

Tuesday, July 10, 2018, Regular Session Minutes

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, July 10, 2018, in the Board Room of the Central Office. The meeting convened at 6:00 p.m.

Members present: Mr. Fred Pries, President, Mr. Dallas Osting, Vice-President; Mr. Jeff Oswalt, Secretary; Mr. Bill Bush, Member; and Mr. Jay Harris, Member.

Administration present: Mr. Rolland Abraham, Superintendent; Mrs. Lisa Chalfant, Curriculum Director.

A. Welcome/Call to Order

1. Pledge of Allegiance/Moment of Silence.

Mr. Pries led the Pledge of Allegiance and Moment of Silence.

B. Approval of Agenda

Mr. Abraham asked that the following items be added to the agenda:

Addition to Non-Certified Personnel-Item E.2.a.2 Notice of Resignation

Mr. Abraham will recommend that the Board accept the resignation of Scott Stuckey as a substitute bus driver.

Addition to Non-Certified Personnel-Item E.2.a.3 Notice of Resignation

Mr. Abraham will recommend that the Board accept the resignation of Armanda Gegenheimer as a substitute bus driver.

Addition to Non-Certified Personnel-Item E.2.b.1 Recommendation for Employment

Mr. Abraham will recommend that the Board employ Erica Feltis as the library paraprofessional at Baker Elementary School for the 2018-2019 school year.

Addition to Extra-Curricular Personnel-Item E.3.b.1 Recommendation for Employment

Mr. Abraham will recommend that the Board employ Brent Davidson as the 8th Grade Girls' Volleyball coach for the 2018-2019 school year.

Addition to Reports F.2.a Report from the Curriculum Director

2019 Secure School Safety Grant

Mrs. Chalfant will report that Randolph Central was awarded a 2019 Secure School Safety Grant from the Indiana Department of Homeland Security in the amount of \$48,639.72. This is a matching grant. The grant and the matching funds will pay for the School Resource Officer's salary and additional security cameras for all three elementary schools and at the high school. The total grant project is \$97,279.44.

Addition to New Business H.11 ALICE Training

Mr. Abraham will recommend the Board approve the contract with ALICE Training Institute with an annual cost of \$4,797.60 and a three-year cost of \$15,292.80.

Mr. Pries asked that the following item be added to the agenda:

Addition to New Business H.12 Superintendent Expense Reimbursement

Mr. Pries will recommend that the Board approve reimbursement to Mr. Abraham the \$200 out of pocket expense he incurred for the Superintendent's mentoring program.

Upon a motion by Mr. Oswalt , seconded by Mr. Osting, with a 5-0 vote, the Board approved the Additions to the Agenda.

C. Citizen Comments

There were no comments or questions about agenda items by the public in attendance.

D. Consent Agenda

1. **Claims/Finance**
Claims numbered 932 through 1074 dated July 10, 2018
2. **Minutes**
Special Session – May 4, 2018
Regular Session – June 12, 2018
3. **Substitute Teacher List**
 - a. Updated 2018-2019 Substitute Teacher list.
4. **Fund Report and Monthly Appropriation Recap**
5. **Athletic Balances**

Upon a motion by Mr. Oswalt , seconded by Mr. Bush, with a 5-0 vote, the Board approved the Consent Agenda.

E. Personnel

1. **Certified Personnel**
 - a. **Notice of Resignation**
 1. Mr. Abraham recommended that the Board accept the resignation of Ashlyn Cox from her 9th grade English teaching position at WCHS.
 2. Mr. Abraham recommended that the Board accept the resignation of Andrea Newman from her mathematics teaching position at WCHS.
 3. Mr. Abraham recommended that the Board accept the resignation of Robert Green from his science teaching position at WCHS.
 4. Mr. Abraham recommended that the Board accept the resignation of Jeremiah Boes from his Director of Instrumental Music position at WCHS effective August 4, 2018.
 5. Mr. Abraham recommended that the Board accept the resignation of Kristie Huston from her 3rd grade teaching position at Deerfield Elementary.
 6. Mr. Abraham recommended that the Board accept the resignation of Amy Gough from her 5th grade teaching position at Willard Elementary.
 - b. **Recommendations for Employment**
 1. Mr. Abraham recommended that the Board employ Brad Moore as a mathematics teacher at Winchester Community High School. He will replace Andrea Newman. He will be hired at MA-6 level.
 2. Mr. Abraham recommended that the Board employ Alyssa Solomon as an elementary school teacher at Willard Elementary School. She will be hired at BA-0 level.
 3. Mr. Abraham recommended that the Board employ Darby Overton as an elementary school teacher at Willard Elementary School. She will be hired at BA-0 level.

