

***Randolph Central School Corporation
Board of School Trustees Meeting
Agenda***

**REGULAR SESSION
TUESDAY, MAY 9, 2017, 6:00 p.m.**

**SUPERINTENDENT'S OFFICE
103 N. EAST ST.
WINCHESTER, INDIANA 47394**

- A. Welcome/Call to Order**
1. Pledge of Allegiance/Moment of silence.
 2. **President's Prerogative**
The Board will recognize seniors Brayden Buckmaster, Austin Lawrence, and Brian Reagan, the first WCHS students to complete a core curriculum under the Early College program.
- B. Approval of Agenda**
Board Members and Dr. Hinshaw may ask for items to be added to or deleted from the agenda.
- C. Citizen Comments**
Members of the public may make comments about agenda items or ask questions about agenda items.
- D. Consent Agenda**
1. **Claims/Finance**
Claims numbered 580 through 728 dated May 2, 2017
 2. **Minutes**
Regular Session — April 11, 2017
Special Session –April 24, 2017
 3. **Substitute Teacher List**
New substitute applicants recommended: (a.) Meghan Bennett
 4. **Fund Report and Monthly Appropriation Recap**
 5. **Athletic Balances**
- E. Personnel**
1. **Certified Personnel**
 - a. **Notice of Retirement**
Dr. Hinshaw has accepted the notice of retirement of Cheryl Burkett, elementary teacher, effective at the close of the school year.

- b. Notice of Retirement**
Dr. Hinshaw has accepted the notice of retirement of Dale Hardacre, high school art teacher, effective at the close of the school year.
- c. Notice of Retirement**
Dr. Hinshaw has accepted the notice of retirement of Rosalind J. Younger, Deerfield Elementary teacher, effective at the close of the school year.
- d. Notice of Retirement**
Dr. Hinshaw has accepted the notice of retirement of Krista Kiser, elementary teacher, effective at the close of the school year.
- e. Notice of Retirement**
Dr. Hinshaw has accepted the notice of retirement of Karen Dillow, high school mathematics teacher, effective at the close of the school year.
- f. Notice of Resignation**
Dr. Hinshaw has accepted the notice of resignation of Mara Pennycuff, middle school social studies teacher, effective at the close of the school year.
- g. Recommendation to Employ Summer School Teachers**
Dr. Hinshaw will recommend the following teachers for summer school positions. Each position will only be filled if there are at least 15 students enrolled in the summer school classes, per the state summer school guidelines for reimbursement. Teachers will receive their hourly rate based on the number of hours included in the original proposal. The cost of teachers for summer school classes will be submitted to the Indiana Department of Education for reimbursement, set at a reimbursement rate to be determined in May.

High School:
Jeremiah Boes-Summer Band
Daryl Goodwin-Summer Supervised Ag Experience
Holly Gutierrez-Summer Physical Education
Brett Romine-Summer English 9-12
Rhonda Donham—Paraprofessional

Elementary:
Grade 1-Adrienne Thrasher
Grade 2-Amanda Warner
Grade 3-Jacinda Gates, Melinda Goodrich, and Lindsey Lovern
Health Aide / Paraprofessional - Tiffany Campbell
- h. High School Summer Agriculture Experience**
Dr. Hinshaw will recommend granting the high school agriculture teacher, Daryl Goodwin, twenty (20) summer days to conduct Supervised Agriculture Experience. His days would start on May 26, 2017 and end on August 5, 2017. Per the state summer school guidelines, there must be at least fifteen (15) students enrolled for Mr. Goodwin to conduct the course.

i. Approval of Summer Contract

Dr. Hinshaw will recommend that the Board approve a summer contract of forty (40) days for Jeremiah Boes, director of instrumental music. This is the standard contract length for the summer band program.

j. Summer School Administrative Supervision

Dr. Hinshaw will recommend a \$750 stipend each for Cindy Winkle and Laura Miller for shared supervision of the elementary summer school program, including IREAD-3 summer retests, because each will be working outside of her contractual days. The two principals will divide the supervision and duties equally. This is an annual request to compensate their work outside of their regular school year contract.

k. Recommendation to Employ Summer Teachers for Elementary High Ability Grant Project

Dr. Hinshaw will recommend the following certified staff for an elementary high abilities grant program that will run concurrently with elementary summer school. Certified staff will receive their hourly rate, and the expenses for this program will be taken from the 2016-17 High Abilities Grant, except for the student busing. Busing will be shared with the regular summer school program.

