

Tuesday, September 11, 2018, Regular Session Minutes

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, September 11, 2018, in the Board Room of the Central Office. The meeting convened at 6:00 p.m.

Members present: Mr. Fred Pries, President, Mr. Dallas Osting, Vice-President; Mr. Jeff Oswalt, Secretary; Mr. Bill Bush, Member; and Mr. Jay Harris, Member.

Administration present: Mr. Rolland Abraham, Superintendent; Mrs. Lisa Chalfant, Curriculum Director.

A. Welcome/Call to Order

- 1. Pledge of Allegiance/Moment of Silence.**

Mr. Pries led the Pledge of Allegiance and Moment of Silence.

- 2. President's Prerogative**

Mr. Pries and the Board recognized Leya Hackler for receiving a silver medal for her project at the FCCLA National Convention.

B. Approval of Agenda

Mr. Abraham asked that the Agenda be amended as follows:

Addition to Non-Certified Personnel-Item E.2.b.4. Recommendation for Employment

Mr. Abraham will recommend that the Board employ Nicole Hoover as a paraprofessional at Driver Middle School for the 2018-2019 school year.

Addition to Non-Certified Personnel-Item E.2.b.5. Recommendation for Employment

Mr. Abraham will recommend that the Board employ Amy Kress as a paraprofessional at Driver Middle School for the 2018-2019 school year.

Addition to Extra-Curricular Personnel-Item E.3.c.2. Recommendation for Volunteer Coach

Mr. Abraham will recommend that the Board approve Adam Klipstine as a volunteer cross-country coach at Winchester Community High School for the 2018-2019 school year.

*Mr. Pries asked that Extra-Curricular Personnel Items E.3.a.4, E.3.a.5, E.3.b.24, E.3.b.25, and E.3.b.26 be considered separately at the end of the Personnel section.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the Agenda.

C. Citizen Comments

There were no citizen comments.

D. Consent Agenda

- 1. Claims/Finance**

Claims numbered 1232 through 1413 dated September 11, 2018

- 2. Minutes**

Regular Session Meeting – Tuesday, August 14, 2018

Special Budget Hearing Session Meeting – Tuesday, August 28, 2018

Executive Session Meeting – Tuesday, August 28, 2018

- 3. Substitute Teacher Recommendations and New Substitute Teacher List**
 - a. Recommendations**
 1. Mr. Abraham recommended that the board approve Kira Barnes as a substitute teacher for all buildings for the 2018-2019 school year.
 2. Mr. Abraham recommended that the board approve Megan Daly as a substitute teacher for all buildings for the 2018-2019 school year.
 3. Mr. Abraham recommended that the board approve Lisa Anderson as a substitute teacher for all elementary buildings for the 2018-2019 school year.
 4. Mr. Abraham recommended that the board approve Janey Carrico as a substitute teacher for all elementary buildings for the 2018-2019 school year.
 5. Mr. Abraham recommended that the board approve Jeff Clark as a substitute teacher for all buildings for the 2018-2019 school year.
- 4. Fund Report and Monthly Appropriation Recap**
- 5. Athletic Balances**

Upon a motion by Mr. Oswald, seconded by Mr. Osting, with a 5-0 vote, the Board approved the Consent Agenda items.

E. Personnel

- 1. Certified Personnel**
 - a. Notice of Leave of Absence**
 1. Mr. Abraham recommended that the Board grant Elizabeth King maternity leave to commence on November 15, 2018 and end on March 15, 2019. Elizabeth is also asking that her three days waiting to be rolled over from her time at Randolph Eastern be added to her maternity leave days.
 2. Mr. Abraham recommended that the Board grant Lindsey Lovern maternity leave to commence on October 24, 2018 and end on December 20, 2018.

Upon a motion by Mr. Harris, seconded by Mr. Bush, with a 5-0 vote, the Board approved the Certified Personnel items.

- 2. Non-Certified Personnel**
 - a. Notice of Resignation**
 1. Mr. Abraham recommended that the Board accept the resignation of Pete Mercer from his position as a special education paraprofessional at Winchester Community High School.
 2. Mr. Abraham recommended that the Board accept the resignation of Ruth Tinsman from her position as a full time bus driver for Randolph Central School Corporation. She would like to remain as a substitute bus driver.
 3. Mr. Abraham recommended that the Board accept the resignation of Lisa Bihn from her position as a paraprofessional at Winchester Community High School.
 - b. Recommendations for Employment**
 1. Mr. Abraham recommended that the Board employ Heather Gray as a long-term substitute teacher for Mrs. Tarter at Baker Elementary School.

