

Tuesday, November 13, 2018, Regular Session Minutes

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, November 13, 2018, in the Winchester Community High School/Driver Middle School library. The meeting convened at 6:00 p.m.

Members present: Mr. Fred Pries, President, Mr. Dallas Osting, Vice-President; Mr. Jeff Oswalt, Secretary; Mr. Bill Bush, Member; and Mr. Jay Harris, Member.

Administration present: Mr. Rolland Abraham, Superintendent; Mrs. Lisa Chalfant, Curriculum Director; and Mrs. Karla Reed, WCHS Principal;

A. Welcome/Call to Order

1. Pledge of Allegiance/Moment of Silence.

B. Approval of Agenda

Mr. Abraham asked for the agenda to be amended with the following:

Addition to Non-Certified Personnel-Item E.2.a.1. Recommendation for Employment
Mrs. Dennis will be paid \$90 a day, and this amount will be retroactive to October 11, 2018.

Addition to Non-Certified Personnel-Item E.2.a.2. Recommendation for Employment
Ashley White will be a Special Education Paraprofessional at WCHS.

Correction to Extra-Curricular Personnel-Item E.3.c.3. Recommendation for Volunteer Coach

Matt Tarter will be a volunteer sixth grade boys' basketball coach at Driver Middle School, not Willard Elementary.

Correction to Extra-Curricular Personnel-Item E.3.c.7. Recommendation for Volunteer Coach

Brian Ingram will be a volunteer to help with the Robotics Club at Driver Middle School, not Willard Elementary.

Addition to New Business- Item H11

Scott Hargrave's name should be added to the list of administrators.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the amended agenda.

C. Citizen Comments

A patron expressed concern about the corporation's alternative lunch policy. The superintendent and Board assured her they would look into this matter.

Another patron expressed his ideas regarding the location of the proposed outdoor restrooms.

D. Consent Agenda

1. Claims/Finance

Claims numbered 1614 through 1840 dated November 13, 2018

2. Minutes

3. Substitute Teacher Recommendations and New Substitute Teacher List

a. Recommendations

1. Mr. Abraham recommended that the board approve Debrah Merchant as a substitute teacher for all school buildings.
2. Mr. Abraham recommended that the board approve Makenzie Winger as a substitute teacher for all school buildings.
3. Mr. Abraham recommended that the board approve Destiny Shafer as a substitute teacher for all school buildings.
4. Mr. Abraham recommended that the board approve Stacey Morgan as a substitute teacher for Deerfield Elementary.

b. Updated 2018-2019 Substitute Teacher list

4. Fund Report and Monthly Appropriation Recap

5. Athletic Balances

Upon a motion by Mr. Oswalt seconded by Mr. Osting, with a 5-0 vote, the Board approved the Consent Agenda items.

E. Personnel

1. Certified Personnel

a. Notice of Resignation

1. Mr. Abraham recommended that the Board accept the resignation of Lora Byrum from her position as a science teacher at Winchester Community High School. Payton Shiffler has moved into the science position to finish the first semester.

2. Non-Certified Personnel

a. Recommendations for Employment

1. Mr. Abraham recommended that the Board employ Jeanne Dennis as a long-term substitute teacher for Payton Shiffler at Winchester Community High School. Mrs. Dennis will be paid \$90 a day, and this amount will be retroactive to October 11, 2018.
2. Mr. Abraham recommended that the Board employ Ashley White as a Special Education Paraprofessional at Winchester Community High School.
3. Mr. Abraham recommended that the Board employ Matthew McCormick as a full-time bus driver.
4. Mr. Abraham recommended that the Board employ Randall Wells as a full-time/substitute bus driver.

b. Notice of Leave of Absence

1. Mr. Abraham recommended that the Board grant Laura Kindred a leave of absence beginning November 26, 2018 and ending December 20, 2018.