1. Tabitha Kelley
2. Kevin Keller
3. Nick Ehrhart
4. Kelley Frazee
5. Jeremy Duncan

2. Non-Certified Personnel

a. Notice of Resignation

Dr. Hinshaw has accepted the resignation of Christina Estep, paraprofessional at Driver Middle School, effective May 5, 2017.

b. Notice of Resignation

Dr. Hinshaw has accepted the resignation of Samantha Yaryan, paraprofessional at Winchester Community High School, effective May 5, 2017.

c. Request for Leave of Absence

Dr. Hinshaw will recommend that the request for a leave of absence by Jodi Goodhew intermittently from April 27, 2017 through June 30, 2017 be granted.

d. Recommendation to Designate Assistant Cafeteria Manager

Dr. Hinshaw will recommend that the Board approve the designation of assistant manager of the WCHS cafeteria for Maggie Brown for the 2017-18 school year. This position carries an additional \$10 per day to Mrs. Brown's hourly rate.

e. Recommendation to Employ Food Service Worker

Dr. Hinshaw will recommend that the Board employ Catherine Parker as a food service worker at Deerfield Elementary School for the 2017-18 school year. Mrs. Parker will work 3.25 hours/day at a wage of \$11.39/hour.

- f. Recommendation to Employ Guidance Secretary**
Dr. Hinshaw will recommend that the Board employ Tonya Garland as the guidance secretary at Winchester Community High School for the 2017-18 school year. Mrs. Garland will work at a wage of \$14.07/hour.
 - g. Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Kari Baldwin, Title I paraprofessional at Willard Elementary School, effective at the close of the school year.
 - h. Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Ashley Breedlove, Title I paraprofessional at Willard Elementary School, effective at the close of the school year.
 - i. Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Whitney Cox, special education paraprofessional at Willard Elementary School, effective at the close of the school year.
- 3. Extra-Curricular Personnel.**
- a. Recommendation to Employ Softball Co-Coach**
Dr. Hinshaw will recommend that the Board employ Jessica Woolf as a softball co-coach at Driver Middle School. She will share this position with Rhonda Donham. The softball coach stipend will be split in half and both coaches will receive \$764.
 - b. Approval of Volunteer Coach**
Dr. Hinshaw will recommend that the Board approve Hagan Lawson as a volunteer tennis coach at Winchester Community High School.
 - c. Approval of Volunteer Coach**
Dr. Hinshaw will recommend that the Board approve Kaitlyn Chipley as a volunteer 8th grade volleyball coach at Driver Middle School.
 - d. Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Kathy Wallace as a partial musical drama director for Winchester Community High School.
 - e. Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Mary Clark as a partial musical drama director for Winchester Community High School.
 - f. Approval of Volunteer Middle School Golf Club Sponsor/High School Volunteer Girls' Golf Coach**
Dr. Hinshaw will recommend that the Board approve Amy Kress as a volunteer girls' and boys' golf club sponsor at Driver Middle School and a volunteer girls' golf coach at Winchester Community High School.

- g. Recommendation to Employ Head Wrestling Coach**
Dr. Hinshaw will recommend that the Board employ William Haager as the head wrestling coach at Winchester Community High School. Mr. Haager was a volunteer assistant wrestling coach last year.
- h. Recommendation to Employ Assistant Wrestling Coach**
Dr. Hinshaw will recommend that the Board employ Brian Feltis as an assistant wrestling coach at Winchester Community High School. Mr. Feltis was a volunteer assistant wrestling coach last year.
- i. Recommendation to Employ Assistant Boys' Basketball Coach**
Dr. Hinshaw will recommend that the Board employ Kyle Deboy as an assistant boys' basketball coach at Winchester Community High School.