2. **Non-Certified Personnel**
 - a. **Notice of Resignation**
 1. Mr. Abraham recommended that the Board accept the resignation of Sarah Davison from her position as Library Paraprofessional at Baker Elementary.
 2. Mr. Abraham recommended that the Board accept the resignation of Scott Stuckey as a substitute bus driver.
 3. Mr. Abraham recommended that the Board accept the resignation of Armanda Gegenheimer as a substitute bus driver.
 - b. **Recommendation for Employment**
 1. Mr. Abraham recommended that the Board employ Erica Feltis as the library paraprofessional at Baker Elementary School for the 2018-2019 school year.
3. **Extra-Curricular Personnel**
 - a. **Notice of Resignation**
 1. Mr. Abraham recommended that the Board accept the resignation of James Melton as a Varsity Basketball Assistant Coach at Winchester Community High School.
 - b. **Recommendation for Employment**
 1. Mr. Abraham recommended that the Board employ Brent Davidson as the 8th Grade Girls' Volleyball coach at Driver Middle School for the 2018-2019 school year.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the Personnel recommendations.

F. Reports

1. **Report from the Superintendent**
 - a. **State Kindergarten Funding Change**

The State of Indiana will no longer provide funding for students whose 5th birthday is after August 1 of the year they enter kindergarten. Mr. Abraham reported on his findings and recommended that RCSC continue to screen these students upon parent request. Upon appropriate screener results and if class size permits, Mr. Abraham recommended that the Board allow these students to attend kindergarten at RCSC.
2. **Report from the Curriculum Director**
 - a. **2019 Secure School Safety Grant**

Mrs. Chalfant reported that Randolph Central was awarded a 2019 Secure School Safety Grant from the Indiana Department of Homeland Security in the amount of \$48,639.72. This is a matching grant. The grant and the matching funds will pay for the School Resource Officer's salary and additional security cameras for all three elementary schools and at the high school. The total grant project is \$97,279.44.

Mr. Abraham reported that he had ordered a hand-held metal detector for each school. These devices are being provide free of charge to all traditional public, charter and accredited non-public schools as part of a new state initiative. Each school is eligible for one device for every 250 students enrolled.

G. Unfinished Business

1. Graduation Requirements 5460 - Second Reading

Mr. Abraham recommended that the Board add the following line to Graduation Requirements Policy 5460: "Graduates will be allowed to wear a graduation cord for National Honor Society membership and for completing the STGEC (Statewide Transfer General Education Core) through Ivy Tech." "No other cords will be allowed."

Upon a motion by Mr. Bush, seconded by Mr. Harris, with a 5-0 vote, the Board approved the recommendation as proposed by Mr. Abraham.

2. WCHS Student Handbook Changes

Mr. Abraham presented proposed changes to the WCHS handbook for 2018-19 and recommended approval.

Upon a motion by Mr. Oswald, seconded by Mr. Bush, with a 5-0 vote, the Board approved the recommendation as proposed by Mr. Abraham.

H. New Business

1. Proposed Budget Calendar for 2019 Budget

Mr. Abraham presented the proposed budget calendar for the 2019 budget, including proposed special meetings of the Board with the following corrections to the handout that was in the board's packet:

The August 7, 2018 Regular Board Meeting date is changed to August 14, 2018.

The August 8, 2018 Publication date of 2019 Budget, Capital Project Plan, and Bus Replacement Plan is changed to August 15, 2018.

The August 21, 2018 Special Board Meeting date is changed to August 28, 2018. This public hearing meeting will begin at 6:30 p.m.

Upon a motion by Mr. Osting, seconded by Mr. Harris, with a 5-0 vote, the Board approved the proposed budget calendar presented by Mr. Abraham with the corrections he indicated.

2. District SRO Transportation

Mr. Abraham recommended the Board approve mileage reimbursement for the District SRO beginning August 1, 2018 and extending until a SRO vehicle is purchased early in 2019.

Upon a motion by Mr. Osting, seconded by Mr. Oswald, with a 5-0 vote, the Board approved the mileage reimbursement for the District SRO.

3. Resolution Electing To Join The Public Employees' Retirement Fund

Mr. Abraham recommended the Board approve the RESOLUTION ELECTING TO JOIN THE PUBLIC EMPLOYEES' RETIREMENT FUND AS ADMINISTERED BY THE INDIANA PUBLIC RETIREMENT SYSTEM. This resolution is necessary since the district created the SRO position that did not exist prior to this hiring.

Upon a motion by Mr. Harris, seconded by Mr. Osting, with a 5-0 vote, the Board approved the Resolution Electing To Join The Public Employees' Retirement Fund for the SRO position.

4. Stipend Approval for Precision Machining

Mr. Abraham recommended the Board approve the \$4,000.00 annual stipend for Brian Clawson who has earned two Specialized Certifications in Career & Technical Education from the National

Institute of Metalworking Skills (NIMS). Precision Machining is taught as part of our Advanced Manufacturing courses, but this will also enable WCHS to offer a Precision Machining course in the future that will include NIMS Certification for our students as well as earning Ivy Tech credits.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the \$4,000.00 annual stipend for Brian Clawson.

