

**Randolph Central School Corporation**  
**Board of School Trustees Meeting**  
**Agenda**

**REGULAR SESSION**

Tuesday, November 14, 2017, 6:00 p.m.  
Superintendent's Office  
103 N. East  
Winchester, IN 47394

**A. Welcome/Call to Order**

1. Pledge of Allegiance/Moment of Silence.

2. **President's Prerogative**

Winchester Community High School students attended the National FFA Conference and the following students will present their experiences to the Board of School Trustees: Breanna Leach, Garrett Wagner, Emily McCoy, Beman Welch, Madison Hargarten, Flynt Runkle, Drew Reed, Whitney Jester, Sydney Conn, and Riley Addington.

**B. Approval of Agenda**

Board Members and Mr. Abraham may ask for items to be added to or deleted from the agenda.

**C. Citizen Comments**

Members of the public may make comments about agenda items or ask questions about agenda items.

**D. Consent Agenda**

1. **Claims/Finance**

Claims numbered 1606 through 1824 dated November 7, 2017

2. **Minutes**

Regular Session – October 10, 2017  
Executive Session – October 10, 2017  
Special Session -- October 25, 2017  
Executive Session – October 25, 2017

3. **Substitute Teacher List**

New substitute applicants recommended: None

4. **Fund Report and Monthly Appropriation Recap**

5. **Athletic Balances**

**E. Personnel**

**1. Certified Personnel**

**a. Request for Leave of Absence**

Mr. Abraham will recommend that the Board approve the request for a leave of absence for Mrs. Jordan Law, teacher at Willard Elementary School, beginning approximately March 29, 2018 and ending approximately May 23, 2018. Mrs. Law will be using all of her sick and personal days during her leave of absence.

**2. Non-Certified Personnel**

**a. Recommendation to Employ Paraprofessional**

Mr. Abraham will recommend that the Board employ Meghan Firestone as a special education paraprofessional at Driver Middle School for the remainder of the 2017-18 school year. She will replace Karen Orr who recently resigned. Ms. Firestone will work 5.75 hours per day at a wage of \$10.93/hr.

**3. Extra-Curricular Personnel**

**a. Recommendation to Employ Weightlifting Coach**

Mr. Abraham will recommend that the Board approve Michael Jones as the weightlifting coach for Winchester Community High School for the 2017-18 school year.

**b. Recommendation to Employ Assistant Wrestling Coach**

Mr. Abraham will recommend that the Board approve Robert Jones as an assistant wrestling coach for Driver Middle School for the 2017-18 school year.

**c. Recommendation to Employ Head Softball Coach**

Mr. Abraham will recommend that the Board approve Monte Gaddis as the varsity girls' softball coach for Winchester Community High School for the 2017-18 school year.

**d. Recommendation to Employ 6<sup>th</sup> Grade Girls' Basketball Coach**

Mr. Abraham will recommend that the Board approve Chelsey Burton as the 6<sup>th</sup> grade girls' basketball coach for Driver Middle School for the 2017-18 school year.

**e. Stipends for Boys' Basketball Assistant Coaches**

Mr. Abraham will recommend that the Board approve the following stipends for boys' basketball assistant coaches at Winchester Community High School for the 2017-2018 school year:

Jim Melton	\$2,500.00
Jerimy Stephan	\$2,500.00
Kyle Deboy	\$2,500.00
Brian Frantz	\$1,293.00

**f. Notice of Resignation**

Mr. Abraham has accepted the resignation of Christian Weaver from her position as an assistant boys' track coach for Driver Middle School.

- g. Notice of Resignation**  
Mr. Abraham has accepted the resignation of Keith Miller from his position as an assistant eighth grade football coach for Driver Middle School.
- h. Notice of Resignation**  
Mr. Abraham has accepted the resignation of Brian Frantz from his position as an assistant boys' varsity track coach for Winchester Community High School.
- i. Recommendation for Athletic Supervisor**  
Mr. Abraham will recommend that the Board approve Jordan Winkle as the athletic supervisor for Winchester Community High School for the remainder of the 2017-18 school year.
- j. Recommendation for Volunteer Wrestling Coach**  
Mr. Abraham will recommend that the Board approve Jordan Winkle as a volunteer wrestling coach for the 2017-18 school year.
- k. Recommendation to Approve Volunteer Archery Club Sponsor**  
Mr. Abraham will recommend that the Board approve Gregory Neville as a volunteer archery club sponsor at Winchester Community High School and Driver Middle School for the 2017-18 school year.
- l. Recommendation to Approve Volunteer Archery Club Sponsor**  
Mr. Abraham will recommend that the Board approve Tracy Wells as a volunteer archery club sponsor at Winchester Community High School and Driver Middle School for the 2017-18 school year.
- m. Notice of Resignation**  
Mr. Abraham has accepted the resignation of Sheyenne Grimes from her position as high school musical set designer/builder.

