

***Randolph Central School Corporation  
Board of School Trustees Meeting  
Agenda***

**REGULAR SESSION  
TUESDAY, DECEMBER 13, 2016, 6:00 p.m.  
BOARD ROOM, SUPERINTENDENT'S OFFICE  
103 N. EAST ST.  
WINCHESTER, INDIANA 47394**

**A. Welcome/Call to Order**

1. Pledge of Allegiance/Moment of silence.
2. **President's Prerogative**
  - a. **Recognition of FFA Students**  
The Board will recognize Mr. Daryl Goodwin and FFA students who attended the recent National FFA Convention.
  - b. **Recognition of Retiring Board Member**  
The Board will recognize Mr. Brent Campbell, whose term is ending at the end of the month.

**B. Approval of Agenda**

Board Members and Dr. Hinshaw may ask for items to be added to or deleted from the agenda.

**C. Citizen Comments**

Members of the public may make comments about agenda items or ask questions about agenda items.

**D. Consent Agenda**

1. **Claims/Finance**  
Claims numbered 1817 through 2031 dated December 8, 2016 .
2. **Minutes**  
Regular Session—November 8, 2016
3. **Substitute Teacher List**  
New substitute applicants recommended: Joe Younts and John Brutchen
4. **Fund Report and Monthly Appropriation Recap**
5. **Athletic Balances**

**E. Personnel**

**1. Certified Personnel**

**a. Request for Leave of Absence**

Dr. Hinshaw will recommend that the Board grant a leave of absence for Mara Pennycuff, teacher at Driver Middle School, beginning approximately January 18, 2017 and continuing through approximately March 10, 2017. She will be using all of her sick days and all of her personal days during her leave.

**b. Transfer of Sick Days**

Dr. Hinshaw will recommend that the Board transfer up to twenty-five (25) sick days of Mr. Jim Hollinger, a teacher in his first year at Randolph Central Schools. This is under the provisions of the collective bargaining agreement and shall be effective immediately.

**2. Non-Certified Personnel**

**a. Recommendation to Employ Temporary Substitute Teacher**

Dr. Hinshaw will recommend that the Board employ Beth Moland to serve as a temporary substitute teacher for Mara Pennycuff, a social studies teacher at Driver Middle School, beginning approximately January 18, 2017 and continuing until approximately March 10, 2017. Mrs. Moland is currently a substitute teacher for Randolph Central.

**b. Recommendation to Employ a Temporary Substitute Teacher**

Dr. Hinshaw will recommend that the Board employ Karen Orr to serve as a temporary substitute teacher for Jaelyn Winkle during her leave of absence. Mrs. Orr is a paraprofessional at Driver Middle School who is currently serving as a temporary substitute teacher for Heather Littman during her leave of absence. Mrs. Littman is expected to return to school before Mrs. Winkle will begin her leave of absence. Mrs. Orr will return to her position as a paraprofessional when not serving as a substitute teacher.

**c. Recommendation to Employ Temporary Teacher**

Dr. Hinshaw will recommend that the Board employ Alison Bailey as a temporary teacher to cover the leave of absence of Erinn Bailey at Willard Elementary School from approximately January 2 through February 21, 2017. Ms. Bailey will work 15 days at the sub rate and then she will be paid her contract rate.

**d. Recommendation to Employ Food Service Employee**

Dr. Hinshaw will recommend that the Board employ Tammy Brown as a food service employee at Winchester Community High School. She will be working 3.75 hours per day at an hourly rate of \$11.22 and her first day will be December 14, 2016.

**e. Recommendation to Employ Paraprofessional**

Dr. Hinshaw will recommend that the Board employ Lisa Baldwin as a special education paraprofessional at Deerfield Elementary School. She will be working 5.75 hours per day at an hourly rate of \$10.77. Mrs. Baldwin will start her position on December 15, 2016. She will be taking Sandy Henchon's position and she will be paid from the special education grant.

- f. **Notice of Resignation**  
Dr. Hinshaw has accepted the resignation of Joanna Jenkins, Title I paraprofessional at Baker Elementary School, effective December 16, 2016.

