tuesday, August 28, 2018

Executive Session Meeting – Tuesday, August 28, 2018

3. Substitute Teacher Recommendations and New Substitute Teacher List

a. Recommendations

1. Mr. Abraham will recommend that the board approve Kira Barnes as a substitute teacher for all buildings for the 2018-2019 school year.
2. Mr. Abraham will recommend that the board approve Megan Daly as a substitute teacher for all buildings for the 2018-2019 school year.
3. Mr. Abraham will recommend that the board approve Lisa Anderson as a substitute teacher for all elementary buildings for the 2018-2019 school year.
4. Mr. Abraham will recommend that the board approve Janey Carrico as a substitute teacher for all elementary buildings for the 2018-2019 school year.
5. Mr. Abraham will recommend that the board approve Jeff Clark as a substitute teacher for all buildings for the 2018-2019 school year.

b. Updated 2018-2019 Substitute Teacher list

4. Fund Report and Monthly Appropriation Recap

5. Athletic Balances

E. Personnel

1. Certified Personnel

a. Notice of Leave of Absence

1. Mr. Abraham will recommend that the Board grant Elizabeth King maternity leave to commence on November 15, 2018 and end on March 15, 2019. Elizabeth is also asking that her three days waiting to be rolled over from her time at Randolph Eastern be added to her maternity leave days.
2. Mr. Abraham will recommend that the Board grant Lindsey Lovern maternity leave to commence on October 24, 2018 and end on December 20, 2018.

2. Non-Certified Personnel

a. Notice of Resignation

1. Mr. Abraham will recommend that the Board accept the resignation of Pete Mercer from his position as a special education paraprofessional at Winchester Community High School.
2. Mr. Abraham will recommend that the Board accept the resignation of Ruth Tinsman from her position as a full time bus driver for Randolph Central School Corporation. She would like to remain as a substitute bus driver.
3. Mr. Abraham will recommend that the Board accept the resignation of Lisa Bihn from her position as a paraprofessional at Winchester Community High School.

b. Recommendations for Employment

1. Mr. Abraham will recommend that the Board employ Heather Gray as a long-term substitute teacher for Mrs. Tarter at Baker Elementary School.
2. Mr. Abraham will recommend that the Board approve the transfer of Tamara Abernathy from her special education paraprofessional position at Driver Middle Elementary to a special education paraprofessional position at Willard Elementary.
3. Mr. Abraham will recommend that the Board employ Kirstin Wallace as a special education paraprofessional position at Baker Elementary School.

3. Extra-Curricular Personnel

a. Notice of Resignation

1. Mr. Abraham will recommend that the Board accept the resignation of Jeff Lahey as Assistant Varsity Baseball Coach at Winchester Community High School.
2. Mr. Abraham will recommend that the Board accept the resignation of Chris Martin as Varsity Baseball Coach at Winchester Community High School.
3. Mr. Abraham will recommend that the Board accept the resignation of Greg Saulmon as a Varsity Football Assistant Coach at Winchester Community High School.

4. Mr. Abraham will recommend that the Board accept the resignation of Gabriel Sickels as the Driver Middle School 7th Grade Boys' Basketball coach pending being hired as the 8th grade boys basketball coach.
5. Mr. Abraham will recommend that the Board accept the resignation of Wes Koch as the Driver Middle School 8th Grade Boys Basketball coach pending being hired as Varsity/JV Assistant Basketball Coach at Winchester Community High School.

b. Recommendations for Employment

1. Mr. Abraham will recommend that the Board employ Kent McClung as the Mentor Teacher for Annie Fisher at Winchester Community High School for the 2018-2019 school year.
2. Mr. Abraham will recommend that the Board employ Brian Clawson as the Mentor Teacher for Roger King at Winchester Community High School for the 2018-2019 school year.
3. Mr. Abraham will recommend that the Board employ Derek Baker as the World Language Department Chair at Winchester Community High School.
4. Mr. Abraham will recommend that the Board employ Bradley Moore as an Intramural Basketball Supervisor at Winchester Community High School.
5. Mr. Abraham will recommend that the Board employ Katie Coddington as a Class of 2020 Sponsor at Winchester Community High School.
6. Mr. Abraham will recommend that the Board employ Pam Diaz as the Mentor Teacher for Emily Clouse at Driver Middle School for the 2018-2019 school year.
7. Mr. Abraham will recommend that the Board employ Nicholas Ehrhart as the Mentor Teacher for Hannah Kocher at Driver Middle School for the 2018-2019 school year.
8. Mr. Abraham will recommend that the Board employ Courtney Stephens as the Mentor Teacher for Paige Miller at Driver Middle School for the 2018-2019 school year.
9. Mr. Abraham will recommend that the Board employ Amanda Hargarten as the Mentor Teacher for Joshua Haskett at Driver Middle School for the 2018-2019 school year.
10. Mr. Abraham will recommend that the Board employ Jill Winkle as the School Improvement Chair at Baker Elementary for the 2018-2019 school year.
11. Mr. Abraham will recommend that the Board employ Keri Rose as the Second Grade Level Co-Chair at Baker Elementary for the 2018-2019 school year.
12. Mr. Abraham will recommend that the Board employ Carolyn Bates as the Kindergarten Grade Level Co-Chair at Baker Elementary for the 2018-2019 school year.
13. Mr. Abraham will recommend that the Board employ Kasey Fisher as the School Improvement Co-Chair at Deerfield Elementary for the 2018-2019 school year.
14. Mr. Abraham will recommend that the Board employ Kevin Keller as the School Improvement Co-Chair at Deerfield Elementary for the 2018-2019 school year.