F. Reports

- 1. Reports from the Superintendent**
 - a. None**
- 2. Report from the Curriculum Director**
 - a. 2017 Indiana Literacy Early Intervention Grant**
Mrs. Chalfant will report that Randolph Central was awarded an Early Intervention Grant in the amount of \$7,748.70 that will support and strengthen early literacy skills. The grant will provide professional development this summer for grades one and two teachers at Baker Elementary and Deerfield Elementary.

G. Unfinished Business

- 1. Second Reading of Revised Policy 5370 and Administrative Guidelines, School Wellness Policy**
Dr. Hinshaw and Mrs. Chalfant will present a revised policy 5370, Wellness Policy, for a second reading. Pending Board input, Dr. Hinshaw will recommend adoption of the revised policy.
- 2. Awarding of Bids for Deerfield HVAC Project**
Dr. Hinshaw will recommend that the Board award the contract for the Deerfield HVAC project to Cooper Consulting for \$158,770, the low bid for the project.

H. New Business

- 1. Combining of Textbook Rental Funds**
Dr. Hinshaw will recommend that the Board authorize the combining of the textbook rental funds of Winchester Community High School and Driver Middle School, which are already administered by a single treasurer.
- 2. Bus Cleaning Proposal**
Dr. Hinshaw recommended that the Board approve the bus cleaning proposal for 2017 at a rate of \$185/bus and \$95/minibus, an increase of \$10/bus over 2016.
- 3. Textbook Adoption**
Mrs. Chalfant will recommend that the Board approve the elementary textbook recommendation for science. The selected science textbook for grades K-5 is Pearson's "Interactive Science." The parent/community reviewers for this adoption cycle are included in the Board packet.

4. **Request for Use of Transportation**
Dr. Hinshaw will present a request for the use of school transportation by the Randolph County 4-H for use during their summer camp at Camp Higher Ground in West Harrison, Indiana, on May 31st and June 2nd, 2017.
5. **Adult Lunch Price for Summer Program**
Dr. Hinshaw will recommend that the adult lunch price for the summer food program be set at \$3.
6. **Approval of DMS Golf Club**
Dr. Hinshaw will recommend that the request of Mr. Scott Hargrave and Mr. Tom Osborn, to organize a middle school golf club be granted. Dr. Hinshaw will recommend that Amy Kress be the volunteer sponsor of the middle school boys' and girls' golf club.
7. **Out-of-State/Overnight Fieldtrips**
 - a. Dr. Hinshaw will recommend approval for Holly Gutierrez to take the WCHS girls' basketball team to Lexington, Kentucky, then Chapel Hill, NC, June 21-28, 2017.
 - b. Dr. Hinshaw will recommend approval for Holly Gutierrez to take the WCHS summer physical education classes to Hueston Woods on June 12, 2017 and to Scene 75 in Dayton, Ohio, on June 2, 2017.
 - c. Dr. Hinshaw will recommend approval for Deb Merchant and the WCHS Class of 2017 to travel to Kings Island, Ohio, on May 31, 2017.
 - d. Dr. Hinshaw will recommend approval for Jeremiah Boes and the WCHS Band to travel to Taylor University for band Camp, July 24-28, 2017.
 - e. Dr. Hinshaw will recommend approval for Mark Edwards and grade 5 students who have accumulated at least 300 AR points in grades 3-5 to go to Kings Island (Mason, Ohio) – as an incentive field trip on Friday, June 2nd, 2017. 6:45 a.m. - 9:00 p.m.
 - f. Dr. Hinshaw will recommend approval for summer school high abilities enrichment students to go to Wright Patterson Air Force Museum (Dayton, Ohio) to reinforce scientific concepts of flight taught during the program on Thursday, June 15th, from 8:00 a.m. - 4:00 p.m.

I. Future Meetings

1. 2017 ISBA Spring Regional Meeting – May 10, 2017
2. Regular Session – June 13, 2017, 6:00 p.m.

J. Comments/Correspondence

K. Adjournment

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.

Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the “Best Practices” of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.