

***Randolph Central School Corporation
Board of School Trustees Meeting
Agenda***

**REGULAR SESSION
TUESDAY, NOVEMBER 8, 2016, 6:00 p.m.
**BOARD ROOM, SUPERINTENDENT'S OFFICE
103 N. EAST ST.
WINCHESTER, INDIANA 47394****

- A. Welcome/Call to Order**
1. Pledge of Allegiance/Moment of silence.
 2. **President's Prerogative**
- B. Approval of Agenda**
Board Members and Dr. Hinshaw may ask for items to be added to or deleted from the agenda.
- C. Citizen Comments**
Members of the public may make comments about agenda items or ask questions about agenda items.
- D. Consent Agenda**
1. **Claims/Finance**
Claims numbered 1621 through 1816 dated November 2, 2016 .
 2. **Minutes**
Regular Session—October 11, 2016
 3. **Substitute Teacher List**
New substitute applicants recommended: Stacey Morgan
 4. **Fund Report and Monthly Appropriation Recap**
 5. **Athletic Balances**
- E. Personnel**
1. **Certified Personnel**
 - a. **Request for Leave of Absence**
Dr. Hinshaw will recommend that the Board grant a leave of absence for Jaelyn Winkle, teacher at Driver Middle School, beginning approximately January 13, 2017 and continuing through approximately April 7, 2017. She will be using 28 sick days and 2 personal days during her leave.
 - b. **Request for Leave of Absence**
Dr. Hinshaw will recommend that the Board grant the request for a leave of absence for Erinn Moody, teacher at Willard Elementary School, beginning December 16, 2016 and continuing through February 21, 2017. She will not be using any of her sick or personal days during her leave.

- c. **Request for Leave of Absence**
Dr. Hinshaw will recommend that the Board grant a leave of absence for Autumn Rodeffer, teacher at Willard Elementary School, beginning approximately April 12, 2017 and continuing through approximately May 25, 2017. She will be using 5 sick days and 3 personal days during her leave.
- d. **Request for Leave of Absence**
Dr. Hinshaw will recommend that the Board grant the request for a leave of absence for Jennifer Geesy, teacher at Willard Elementary School, beginning approximately March 28, 2017 and continuing through May 24, 2017. She will be using all of her sick and personal days during her leave.

2. **Non-Certified Personnel**

- a. **Recommendation to Employ Maintenance Director**
Dr. Hinshaw will recommend that the Board employ Brian Wagner as the maintenance director for the school corporation effective November 14, 2016. He will receive a wage of \$24.04/hour and work forty hours per week. He will initially receive two weeks of paid vacation beginning the first day of employment. Mr. Wagner does not plan to take Randolph Central's health insurance.
- b. **Recommendation to Employ Technology Employee**
Dr. Hinshaw will recommend that the Board employ Jodi Miller as a technology employee for the school corporation effective November 14, 2016. She will receive a wage of \$22.12/hour and work forty hours per week. She will be a twelve month employee. She will initially receive two weeks of paid vacation beginning the first day of employment. Mrs. Miller plans to take only a single health insurance plan.
- c. **Recommendation to Employ Temporary Title I Paraprofessional**
Dr. Hinshaw will recommend that the Board employ Kailyn Burelison as a temporary Title I paraprofessional to replace Angi Steveson and then Joanna Jenkins at Baker Elementary School.
- d. **Recommendation to Make Temporary Adjustment to Wage**
Dr. Hinshaw will recommend that the Board approve paying Karen Orr, a paraprofessional who is serving as a substitute during a teacher's leave of absence, a daily rate of \$80.80, retroactive to October 19, 2016. This would be in place of paying her at the regular substitute teacher's rate.
- e. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Dana Laudenbacher, Title I paraprofessional at Deerfield Elementary School, effective October 25, 2016.
- f. **Recommendation to Transfer Paraprofessional**
Dr. Hinshaw will recommend that the Board transfer Sandy Henchon from her position as a special education paraprofessional at Deerfield Elementary School to a position as a Title I paraprofessional at Deerfield. She will be replacing Dana Laudenbacher.