2. Mr. Abraham recommended that the Board approve the transfer of Tamara Abernathy from her special education paraprofessional position at Driver Middle School to a special education paraprofessional position at Willard Elementary.
3. Mr. Abraham recommended that the Board employ Kirstin Wallace as a special education paraprofessional position at Baker Elementary School.
4. Mr. Abraham recommended that the Board employ Nicole Hoover as a paraprofessional at Driver Middle School for the 2018-2019 school year.
5. Mr. Abraham recommended that the Board employ Amy Kress as a paraprofessional at Driver Middle School for the 2018-2019 school year.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the Non-Certified Personnel items.

3. Extra-Curricular Personnel

a. Notice of Resignation

1. Mr. Abraham recommended that the Board accept the resignation of Jeff Lahey as Assistant Varsity Baseball Coach at Winchester Community High School.
2. Mr. Abraham recommended that the Board accept the resignation of Chris Martin as Varsity Baseball Coach at Winchester Community High School.
3. Mr. Abraham recommended that the Board accept the resignation of Greg Saulmon as a Varsity Football Assistant Coach at Winchester Community High School.
4. Mr. Abraham recommended that the Board accept the resignation of Gabriel Sickels as the Driver Middle School 7th Grade Boys' Basketball coach pending being hired as the 8th grade boys basketball coach.
5. Mr. Abraham recommended that the Board accept the resignation of Wes Koch as the Driver Middle School 8th Grade Boys Basketball coach pending being hired as Varsity/JV Assistant Basketball Coach at Winchester Community High School.

b. Recommendations for Employment

1. Mr. Abraham recommended that the Board employ Kent McClung as the Mentor Teacher for Annie Fisher at Winchester Community High School for the 2018-2019 school year.
2. Mr. Abraham recommended that the Board employ Brian Clawson as the Mentor Teacher for Roger King at Winchester Community High School for the 2018-2019 school year.
3. Mr. Abraham recommended that the Board employ Derek Baker as the World Language Department Chair at Winchester Community High School.
4. Mr. Abraham recommended that the Board employ Bradley Moore as an Intramural Basketball Supervisor at Winchester Community High School.
5. Mr. Abraham recommended that the Board employ Katie Coddington as a Class of 2020 Sponsor at Winchester Community High School.
6. Mr. Abraham recommended that the Board employ Pam Diaz as the Mentor Teacher for Emily Clouse at Driver Middle School for the 2018-2019 school year.
7. Mr. Abraham recommended that the Board employ Nicholas Ehrhart as the Mentor Teacher for Hannah Kocher at Driver Middle School for the 2018-2019 school year.