15. Mr. Abraham will recommend that the Board employ Louann Haviza as the First Grade Level Chair at Deerfield Elementary for the 2018-2019 school year.
16. Mr. Abraham will recommend that the Board employ Deb Thornburg as the Second Grade Level Co-Chair at Deerfield Elementary for the 2018-2019 school year. She will share the position with Keri Rose at Baker.
17. Mr. Abraham will recommend that the Board employ Amy Moystner as the Fifth Grade Level Chair at Deerfield Elementary for the 2018-2019 school year.
18. Mr. Abraham will recommend that the Board employ Marjorie Alberson as a Mentor Teacher for Alyssa Solomon and 3rd Grade Chair at Willard Elementary School for the 2018-2019 school year.
19. Mr. Abraham will recommend that the Board employ Amy Hoggatt as the School Improvement Chair and Math Bowl Coach at Willard Elementary School for the 2018-2019 school year.
20. Mr. Abraham will recommend that the Board employ Jordan Law as a Mentor Teacher for Darby Overton and 4th Grade Chair at Willard Elementary School for the 2018-2019 school year.
21. Mr. Abraham will recommend that the Board employ Kelley Frazee as a Mentor Teacher for Ashley Breedlove at Willard Elementary School for the 2018-2019 school year.
22. Mr. Abraham will recommend that the Board employ Chelsey Sullivan as 4th Grade Co-Chair and Girls' Basketball Coach at Willard Elementary School for the 2018-2019 school year.
23. Mr. Abraham will recommend that the Board employ Joel Weigand as Boys' Basketball Coach at Willard Elementary School for the 2018-2019 school year.
24. Mr. Abraham will recommend that the Board employ Wes Koch as a Boys Varsity Assistant/JV Basketball Coach at Winchester Community High School.
25. Mr. Abraham will recommend that the Board employ Gabriel Sickels as the 8th Grade Boys Basketball Coach at Driverr Middle School.
26. Mr. Abraham will recommend that the Board approve Josh Hummel as the 7th Grade Boys Basketball Coach at Driverr Middle School.
27. Mr. Abraham will recommend that the Board approve Anna Fisher as the Girls' Head Track Coach at Driverr Middle School

c. Recommendation of Volunteer Coaches

1. Mr. Abraham will recommend that the Board approve Drew Croyle to be a volunteer football coach at Winchester Community High School for the 2018-2019 school year.

F. Reports

1. Report from the Curriculum Director

a. ISTEP+ Update

Mrs. Chalfant will provide the Board with an update about 2017-2018 ISTEP+ score reporting.

G. Unfinished Business

None

H. New Business

1. Resolution for 2019 Budget Hearing

Mr. Abraham will recommend that the Board adopt the RESOLUTION FOR 2019 BUDGET HEARING. This resolution will give authority to the Superintendent to make any changes, adjustments, or reductions to any of the 17 lines on the Form 4B, including line 2 and report those changes to the Board of School Trustees.

2. Adopt All 2019 RCSC Budgets and Resolutions

Mr. Abraham will recommend that the Board adopt the 2019 Randolph Central School Corporation Budgets as advertised and approve the RESOLUTION TO ADOPT THE YEAR 2019 BUS REPLACEMENT PLAN as well as approve the RESOLUTION TO ADOPT THE 2019 CAPITAL PROJECTS FUND PLAN.

3. Establish the Education Fund and the Operations Fund

Mr. Abraham will recommend that the Board approve the RESOLUTION TO ESTABLISH EDUCATION FUND AND OPERATIONS FUND.