- g. Notice of Retirement**
Dr. Hinshaw has accepted the notice of retirement of Jeff Fields, custodian at Driver Middle School, effective January 1, 2017.
- h. Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Stacey Morgan, part time special education paraprofessional at Winchester Community High School, effective November 14, 2016. This special education paraprofessional position at the high school was shared by Stacey and Lisa Davis.
- i. Recommendation to Change Employment Status of Paraprofessional**
Dr. Hinshaw will recommend that the Board change the employment status of Lisa Davis, from part time to full time special education paraprofessional at Winchester Community High School effective November 14, 2016.

3. Extra-Curricular Personnel.

- a. Recommendation to Approve Volunteer Girls' Basketball Coach**
Dr. Hinshaw will recommend that the Board approve Joseph Younts as a volunteer girls' basketball coach at Winchester Community High School.
- b. Recommendation to Approve Volunteer Girls' Basketball Coach**
Dr. Hinshaw will recommend that the Board approve Gene Cullers as a volunteer girls' basketball coach for Winchester Community High School and Driver Middle School.
- c. Recommendation to Employ Softball Coach**
Dr. Hinshaw will recommend that the Board employ Chad Moore as the head varsity girls' softball coach at Winchester Community High School.
- d. Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Todd Loyd from his position as an assistant varsity boys' coach at Winchester Community High School.
- e. Stipends for Boys' Basketball Assistant Coaches**
Dr. Hinshaw will recommend that the Board approve the following stipends for boys' basketball assistant coaches at Winchester Community High School for the 2016-2017 school year:

Jim Melton	\$2,500.00
Greg Hitchens	\$2,500.00
Kevin Frazee	\$2,500.00
Brian Frantz	\$1,293.00

F. Reports

1. Reports from the Superintendent

- a. Financial Report**
Dr. Hinshaw will report on the overall financial health of the school corporation.
- b. Request to Make Naxolone Available**
Dr. Hinshaw will present information on the suggestion by some in the community that the school stock Naxolone, an anti-overdose drug, in school.

2. Report from the Curriculum Director

a. Parent-Teacher Conferences

Mrs. Chalfant will report on the parent-teacher conferences for 2016.

b. Timeline for Accountability Results

Mrs. Chalfant will report on the state's anticipated timeline for the release of spring 2016 ISTEP+ results and school letter grades.

c. School Safety Grant

Mrs. Chalfant will report on the corporation's success in earning another Secured School Safety Grant in the amount of \$9,898.33. The local required match will be \$9,898.33. This grant will be used to install additional security cameras in all elementary schools.

G. Unfinished Business

1. Third Reading of Revised Policy 5464, Early Graduation

Dr. Hinshaw will present a revised policy, 5464, Early Graduation, for a third reading. Pending input from the Board, he may recommend adoption.

2. Second Reading of New Policy 7235, Federal Grants and Awards Administration

Dr. Hinshaw will present a new policy, 7235, Federal Grants and Awards Administration, for a second reading. Pending input from the Board, he may recommend adoption.

H. New Business

1. Resolution Approving Tax Anticipation Warrants

Dr. Hinshaw will recommend that the Board adopt a resolution for pursuing tax anticipation warrants in all levy funds for 2017.

2. Valve Replacement at WCHS

Dr. Hinshaw will recommend that the Board approve the replacement of an original 1960s main mixing valve in the original heating and cooling system at WCHS for \$11,638.00 from Cooper Consulting. This will be controlled with a pneumatic actuator and will interface with digital controls.

3. Approval of Clean Diesel Rebate Program

Dr. Hinshaw will request approval to submit paperwork for participation in the 2016 Clean Diesel Rebate Program through the EPA. If the application is approved by the EPA, the district would receive \$40,000 in rebates for replacement of two school buses to be purchased through the bus replacement plan.

4. First Reading of New Policy 2241, Library Collection Development

Dr. Hinshaw will present a proposed new policy, 2241, Library Collection Development, for a first reading.

5. 2016-17 School Improvement Goals

Mrs. Chalfant will provide an overview of the elementary and secondary school improvement goals as submitted by each building principal.

6. Year End Payment of Invoices

Dr. Hinshaw will recommend approval of a resolution to allow the treasurer to complete the payment of all invoices for 2016.

7. Extracurricular List

Dr. Hinshaw will recommend approval of the extracurricular list for the 2016-17 school year.

8. Out-of-State/Overnight Fieldtrips

a. None

I. Future Meetings

1. December 13, Regular Session, 6:00 p.m.

J. Comments/Correspondence

K. Adjournment

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.

Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the "Best Practices" of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.