

***Randolph Central School Corporation  
Board of School Trustees Meeting  
Agenda***

**REGULAR SESSION  
TUESDAY, MARCH 14, 2017, 6:00 p.m.**

**\*\*WILLARD ELEMENTARY SCHOOL\*\*  
615 W. SOUTH STREET  
WINCHESTER, INDIANA 47394**

**A. Welcome/Call to Order**

1. Pledge of Allegiance/Moment of silence.
  
2. **President's Prerogative**  
Mr. Bush will present a diploma to Jack Gillum, who attended Winchester High School until 1950 before joining the service.

The Board will recognize the Robotics Team from Willard Elementary School.

**B. Approval of Agenda**

Board Members and Dr. Hinshaw may ask for items to be added to or deleted from the agenda.

**C. Citizen Comments**

Members of the public may make comments about agenda items or ask questions about agenda items.

**D. Consent Agenda**

1. **Claims/Finance**  
Claims numbered 250 through 409 dated March 6, 2017
  
2. **Minutes**  
Regular Session — February 14, 2017
  
3. **Substitute Teacher List**  
New substitute applicants recommended: (a.)Amber Hines, (b.)Bill Richmond
  
4. **Fund Report and Monthly Appropriation Recap**
  
5. **Athletic Balances**

**\*\*NOTE THE CHANGE IN VENUE\*\***

**E. Personnel**

**1. Certified Personnel**

**a. Recommendation to Employ Vocal Music Teacher**

Dr. Hinshaw will recommend that the Board employ Amber Hines as a vocal music teacher at Winchester Community High School and Driver Middle School, effective March 27, 2017, replacing Mr. Mike Greene, who died on February 15, 2017. Due to meeting the academic needs of students, Dr. Hinshaw will recommend that the Board start Mrs. Hines at B/8 on Appendix A of the new teacher salary schedule. Dr. Hinshaw will also recommend that the Board retroactively approve staffing decisions made to cover this vacancy since February.

**2. Non-Certified Personnel**

**a. Notice of Resignation**

Dr. Hinshaw has accepted the resignation of Patricia Shockley, special education paraprofessional at Baker Elementary School. This resignation is effective March 14, 2017.

**b. Recommendation to Employ Paraprofessional**

Dr. Hinshaw will recommend that the Board employ Marcie Lovell as a special education paraprofessional at Baker Elementary School. Her first day of work will be March 15, 2017. She will work 5.75 hours per day at an hourly rate of \$10.77. Ms. Lovell will replace Patricia Shockley.

**c. Recommendation to Employ Paraprofessional**

Dr. Hinshaw will recommend that the Board employ Dawn Christenberry as a special education paraprofessional at Baker Elementary School. Her first day of work will be March 15, 2017. She will work 5.75 hours per day at an hourly rate of \$10.77. Ms. Christenberry will replace Aimee Haggard.

**d. Recommendation to Employ Food Service Employee**

Dr. Hinshaw will recommend that the Board employ Lois Brown as a food service employee at Winchester Community High School. She will work three (3) hours per day at a rate of \$11.22 per hour.

**e. Request for Family Medical Leave of Absence**

Dr. Hinshaw will recommend that the Board grant a family leave of absence for Michelle McNees, guidance secretary at Winchester Community High School, beginning intermittently from March 7, 2017 through June 30, 2017. Mrs. McNees will be using all of her personal days.

**f. Recommendation to Employ Temporary Paraprofessional**

Dr. Hinshaw will recommend that the Board employ Heather Gray as a temporary special education paraprofessional to complete the 2016-2017 school year at Baker Elementary School. Ms. Gray is currently a substitute teacher for Randolph Central. Her first day of work will be March 27, 2017. She will be working 5.75 hours per day at a rate of \$10.77 per hour.

**g. Notice of Retirement**

Dr. Hinshaw has accepted the notice of retirement of Deanna Fields, food service employee at Deerfield Elementary School, effective May 24, 2017.

**3. Extra-Curricular Personnel.**

**a. Notice of Resignation**

Dr. Hinshaw has accepted the resignation of Dustin Shannon as the musical drama director at Winchester Community High School pending his being hired as the musical director.

**b. Musical Director**

Dr. Hinshaw will recommend that the Board employ Dustin Shannon as the 2017 Musical Director for Winchester Community High School. Mr. Michael Greene, who was the high school musical director, passed away on February 15, 2017. The family of Mr. Greene has requested that Mr. Shannon receive the entire stipend for musical director.

**c. Notice of Resignation**

Dr. Hinshaw has accepted the resignation of Ben Brown as the musical set designer/builder at Winchester Community High School.

**d. Notice of Resignation**

Dr. Hinshaw has accepted the resignation of Danny Hines from his position as one-half musical light and sound technician at Winchester Community High School.

**e. Stipends for 2017 Musical**

Dr. Hinshaw will recommend that the Board approve the following stipends for 2017 musical staff at Winchester Community High School as follows:

Musical Director	Dustin Shannon	\$2,295
Drama Directors	Mary Clark	\$ 438
	Amber Hines	\$ 438
	Kathy Wallace	\$ 438
Art Design/Painter	Dale Hardacre	\$ 352
Set Design/Builders	Cathy Burton	\$ 118
	Sheyenne Grimes	\$ 117
	Kent McClung	\$ 117
Light/Sound Tech	Ben Brown	\$ 352

**f. Notice of Resignation**

Dr. Hinshaw has accepted the resignation of Kari Baldwin as the head cheerleading coach at Driver Middle School.