8. Mr. Abraham recommended that the Board employ Courtney Stephens as the Mentor Teacher for Paige Miller at Driver Middle School for the 2018-2019 school year.
9. Mr. Abraham recommended that the Board employ Amanda Hargarten as the Mentor Teacher for Joshua Haskett at Driver Middle School for the 2018-2019 school year.
10. Mr. Abraham recommended that the Board employ Jill Winkle as the School Improvement Chair at Baker Elementary for the 2018-2019 school year.
11. Mr. Abraham recommended that the Board employ Keri Rose as the Second Grade Level Co-Chair at Baker Elementary for the 2018-2019 school year.
12. Mr. Abraham recommended that the Board employ Carolyn Bates as the Kindergarten Grade Level Co-Chair at Baker Elementary for the 2018-2019 school year.
13. Mr. Abraham recommended that the Board employ Kasey Fisher as the School Improvement Co-Chair at Deerfield Elementary for the 2018-2019 school year.
14. Mr. Abraham recommended that the Board employ Kevin Keller as the School Improvement Co-Chair at Deerfield Elementary for the 2018-2019 school year.
15. Mr. Abraham recommended that the Board employ Louann Haviza as the First Grade Level Chair at Deerfield Elementary for the 2018-2019 school year.
16. Mr. Abraham recommended that the Board employ Deb Thornburg as the Second Grade Level Co-Chair at Deerfield Elementary for the 2018-2019 school year. She will share the position with Keri Rose at Baker.
17. Mr. Abraham recommended that the Board employ Amy Moystner as the Fifth Grade Level Chair at Deerfield Elementary for the 2018-2019 school year.
18. Mr. Abraham recommended that the Board employ Marjorie Alberson as a Mentor Teacher for Alyssa Solomon and 3rd Grade Chair at Willard Elementary School for the 2018-2019 school year.
19. Mr. Abraham recommended that the Board employ Amy Hoggatt as the School Improvement Chair and Math Bowl Coach at Willard Elementary School for the 2018-2019 school year.
20. Mr. Abraham recommended that the Board employ Jordan Law as a Mentor Teacher for Darby Overton and 4th Grade Chair at Willard Elementary School for the 2018-2019 school year.
21. Mr. Abraham recommended that the Board employ Kelley Frazee as a Mentor Teacher for Ashley Breedlove at Willard Elementary School for the 2018-2019 school year.
22. Mr. Abraham recommended that the Board employ Chelsey Sullivan as 4th Grade Co-Chair and Girls' Basketball Coach at Willard Elementary School for the 2018-2019 school year.
23. Mr. Abraham recommended that the Board employ Joel Weigand as Boys' Basketball Coach at Willard Elementary School for the 2018-2019 school year.
24. Mr. Abraham recommended that the Board employ Wes Koch as a Boys Varsity Assistant/JV Basketball Coach at Winchester Community High School.
25. Mr. Abraham recommended that the Board employ Gabriel Sickels as the 8th Grade Boys Basketball Coach at Driver Middle School.

26. Mr. Abraham recommended that the Board approve Josh Hummel as the 7th Grade Boys Basketball Coach at Driver Middle School.
27. Mr. Abraham recommended that the Board approve Anna Fisher as the Girls' Head Track Coach at Driver Middle School

c. Recommendation of Volunteer Coaches

1. Mr. Abraham recommended that the Board approve Drew Croyle to be a volunteer football coach at Winchester Community High School for the 2018-2019 school year.
2. Mr. Abraham recommended that the Board approve Adam Klipstine as a volunteer cross-country coach at Winchester Community High School for the 2018-2019 school year.

Upon a motion by Mr. Osting, seconded by Mr. Harris, with a 5-0 vote, the Board approved the Extra-Curricular and Volunteer Personnel items except for E.3.a.4, E.3.a.5, E.3.b.24, E.3.b.25, and E.3.b.26.

*Before the vote on Extra-Curricular items E.3.a.4, E.3.a.5, E.3.b.24, E.3.b.25, and E.3.b.26, Mr. Pries read the following statement:

Concerning coaches following a group of athletes as they move up in grade the Board has expressed its concern and when possible the Board would like to avoid this practice. That being said, there is a limited number of applicants for these coaching positions and it is the task of the Athletic Director and head coach for a particular sport to choose the best combination of coaches to fill these positions while developing each student athlete and the program as a whole. It is our desire that every student athlete, family, and coach will have a quality experience and will grow athletically, socially, and in character because of these athletic programs.

Upon a motion by Mr. Bush, seconded by Mr. Oswalt, with a 3-2 vote the Board approved the Extra-Curricular items E.3.a.4, E.3.a.5, E.3.b.24, E.3.b.25, and E.3.b.26. Mr. Harris and Mr. Osting cast the descending votes.

F. Reports

1. Report from the Curriculum Director

a. ISTEP+ Update

Mrs. Chalfant provided the Board with an update about 2017-2018 ISTEP+ score reporting. The State has delayed the public release, but it is anticipated within the month.

G. Unfinished Business

None

H. New Business

1. Resolution for 2019 Budget Hearing

Mr. Abraham recommended that the Board adopt the RESOLUTION FOR 2019 BUDGET HEARING. This resolution will give authority to the Superintendent to make any changes, adjustments, or reductions to any of the 17 lines on the Form 4B, including line 2 and report those changes to the Board of School Trustees.

Upon a motion by Mr. Harris, seconded by Mr. Osting, with a 5-0 vote, the Board adopted the RESOLUTION FOR 2019 BUDGET HEARING.