3. Extra-Curricular Personnel

a. Notice of Resignation

1. Mr. Abraham recommended that the Board accept the resignation of Lora Byrum from her position as the Science Academic Coach at Winchester Community High School.
2. Mr. Abraham recommended that the Board accept the resignation of Kyle Abernathy from his position as the Boys' Head Cross Country Coach at Winchester Community High School.
3. Mr. Abraham recommended that the Board accept the resignation of Joe Younts as a paid Girls' Basketball Assistant Coach dependent on his being hired as the Sixth Grade Girls' Basketball coach.
4. Mr. Abraham recommended that the Board accept the resignation of Chelsey Sullivan as the Sixth Grade Girls' Basketball coach.

b. Recommendations for Employment

1. Mr. Abraham recommended that the Board employ Tanner Cates as a Varsity Assistant Basketball coach at Winchester Community High School.
2. Mr. Abraham recommended that the Board employ Ken Hendrickson as the Head Varsity Baseball Coach at Winchester Community High School.
3. Mr. Abraham recommended that the Board employ Rory Helms as the Head Girls' Tennis Coach at Winchester Community High School.
4. Mr. Abraham recommended that the Board employ Joe Younts as the Sixth Grade Girls' Basketball coach at Driver Middle School.
5. Mr. Abraham recommended that the Board employ Nick Ehrhart as the Robotics Club Sponsor at Driver Middle School.
6. Mr. Abraham recommended that the Board employ Dave Wall as the Industrial Tech Club Sponsor at Driver Middle School.
7. Mr. Abraham recommended that the Board employ John Brutchen as the Robotics coach at Willard Elementary School.

c. Recommendation of Volunteer Coaches

1. Mr. Abraham recommended that the Board approve Logan Willians as a volunteer wrestling coach at Winchester Community High School.
2. Mr. Abraham recommended that the Board approve Dustyn Hangen as a volunteer wrestling coach at Winchester Community High School.
3. Mr. Abraham recommended that the Board approve Matt Tarter as a volunteer sixth grade boys' basketball coach at Driver Middle School.
4. Mr. Abraham recommended that the Board approve Elizabeth Anderson as a volunteer cheer coach at Driver Middle School.
5. Mr. Abraham recommended that the Board approve Amanda Jones as a volunteer cheer coach at Driver Middle School.
6. Mr. Abraham recommended that the Board approve Rawlin Mills as a volunteer wrestling coach at Driver Middle School.
7. Mr. Abraham recommended that the Board approve Brian Ingram as a volunteer to help with the Robotics Club at Driver Middle School.

Upon a motion by Mr. Bush, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the all Personnel items.

F. Reports

1. Report from the Superintendent

a. Five-Year Capital Projects Plan

Mr. Abraham updated the Board on the progress and timeline of the 5-year Capital Projects Plan.

2. Reports from the Curriculum Director

a. PRIDE Program

Mr. Abraham and Mrs. Chalfant reported about the investigation of the PRIDE program for PBIS and workforce-ready skills.

b. Career Field Trips

Mrs. Chalfant and Mrs. Reed presented a brief video and report about the recent career field trip activities at WCHS.

c. 2018 Fall Parent-Teacher Conferences

Mrs. Chalfant reported about the fall 2018 parent-teacher conferences at all five buildings.

G. Unfinished Business

None

H. New Business

1. Master Contract between RCSC and RCCTA

Mr. Abraham recommended that the Board approve the 2018-2019 Master Contract between the Board of School Trustees of the Randolph Central School Corporation and the Randolph Central Classroom Teachers Association. The Association ratified the contract on Tuesday, October 31, 2018.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved the 2018-2019 Master Contract between the Board of School Trustees of the Randolph Central School Corporation and the Randolph Central Classroom Teachers Association as recommended by Mr. Abraham.

2. 2019-2020 RCSC Calendar

Mr. Abraham presented the proposed 2019-2020 RCSC District Calendar for discussion and possible action by the Board.

Upon a motion by Mr. Bush, seconded by Mr. Harris , with a 5-0 vote, the Board approved the proposed 2019-2020 RCSC District Calendar.

3. School Lunch Program

The Board discussed the school lunch program and the needs of our students and families. Mr. Abraham will research our current practice.

4. Exterior Restroom Design/Plans

Mr. Abraham recommended that the Board approve the quote from Architects America for \$7,500.00 to create Preliminary Design and Construction Documents for an exterior restroom facility at the WCHS/DMS site. This expense will be paid from the Rainy Day Fund in 2019.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the quote from Architects America for \$7,500.00 to create Preliminary Design and Construction Documents for an exterior restroom facility at the WCHS/DMS site.