**F. Reports**

**1. Reports from the Superintendent**

- a. Driver Middle School Bleacher Project Update
- b. GRIC Update
- c. Driver Middle School Planning for the Future
- d. Central Office Parking Lot Update

**2. Reports from the Director of Curriculum**

**a. Parent-Teacher Conference**

Mrs. Chalfant will report on the parent-teacher conferences for 2017.

**G. Unfinished Business**

- 1. None**

## **H. New Business**

### **1. Out of State/Overnight Fieldtrip Request**

On behalf of Driver Middle School, Mr. Abraham will recommend that the Board approve next year's trip to Washington D.C. for October 24-28, 2018. Approximately 100 students and 20 adult chaperones will attend the trip to the nation's capital with an itinerary very similar to previous years.

### **2. MOU between Centerstone and Randolph Central School Corporation**

Mr. Abraham will recommend that the Board approve the Memorandum of Understanding between Centerstone and Randolph Central School Corporation. Under this agreement RCSC agrees to provide an office, furniture, computer, and phone so that Centerstone can have a presence in WCHS and DMS. Centerstone will provide mental and behavioral health services to their clients that are also our students in those two buildings. Please note this agreement can be terminated by either party for any reason with a 30-day notice.

### **3. Master Contract between RCSC and RCCTA**

Mr. Abraham will recommend that the Board approve the 2017-2018 Master Contract between the Board of School Trustees of the Randolph Central School Corporation and the Randolph Central Classroom Teachers Association. The RCCTA ratified the contract on Wednesday, November 1, 2018.

### **4. Driver Middle School Winter Sports Supervision**

Mr. Abraham will recommend that the Board approve the 2017-2018 Driver Middle School Winter Sports Supervision Compensation Proposal. The supervisors are trained and Board approved and the total cost of this proposal is the same as last year's cost.

### **5. WCHS Winter Guard/Indoor Percussion Staff Proposal**

Mr. Abraham will recommend that the Board approve the band's winter programs budget. The total budget is identical to the last two years, with no increase. The total budget is for \$10,000 with the school corporation paying \$2,500 in stipends.

### **6. Foreign Exchange Students and the Graduation Ceremony Discussion**

A request has been made to allow our foreign exchange students to participate in the graduation ceremony. (RCSC Policy 5460 "Commencement exercises will include only those students who have successfully completed requirements for graduation as certified by the high school principal.") Does the Board have any interest in amending this policy to make an exception for foreign exchange students?

### **7. Willard Elementary Playground Equipment Resolution**

Mr. Abraham will recommend that the Board adopt a resolution to pay up to \$25,000.00 out of the Emergency Repair & Maintenance Corporation account. Given the state of the old equipment there are significant safety issues for our students. The total cost of this project is \$30,173.00.

### **8. Computer Purchase for Advanced Manufacturing Lab**

Mr. Abraham will recommend that the Board approve the purchase of 30 new computers with sufficient capacity to run AutoCad and Inventor for the advanced manufacturing program at WCHS. The current machines are eight years old. This purchase will cost \$40,535.00 and will be funded with 2016 GO Bond funds.

- 9. Master Degree Supplemental Pay**  
Mr. Abraham will recommend that the Board discuss and determine the amount of the stipend for Master's Degree Supplemental Pay. This item needs to go to discussion with the RCCTA before the Board takes final action. This provision was taken out of the Collective Bargaining Agreement to comply with an IEERB Cease and Desist Order because compensation was tied to a salary schedule with irregular increments.
- 10. Resolution to Pay**  
Mr. Abraham will recommend that the Board adopt a resolution authorizing the Treasurer and Superintendent of the School Corporation to make any and all necessary payments before the end of the year of 2017 without obtaining prior approval from the Board of School Trustees.
- 11. Auditorium Supervisor**  
Mr. Abraham will recommend that the Board approve the job description for the WCHS auditorium supervisor.
- 12. Non-certified Background Checks**  
Mr. Abraham will recommend that the School Corporation shall pay the cost of any and all expanded criminal history checks and expanded child protection index checks that are required by the school corporation or per IC 20-26-5-10 for current non-certified staff. New hires will continue to pay the cost of these required checks.
- 13. Compensation for CBA Excluded Instructional/Technology Position**  
Mr. Abraham will recommend that the compensation for the instructional or technology portion of the Varsity Men's Head Coach of Basketball, Head Coach of Football, Director of Instrumental Music, and the Technology Coordinator be adjusted according to the terms of the 2017-2018 Master Contract between RCSC and RCCTA.
- 14. Proposal to Hire Part-Time Board Secretary**  
Mr. Abraham recommends hiring a secretary specifically assigned to prepare for and follow-up after school board meetings. This individual would interact with those submitting documents, make sure those items are on the agenda properly, and then follow up after the meeting by distributing minutes and correspondence when necessary. This would be a part-time position for a maximum of 20 hours per month.

**I. Future Meetings**  
December 12, 2017, Regular Session

**J. Comments/Correspondence**

**K. Adjournment**

**This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.**

**Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.**

**The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the “Best Practices” of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.**