2. Adopt All 2019 RCSC Budgets and Resolutions

Mr. Abraham recommended that the Board adopt the 2019 Randolph Central School Corporation Budgets as advertised and approve the RESOLUTION TO ADOPT THE YEAR 2019 BUS REPLACEMENT PLAN as well as approve the RESOLUTION TO ADOPT THE 2019 CAPITAL PROJECTS FUND PLAN.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board adopted the Corporation Budgets and approved the RESOLUTION TO ADOPT THE YEAR 2019 BUS REPLACEMENT PLAN and the RESOLUTION TO ADOPT THE 2019 CAPITAL PROJECTS FUND PLAN.

3. Establish the Education Fund and the Operations Fund

Mr. Abraham recommended that the Board approve the RESOLUTION TO ESTABLISH EDUCATION FUND AND OPERATIONS FUND.

Upon a motion by Mr. Osting, seconded by Mr. Harris, with a 5-0 vote, the Board approved the RESOLUTION TO ESTABLISH EDUCATION FUND AND OPERATIONS FUND.

4. Initial Funding for the Education Fund

Mr. Abraham recommended that the Board approve the RESOLUTION TO ESTABLISH INITIAL FUNDING FOR THE EDUCATION FUND.

Upon a motion by Mr. Osting, seconded by Mr. Harris, with a 5-0 vote, the Board approved the RESOLUTION TO ESTABLISH INITIAL FUNDING FOR THE EDUCATION FUND.

5. Initial Funding for the Operations Fund

Mr. Abraham recommended that the Board approve the RESOLUTION TO ESTABLISH INITIAL FUNDING FOR THE OPERATIONS FUND.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the RESOLUTION TO ESTABLISH INITIAL FUNDING FOR THE OPERATIONS FUND.

6. Authorize 2019 Minor and Major Category Transfers

Mr. Abraham recommended that the Board approve the 2019 BUDGET TRANSFER RESOLUTION.

Upon a motion by Mr. Harris, seconded by Mr. Osting, with a 5-0 vote, the Board approved the 2019 BUDGET TRANSFER RESOLUTION.

7. Education Fund to Operations Fund Transfer Resolution

Mr. Abraham recommended that the Board approve the RESOLUTION TO TRANSFER AMOUNTS FROM EDUCATION FUND TO THE OPERATIONS FUND. The transfer will not exceed \$1,710,000.00 for 2019 and the transfer will take place in 12 monthly installments.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the RESOLUTION TO TRANSFER AMOUNTS FROM EDUCATION FUND TO THE OPERATIONS FUND.

8. Instructional Technology Teacher Leader

Mr. Abraham recommended that the Board approve the job description for the “Instructional Technology Teacher Leader” position. It is anticipated that each building will eventually have an IT Teacher Leader to serve as a instructional technology coach and liaison between the building and IT Department. Mr. Abraham will ask the Board their thoughts on the amount of the stipend for these five positions, which will have to be negotiated in collective bargaining.

Upon a motion by Mr. Oswald, seconded by Mr. Osting, with a 5-0 vote, the Board approved the job description for the “Instructional Technology Teacher Leader” position.

9. Milhollin Electric Invoice for Welding Lab

Mr. Abraham recommended that the Board approve payment of the invoice for electrical work done on the welding lab by Milhollin Electric for \$30,151.38. This invoice will be paid out of the Common School Loan secured for the build out of the welding lab.

Upon a motion by Mr. Osting, seconded by Mr. Oswald, with a 5-0 vote, the Board approved payment of the invoice for electrical work done on the welding lab by Milhollin Electric for \$30,151.38.

10. Indiana Oxygen Invoice for Welding Booths

Mr. Abraham recommended the Board approve the payment of the invoice from Indiana Oxygen in the amount of \$19,807.00 for the purchase of eleven 5x5 Welding Booths. This invoice will be paid out of the Common School Loan secured for the build out of the welding lab.

Upon a motion by Mr. Osting, seconded by Mr. Oswald, with a 5-0 vote, the Board approved the payment of the invoice from Indiana Oxygen in the amount of \$19,807.00 for the purchase of eleven 5x5 Welding Booths .