5. Websites, Smartphone Apps, & All-Call System

Mr. Abraham recommended that the Board rescind its approval of the contract with Apptegy from last month's meeting and approve the 3-year contract with Apptegy as our website, smartphone app, and all call system provider. This contract includes a one-time set-up cost of \$10,350.00 and an annual cost of \$8,281.00 for a total 3-year contract of \$35,193.00. This service will replace our current School Messenger and Mambo contracts with an annual combined cost of \$6,411.00.

Upon a motion by Mr. Bush, seconded by Mr. Oswald, with a 5-0 vote, the Board rescinded the contract with Apptegy approved from last's month's meeting and approved the a new 3-year contract with Apptegy as our website, smartphone app, and all call system provider.

6. Certificate Of Deposit

Mr. Abraham recommended that the Board invest \$100,000.00 in a Certificate of Deposit. The Board will review quotes from local banks to decide which rate and term will yield the best return and meets the flexibility needs of the Corporation.

Upon a motion by Mr. Oswald, seconded by Mr. Osting, with a 5-0 vote, the Board approved investing \$100,000.00 in a Certificate of Deposit from Old National Bank for 13 month at 2.9%.

7. Snow Removal Quote

Mr. Abraham recommended that the Board approve the hourly rate quote for snow removal from Myers Landscaping & Excavating Inc.

Upon a motion by Mr. Bush, seconded by Mr. Osting, with a 5-0 vote, the Board approved the hourly rate quote for snow removal from Myers Landscaping & Excavating Inc.

8. Auditorium Curtains

Mr. Abraham recommended that the Board approve the quote from Rose Band for new curtains in the auditorium in the amount of \$27,820.00 plus shipping as well as a quote from Milhollin Electric to install the curtains for \$480.00. The curtains and the installation will be paid from the Best Trust Fund.

Upon a motion by Mr. Oswald, seconded by Mr. Bush, with a 5-0 vote, the Board approved the quote from Rose Band for new curtains in the auditorium in the amount of \$27,820.00 plus shipping as well as a quote from Milhollin Electric to install the curtains for \$480.00.

9. Purchase Fully Integrated Ironworker

Mr. Abraham recommended that the Board approve the quote from Scotchman Industries Inc. to purchase a Model FI 8510-20M Ironworker with additional attachments in the amount of \$31,086.00 plus freight. The Board's approval is contingent on \$16,000.00 being paid with City EDIT funds. The remaining \$15,086.00 plus freight will be paid from the Common School Loan, secured to build and equip the welding lab.

Upon a motion by Mr. Osting, seconded by Mr. Oswald, with a 5-0 vote, the Board approved the quote from Scotchman Industries Inc. to purchase a Model FI 8510-20M Ironworker with

additional attachments in the amount of \$31,086.00 plus freight. The Board's approval is contingent on \$16,000.00 being paid with City EDIT funds.

10. Compensation for CBA Excluded Instructional/Technology Position

Mr. Abraham recommended that the compensation for the instructional or technology portion of the Varsity Men's Head Coach of Basketball, Head Coach of Football, Director of Instrumental Music, and the Technology Coordinator be adjusted according to the terms of the 2018-2019 Master Contract between RCSC and RCCTA.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the compensation for the instructional or technology portion of the Varsity Men's Head Coach of Basketball, Head Coach of Football, Director of Instrumental Music, and the Technology Coordinator be adjusted according to the terms of the 2018-2019 Master Contract between RCSC and RCCTA.

11. Administrator Compensation

Mr. Abraham recommended the Board approve an increase of \$601.65 added to the annual base salary of Laura Miller, Jeremy Duncan, Karla Reed, Scott Hargrave, and Lisa Chalfant effective July 1, 2018 through June 30, 2020.

Upon a motion by Mr. Osting, seconded by Mr. Oswald, with a 5-0 vote, the Board approved the increase of \$601.65 added to the annual base salary of Laura Miller, Jeremy Duncan, Karla Reed, Scott Hargrave, and Lisa Chalfant effective July 1, 2018 through June 30, 2020.