4. Initial Funding for the Education Fund

Mr. Abraham will recommend that the Board approve the RESOLUTION TO ESTABLISH INITIAL FUNDING FOR THE EDUCATION FUND.

5. Initial Funding for the Operations Fund

Mr. Abraham will recommend that the Board approve the RESOLUTION TO ESTABLISH INITIAL FUNDING FOR THE OPERATIONS FUND.

6. Authorize 2019 Minor and Major Category Transfers

Mr. Abraham will recommend that the Board approve the 2019 BUDGET TRANSFER RESOLUTION.

7. Education Fund to Operations Fund Transfer Resolution

Mr. Abraham will recommend that the Board approve the RESOLUTION TO TRANSFER AMOUNTS FROM EDUCATION FUND TO THE OPERATIONS FUND. The transfer will not exceed \$1,710,000.00 for 2019 and the transfer will take place in 12 monthly installments.

8. Instructional Technology Teacher Leader

Mr. Abraham will recommend that the Board approve the job description for the "Instructional Technology Teacher Leader" position. It is anticipated that each building will eventually have an IT Teacher Leader to serve as a instructional technology coach and liaison between the building and IT Department. Mr. Abraham will ask the Board their thoughts on the amount of the stipend for these five positions, which will have to be negotiated in collective bargaining.

9. Milhollin Electric Invoice for Welding Lab

Mr. Abraham will recommend that the Board approve payment of the invoice for electrical work done on the welding lab by Milhollin Electric for \$30,151.38. This invoice will be paid out of the Common School Loan secured for the build out of the welding lab.

- 10. Indiana Oxygen Invoice for Welding Booths**
Mr. Abraham will recommend the Board approve the payment of the invoice from Indiana Oxygen in the amount of \$19,807.00 for the purchase of eleven 5x5 Welding Booths. This invoice will be paid out of the Common School Loan secured for the build out of the welding lab.
- 11. Milhollin Electric Invoice for Miscellaneous Work**
Mr. Abraham will recommend that the Board approve payment of the invoice for miscellaneous work done by Milhollin Electric in the amount of \$11,081.12. This invoice includes the five new rooms connected to the commons including wiring, lighting, and electrical devices. It also includes the purchase and installation of two new fans on the weight deck as well as the purchase of and installation of a new motor for the Deerfield sewage treatment facility.
- 12. MacBook Air Sell**
Mr. Abraham will recommend that the Board approve the selling of 142 MacBook Air, 13-inch, Mid 2012 laptop computers to K12 Tech-Midwest for a total of \$25,000.52. These funds will be used to make the second payment on the new MacBooks purchased this year for our certified staff.
- 13. Budget Assistance**
Cathy Stephen-Miller and Dr. Tom Miller have both worked with Mr. Abraham extensively on the 2019 Budget. RCSC has committed to pay them \$500 each for their assistance for a total of \$1,000, which is the bargain of the century. Mr. Abraham is recommending that per their request the Board make a donation to Randolph County Promise in the amount of \$1000 on behalf of Cathy-Stephen Miller and Dr. Tom Miller instead of paying them for consultation on the 2019 Budget. If this is done during September 17-21, 2018 the donation will be matched 50 cents on dollar by the Winchester Foundation.
- 14. FFA Field Trips**
Mr. Abraham is recommending that the Board approve blanket permission, during the 2018-2019 school year, for the Animal Science and FFA judging groups to take field trips within the boundaries of RCSC. These field trips would be during their daily agriculture class period and would not interfere with participating students other classes. Mr. Prescott will transport students on a minibus. A parent permission slip will be sent home for parents/guardians to sign explaining that these short excursions will happen several times throughout the school year.
- 15. Administrator Professional Leave for Education**
Mr. Abraham is recommending that Katie Lash be allowed to take up to eight half-days and one full day of professional leave during the 2018-2019 school year to pursue a doctoral degree at Ball State University.
- 16. 2017-2018 Non-Contract Employee Stipend**
Mr. Abraham will recommend approval of the 2017-2018 non-contract employee stipends.
- 17. Out of State/Over Night Fieldtrips**
 1. Mr. Abraham will recommend that the Board grant approval for Colton Prescott to take FFA students to the National FFA Conference in Indianapolis October 24-26,

2018. If approved, Mr. Prescott will be driving the students to Indianapolis in a corporation mini-bus.

2. Mr. Abraham will recommend that the Board grant approval for Dustin Shannon to take Journalism students to Kansas City, MO to tour the yearbook publishing plant on September 24-25, 2018.

I. Future Meetings

Regular Session Meeting, October 9, 2018 6:00 p.m.

J. Comments/Correspondence

K. Adjournment

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.

Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the "Best Practices" of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.