3. **Extra-Curricular Personnel.**

- a. **Recommendation to Employ Assistant Girls' Track Coach**  
Dr. Hinshaw will recommend that the Board employ Lyndsee Hodge as an assistant girls' track coach at Winchester Community High School.
- b. **Recommendation to Employ Assistant Softball Coach**  
Dr. Hinshaw will recommend that the Board employ Christopher Moore as an assistant softball coach at Winchester Community High School.
- c. **Recommendation to Approve Volunteer Softball Coach**  
Dr. Hinshaw will recommend that the Board approve Tammy Moore as a volunteer assistant softball coach at Winchester Community High School.
- d. **Recommendation to Approve Volunteer Wrestling Coach**  
Dr. Hinshaw will recommend that the Board approve Brian Feltis as a volunteer assistant wrestling coach at Winchester Community High School.
- e. **Recommendation to Approve Volunteer Wrestling Coach**  
Dr. Hinshaw will recommend that the Board approve William Haager as a volunteer assistant wrestling coach at Winchester Community High School.

F. **Reports**

1. **Reports from the Superintendent**

- a. **Alternative Education**  
Dr. Hinshaw will report on discussions to bolster alternative education options for Randolph Central high school students.
- b. **Tax Collection**  
Dr. Hinshaw will report on the 2016 tax collection for the school corporation.
- c. **Bus Lease-Rental**  
Dr. Hinshaw will report on the potential of using a lease-rental agreement to purchase buses through the Bus Replacement Fund. This would be a way to attempt catch up on the twelve-year bus replacement cycle.

2. **Report from the Curriculum Director**

- a. **2015-16 ISTEP+ Results**  
Mrs. Chalfant will report about overall achievement data for each school and the corporation.
- b. **Wellness Policy Review**  
Last fall, the United States Department of Agriculture issued the final rules on school wellness policies. Mrs. Chalfant will share the updated ISBA policy as a model for us to consider as we conduct our annual review. Mr. Oswalt is the board's representative on the wellness committee that will begin meeting in January 2017.

**G. Unfinished Business**

**1. Second Reading of New Policy 2241, Library Collection Development**

Dr. Hinshaw will present a proposed new policy, 2241, Library Collection Development, for a second reading and recommend adoption.

**H. New Business**

**1. Spanish Students Trip to Spain**

Dr. Hinshaw will discuss with the Board the possibility of Derek Baker, Spanish teacher at WCHS, and Spanish students traveling to Spain in the spring of 2018.

**2. Approval of Food Backpack Program**

Dr. Hinshaw will recommend that the Board approve the request of St. Vincent Randolph Hospital to sponsor a food backpack pilot program at Deerfield Elementary School, beginning in the 2017-18 school year.

**3. Presentation of Draft Calendars for 2017-18 School Year**

Dr. Hinshaw will present two draft calendars for the 2017-18 school year for the Board's input. No action will be recommended on a calendar at this meeting.

**4. Recommendation to Approve New Guideline 3111, Job Descriptions for Administrative and Director Positions**

Dr. Hinshaw will present and recommend approve of a new guideline 3111, Job Descriptions for Administrative and Director Positions.

**5. Transfer of Materials to Randolph County Historical Society**

Dr. Hinshaw will recommend that the Board approve the transfer of historical materials from the collection of Earl Marlatt to the Randolph County Historical Society, which already owns material relating to Marlatt formerly owned by the First United Methodist Church.

**6. Transfers to Finalize 2015 Budget**

Dr. Hinshaw will request permission to finalize the 2016 budget with the appropriate transfers in the General Fund, the Transportation Fund, the Debt Service Fund, and the Capital Projects Fund. After the granting of such permission, Dr. Hinshaw will present the following at the regular January Board meeting:

- a. Transfers that require only Board approval.
- b. Transfers that require Board resolution.

**7. Out-of-State/Overnight Fieldtrips**

- a. Dr. Hinshaw will recommend approval for Tom Osborn and the Driver Middle School eighth grade class to travel to Washington D.C. to tour historical sites, monuments, and memorial sites from October 25, 2017 until October 29, 2017.

**I. Future Meetings**

1. December—special meeting TBA for end-of-year business.
2. January 10, 2017 Reorganization and Regular Session, 6:00 p.m.

**J. Comments/Correspondence**

**K. Adjournment**

**This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.**

**Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.**

**The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the "Best Practices" of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.**

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**EXECUTIVE SESSION**  
**TUESDAY, DECEMBER 13, 2016, 7:30 p.m.**  
**BOARD ROOM, SUPERINTENDENT'S OFFICE**  
**103 N. EAST ST.**  
**WINCHESTER, INDIANA 47394**

The governing body named above will conduct an executive session pursuant to Indiana's Open Meetings Law, IC 5-14-1.5-6.1 (9), for the following reason(s):

To discuss a job performance evaluation of individual employees.