5. Underground Tank Removal

Mr. Abraham recommended that the Board approve the invoice from Culy Contracting for \$12,726.08 for the removal of the underground storage tank at the field house. Mr. Abraham stated that the invoice was higher than the original quote, because Culy Contracting had to do more work than anticipated to meet State environmental guidelines.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the invoice from Culy Contracting for \$12,726.08 for the removal of the underground storage tank at the field house.

6. Mentor Stipend Approval

Mr. Abraham recommended that the Board approve the payment of \$1,200.00 to Cynthia Ann Winkle to serve as a principal mentor to Jennifer Geesy for the 2018-2019 academic year. Mrs. Winkle will meet with Mrs. Geesy weekly for one-hour off site for the entire school year. This will be helpful in ensuring a smooth transition of leadership at O.R. Baker Elementary School.

Upon a motion by Mr. Bush, seconded by Mr. Osting, with a 5-0 vote, the Board approved the payment of \$1,200.00 to Cynthia Ann Winkle to serve as a principal mentor to Jennifer Geesy.

7. Annual Homebound Resolution

Mr. Abraham recommended that the Board approve the standard resolution for homebound instruction for students who are qualified by a case conference committee or Section 504 committee decision. The teachers would be paid their hourly rate as documented by a timesheet. The hiring of these teachers would not come before the Board but would be approved administratively in order to respect the confidential nature of the student's disability and to expedite the procedure.

Upon a motion by Mr. Harris, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the standard resolution for homebound instruction for students who qualify.

8. Resolution on Enrollment of Transfer Students**

Mr. Abraham recommended the Board approve the Resolution on Enrollment of Transfer Students for the 2018-2019 school year. This is an annual requirement.

Upon a motion by Mr. Oswalt, seconded by Mr. Bush, with a 5-0 vote, the Board approved the Resolution on Enrollment of Transfer Students for the 2018-2019 school year.

9. Ridgeville Public Library

Mr. Abraham recommended that the Board appoint Barbara Croyle to the Ridgeville Public Library Board for a four year term beginning July 1, 2018 and ending June 30, 2022. Barbara Croyle will be replacing Shirley Sharp who is retiring.

Upon a motion by Mr. Harris, seconded by Mr. Bush, with a 5-0 vote, the Board approved the appointment of Barbara Croyle to the Ridgeville Public Library Board for a four year term.

10. Temporary Authority to Hire

Mr. Abraham recommended that the Board give the Superintendent authority to hire new staff beginning Wednesday, July 11, 2018 and extending to the Monday, August 13, 2018 Board meeting so that these new employees can be in place for the start of the school year. All new employees hired during this time period will be placed on the August 14, 2018 Board agenda.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board gave the Superintendent the authority to hire new staff beginning Wednesday, July 11, 2018 and extending to the Monday, August 13, 2018 Board meeting so that these new employees can be in place for the start of the school year.

11. ALICE Training

Mr. Abraham recommended the Board approve the contract with ALICE Training Institute with an annual cost of \$4,797.60 and a three-year cost of \$15,292.80.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the contract with ALICE Training Institute with an annual cost of \$5,097.60 (a correction of an additional \$300 from the amount in the Additions to the Agenda) and a three-year cost of \$15,292.80.

12. Superintendent Expense Reimbursement

Mr. Pries recommended that the Board approve reimbursement to Mr. Abraham the \$200 out of pocket expense he incurred for the Superintendent's mentoring program.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved the reimbursement to Mr. Abraham.

I. Future Meetings

The next Regular Session Board Meeting will be August 14, 2018 at 6:00 p.m.

There will be a Special Session Board Meeting for the 2019 budget review on August 28, 2018 at 6:30 p.m.

J. Comments/Correspondence

Members of the Board or administrators made no additional comments.

K. Adjournment

The meeting was adjourned at 6:52 p.m.

Randolph Central School Corporation
Board of School Trustees
Meeting Agenda

REGULAR SESSION

Tuesday, July 10, 2018, 6:00 p.m.

CENTRAL OFFICE

103 N. East Street
Winchester, IN 47394

A. Welcome/Call to Order

1. Pledge of Allegiance/Moment of Silence.
2. President's Prerogative

B. Approval of Agenda

Board Members and Mr. Abraham may ask for items to be added to or deleted from the agenda.

C. Citizen Comments

Members of the public may make comments or ask questions about agenda items.

D. Consent Agenda

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I. Future Meetings

Regular Session Meeting, August 14, 2018 6:00 p.m.

J. Comments/Correspondence

K. Adjournment

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.

Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the "Best Practices" of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.