**g. Notice of Resignation**

Dr. Hinshaw has accepted the resignation of Elizabeth King as the assistant cheerleading coach at Driver Middle School.

- h. Recommendation to Employ Cheerleading Coach**  
Dr. Hinshaw will recommend that the Board employ Elizabeth King as the head cheerleading coach at Driver Middle School.
- i. Recommendation to Employ Assistant Cheerleading Coach**  
Dr. Hinshaw will recommend that the Board employ Jessica Woolf as an assistant cheerleading coach at Driver Middle School.
- j. Notice of Resignation**  
Dr. Hinshaw has accepted the resignation of Logan Hall as the girls' assistant track coach at Driver Middle School.
- k. Recommendation to Employ Track Coach**  
Dr. Hinshaw will recommend that the Board employ Derek Baker as the head boys' track coach at Driver Middle School.
- l. Recommendation to Employ Assistant Track Coach**  
Dr. Hinshaw will recommend that the Board employ Sadie Wright as an assistant girls' track coach at Driver Middle School.
- m. Notice of Resignation**  
Dr. Hinshaw has accepted the resignation of James Melton as a varsity assistant boys' basketball coach at Winchester Community High School, effective March 2, 2017.
- n. Recommendation to Approve Volunteer Baseball Coach**  
Dr. Hinshaw will recommend that the Board approve Bradley Clark as a volunteer baseball coach at Driver Middle School.
- o. Recommendation to Approve Volunteer Golf Coach**  
Dr. Hinshaw will recommend that the Board approve Devin Trautman as a volunteer boys' golf coach at Winchester Community High School.

**F. Reports**

- 1. Reports from the Superintendent**

  - a. Auditorium Manager Position**  
Dr. Hinshaw will present, for the Board's consideration, a draft proposal for an auditorium manager position.
  - b. Evaluation Results Report**  
Dr. Hinshaw, in order to comply with IC 20-28-11.5-9, will present a report of aggregate evaluation results by school for 2015-16 to the Board.
  - c. Curriculum Writing Stipend**  
Dr. Hinshaw will present the concept of paying stipends for curriculum to the Board. No action is recommended at this meeting.
  - d. Transportation Maintenance and Bus Replacement Report**  
Dr. Hinshaw will report on maintenance of buses and the bus replacement process.

- e. **Non-Certified and Administrative Raises**  
Dr. Hinshaw will report on potential raises for non-certified staff and administrators. Neither group has received a general base pay increase since 2015. No action is recommended at this meeting.

**2. Report from the Curriculum Director**

**a. 2015-16 Corporation Letter Grade**

Mrs. Chalfant will report the finalized corporation letter grade for the 2015-16 school year. After the state conducted an audit of the data, our district grade was raised from a "C" to a "B."

**G. Unfinished Business**

**1. Second Reading and Adoption of Revised Policy 6471, Collection and Forgiveness of Debt**

Dr. Hinshaw will present a revised policy 6471, Collection and Forgiveness of Debt, for a second reading. The revision of the policy is due to changes in federal school lunch rules pending Board input, Dr. Hinshaw will recommend adoption.

**H. New Business**

**1. Second Harvest Food Bank School Food Pantry Program**

Dr. Hinshaw will recommend that the Board grant permission for Second Harvest Food Bank to create, fund, and staff school food pantry programs at Baker, Deerfield, and Willard Elementary Schools beginning in August 2017.

**2. Bidding of HVAC Improvements at Deerfield Elementary School**

Dr. Hinshaw will recommend that the Board grant permission for him to advertise for bids for improvement in the HVAC system at Deerfield Elementary School. This is part of the on-going project to install open-protocol controls throughout the district and to upgrade from pneumatic to digital controls at Deerfield. The budget estimate exceeds the \$150,000 threshold required for bidding.

**3. Approval of Transfer of iPads**

Dr. Hinshaw will recommend that the Board approve the use of selected older iPads, purchased with bond, capital projects, and textbook rental funds for students, to be used by employees working with students, mostly paraprofessionals at the elementary level.

**4. Deposit of Wind Farm Money into Rainy Day Fund**

Dr. Hinshaw will recommend that the Board approve the deposit of money received from an agreement with Randolph County from wind farm proceeds into the Rainy Day Fund. The amount received in 2017 is \$6,254.00.

**5. Parking Lot Improvements**

Dr. Hinshaw will present information on proposed parking lot improvements generated by Mr. Wagner, maintenance director. An additional gravel lot would be created north of the B-wing (science wing) at WCHS, with space for sixty vehicles, with additional concrete parking east of the B-wing, with space for twenty vehicles. A quote will also be presented for improving the lot located between Central Office and the Winchester Community Library.

**6. Out-of-State/Overnight Fieldtrips**

- a. **None**

- I. **Future Meetings**
  - 1. April 11, 2017- Regular Session

- J. **Comments/Correspondence**

- K. **Adjournment**

**This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.**

**Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.**

**The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the "Best Practices" of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.**

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**EXECUTIVE SESSION**  
**Tuesday, March 14, 2017**  
**Following the regular session**  
**Willard Elementary School**  
**615 W. South Street**  
**Winchester, IN 47394**

The governing body named above will conduct an executive session pursuant to Indiana's Open Meetings Law, IC 5-14-1.5-6.1, for the following reason(s):

**(9) To discuss the job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.**