11. Milhollin Electric Invoice for Miscellaneous Work

Mr. Abraham recommended that the Board approve payment of the invoice for miscellaneous work done by Milhollin Electric in the amount of \$11,081.12. This invoice includes the five new rooms connected to the commons including wiring, lighting, and electrical devices. It also includes the purchase and installation of two new fans on the weight deck as well as the purchase of and installation of a new motor for the Deerfield sewage treatment facility.

Upon a motion by Mr. Harris, seconded by Mr. Osting, with a 5-0 vote, the Board approved payment of the invoice for miscellaneous work done by Milhollin Electric in the amount of \$11,081.12.

12. MacBook Air Sell

Mr. Abraham recommended that the Board approve the selling of 142 MacBook Air, 13-inch, Mid 2012 laptop computers to K12 Tech-Midwest for a total of \$25,000.52. These funds will be used to make the second payment on the new MacBooks purchased this year for our certified staff.

Upon a motion by Mr. Osting, seconded by Mr. Oswald, with a 5-0 vote, the Board approved the selling of 142 MacBook Air, 13-inch, Mid 2012 laptop computers to K12 Tech-Midwest for a total of \$25,000.52.

13. Budget Assistance

Cathy Stephen-Miller and Dr. Tom Miller have both worked with Mr. Abraham extensively on the 2019 Budget. RCSC has committed to pay them \$500 each for their assistance for a total of \$1,000, which is the bargain of the century. Mr. Abraham recommended that per their request the Board make a donation to Randolph County Promise in the amount of \$1000 on behalf of Cathy Stephen-Miller and Dr. Tom Miller instead of paying them for consultation on the 2019 Budget. If this is done during September 17-21, 2018 the donation will be matched 50 cents on dollar by the Winchester Foundation.

Upon a motion by Mr. Harris, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved Mr Abraham's recommendation that per their request the Board will make a donation to Randolph County Promise (Community Foundation) in the amount of \$1000 on behalf of Cathy Stephen-Miller and Dr. Tom Miller instead of paying them for consultation on the 2019 Budget.

14. FFA Field Trips

Mr. Abraham recommended that the Board approve blanket permission, during the 2018-2019 school year, for the Animal Science and FFA judging groups to take field trips within the boundaries of RCSC. These field trips would be during their daily agriculture class period and would not interfere with participating students other classes. Mr. Prescott will transport students on a minibus. A parent permission slip will be sent home for parents/guardians to sign explaining that these short excursions will happen several times throughout the school year.

Upon a motion by Mr. Harris, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved blanket permission, during the 2018-2019 school year, for the Animal Science and FFA judging groups to take field trips within the boundaries of RCSC.

15. Administrator Professional Leave for Education

Mr. Abraham recommended that Katie Lash be allowed to take up to eight half-days and one full day of professional leave during the 2018-2019 school year to pursue a doctoral degree at Ball State University.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved that Katie Lash be allowed to take up to eight half-days and one full day of professional leave during the 2018-2019 school year to pursue a doctoral degree at Ball State University.

16. 2017-2018 Non-Contract Employee Stipend

Mr. Abraham recommended approval of the 2017-2018 non-contract employee stipends.

Upon a motion by Mr. Osting, seconded by Mr. Harris, with a 5-0 vote the Board approved non-contract employee stipends for 2017-2018.

17. Out of State/Over Night Fieldtrips

1. Mr. Abraham recommended that the Board grant approval for Colton Prescott to take FFA students to the National FFA Conference in Indianapolis October 24-26, 2018. If approved, Mr. Prescott will be driving the students to Indianapolis in a corporation mini-bus.
2. Mr. Abraham recommended that the Board grant approval for Dustin Shannon to take Journalism students to Kansas City, MO to tour the yearbook publishing plant on September 24-25, 2018.

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 5-0 vote the Board approved two out of state and/or over night fieldtrips.

I. Future Meetings

Regular Session Meeting, October 9, 2018 6:00 p.m. **Meeting will be moved to Baker Elementary.**

Special Session, September 25, 2018 6:00 p.m.

Executive Session, September 25, 2018 immediately following Special Session.

J. Comments/Correspondence

K. Adjournment

The meeting adjourned at 7:05 p.m.

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.

Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the "Best Practices" of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.