12. Administrator Contract Approval

Mr. Abraham recommended that the Board approve the contracts as presented for Katie Lash, Jennifer Geesy, and Jordan Winkle.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the contracts as presented for Katie Lash, Jennifer Geesy, and Jordan Winkle.

13. Deerfield Elementary TBR Account

Mr. Abraham recommended that the Board transfer \$3,900.00 into the Deerfield Elementary Textbook Rental Account from the General Fund (100 25520 630 60).

Upon a motion by Mr. Harris, seconded by Mr. Osting, with a 5-0 vote, the Board approved the transfer of \$3,900.00 into the Deerfield Elementary Textbook Rental Account from the General Fund (100 25520 630 60).

14. Solar Energy Options

The Board discussed what one school corporation has done in regard to utilizing solar energy to meet 85% of its electricity needs and whether the Board would like to investigate this option. Options include building an array ourselves, Power Purchase Agreements, and Guaranteed Savings Contracts.

The Board indicated that they would like to investigate the use of solar energy.

15. Resolution to Pay

Mr. Abraham recommended that the Board adopt a resolution authorizing the Treasurer and Superintendent of the School Corporation to make any and all necessary payments

before the end of the year of 2018 without obtaining prior approval from the Board of School Trustees.

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 5-0 vote, the Board adopted a resolution authorizing the Treasurer and Superintendent of the School Corporation to make any and all necessary payments before the end of the year of 2018 without obtaining prior approval from the Board of School Trustees.

16. First Reading of Fixed Asset Policy 7450

Mr. Abraham will facilitate the first reading of the Fixed Asset Policy 7450. This policy will replace the current Property Inventory Policy 7450. Mr. Abraham recommended that the Board waive the rule that requires a second reading and approve the Fixed Asset Policy 7450 as written.

Upon a motion by Mr. Harris, seconded by Mr. Osting, with a 5-0 vote, the Board approved the Fixed Asset Policy 7450 as written.

Upon a motion by Mr. Harris, seconded by Mr. Oswalt, with a 5-0 vote, the Board waived the rule that requires a second reading on Policy 7450 as written.

17. Driver Middle School Winter Sports Supervision

Mr. Abraham recommended that the Board approve the 2018-2019 Driver Middle School Winter Sports Supervision Compensation Proposal.

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 5-0 vote, the Board approved the 2018-2019 Driver Middle School Winter Sports Supervision Compensation Proposal.

18. Current Corporation Credit Card Payment

Mr. Abraham recommended that the Board approve the payment of the four credit card charges totaling \$699.42 as submitted.

Upon a motion by Mr. Bush, seconded by Mr. Osting, with a 5-0 vote, the Board approved payment of the four credit card charges totaling \$699.42 as submitted.

19. Future Corporation Credit Card Payment

Mr. Abraham recommended that the Board give authority to the Treasurer and Superintendent to pay the Corporation's credit card bill prior to Board authorization, each month in the future, to avoid incurring late charges. The credit card charges would then be added to the next Regular Session Consent Agenda for the Board to review.

Upon a motion by Mr. Harris, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved giving authority to the Treasurer and Superintendent to pay the Corporation's credit card bill prior to Board authorization, each month in the future, to avoid incurring late charges.

20. Out of State/Over Night Fieldtrips

Mr. Abraham recommended that the Board grant approval for Holly Gutierrez to take the Girls' Varsity Basketball team to Hammond, IN/Chicago, IL to participate in the Hammond Holiday Tourney on December 26-29, 2018

Upon a motion by Mr. Bush, seconded by Mr. Osting, with a 5-0 vote, the Board approved

granting approval for Holly Gutierrez to take the Girls' Varsity Basketball team to Hammond, IN/Chicago, IL to participate in the Hammond Holiday Tourney on December 26-29, 2018

I. Future Meetings

Regular Session Meeting, December 11, 2018 6:00 p.m.

J. Comments/Correspondence

K. Adjournment

The meeting adjourned at 8:24 p.m.

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.

Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the "Best Practices" of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.