

**Randolph Central School Corporation
Board of School Trustees
Meeting Agenda**

**REGULAR SESSION
Tuesday, September 12, 2017, 6:00 p.m.**

**Board Room
Superintendent's Office
103 North East Street
Winchester, Indiana 47394**

- A. Welcome/Call to Order**
1. Pledge of Allegiance/Moment of Silence
 2. President's Prerogative
- AA. Request to Advertise 2018 Budget**
John Sayers will present a proposed 2018 Budget for the Board's review. He will request that the Board give him permission to advertise the 2018 Budget.
- B. Approval of Agenda**
Board members and Mrs. Chalfant may ask for items to be added or deleted from the agenda.
- C. Citizen Comments**
Members of the public make comments or ask questions about agenda items.
- D. Consent Agenda**
- 1. Claims/Finance**
Claims numbered 1083 through 1394 dated September 6, 2017
 - 2. Minutes**
Regular Session, August 8, 2017
Executive Session, August 14, 2017
Executive Session, August 14, 2017
Executive Session, August 21, 2017
Executive Session, August 22, 2017
 - 3. Substitute Teacher List**
New substitute applicants recommended: None
 - 4. Fund Report and Monthly Appropriation Recap**
 - 5. Athletic Balances**

E. Personnel

1. Certified

a. Recommendation to Increase Athletic Director Salary

Mrs. Chalfant will recommend that the Board change Scott Hargrave's salary from \$60,925.00 to \$67,925.00 for increasing his high school athletic director duties to include the middle school athletic director responsibilities. This increase will be retroactive to the beginning of the 2017-18 school year.

b. Recommendation for Unpaid Leave

Mrs. Chalfant will recommend that the Board approve a request by Allison Chalfant to attend leadership conferences during the 2017-18 school year in conjunction with her official duties within a state and community organization. Allison Chalfant anticipates expending her three (3) personal days but may require at least three (3) days of unpaid leave.

c. Recommendation for WCHS-DMS Student Services Coordinator

Mrs. Chalfant will recommend that the Board approve Jaelyn Winkle as the WCHS-DMS Student Services Coordinator for the remainder of the 2017-18 school year, beginning September 14, 2017. This position will have the primary duties of grades 6-12 testing and the secondary dual credit program. Mrs. Winkle's base salary will be unchanged. As standard for this position, Mrs. Winkle will have fifteen (15) additional days added to her contract.

d. Recommendation to Employ

Mrs. Chalfant will recommend that the Board employ Nancy Person as an English teacher at Driver Middle School for the remainder of the 2017-18 school year, filling the vacancy made by Jaelyn Winkle. Mrs. Person will begin on September 14, 2017 and will be compensated at Master's/10. Mrs. Person retired from Ohio schools, so this is a retire/rehire situation.

e. Recommendation to Employ Long-term Leave Substitute Teacher

Mrs. Chalfant will recommend that the Board employ Beth Moland as a long term substitute teacher to cover the leave of absence of Katie Anderson at Driver Middle School. Mrs. Moland will be substituting at a daily rate of \$65.00.

2. Noncertified

a. Notice of Resignation

Mrs. Chalfant has accepted the resignation of Willard paraprofessional, Stacey Morgan, effective August 25, 2017.

b. Recommendation to Employ Paraprofessional

Mrs. Chalfant will recommend that the Board employ Misty Nickols as a special education paraprofessional at Willard Elementary School. She will work 5.75 hours per day at an hourly rate of \$10.93. She will be taking the place of Stacey Morgan and beginning on September 13, 2017.

- c. **Request for Leave of Absence**
Mrs. Chalfant will recommend that the Board grant a leave of absence for Lisa Davis, paraprofessional at Winchester Community High School, beginning August 9, 2017 and continuing through approximately September 12, 2017. She will be using six (6) sick days and three (3) personal days during her leave.

3. Extracurricular

- a. **Recommendation for Mentor Teacher**
Mrs. Chalfant will recommend that the Board approve Carolyn Bates as a 2017-18 mentor teacher for Leah Lewis, a beginning teacher at Baker Elementary School. Mrs. Bates's stipend of \$600 will be paid from the Title IIA Grant.
- b. **Recommendation for Mentor Teacher**
Mrs. Chalfant will recommend that the Board approve Kim Coats as a 2017-18 mentor teacher for Joanna Jenkins, a beginning teacher at Baker Elementary School. Mrs. Coats's stipend of \$600 will be paid from the Title IIA Grant.
- c. **Recommendation for Mentor Teacher**
Mrs. Chalfant will recommend that the Board approve Brittany Horner as a 2017-18 mentor teacher for Stephanie Hudson, a beginning teacher at Deerfield Elementary School. Mrs. Horner's stipend of \$600 will be paid from the Title IIA Grant.
- d. **Recommendation for Mentor Teacher**
Mrs. Chalfant will recommend that the Board approve Erinn Moody as a 2017-18 mentor teacher for Montana Baker, a beginning teacher at Willard Elementary School. Mrs. Horner's stipend of \$600 will be paid from the Title IIA Grant.
- e. **Recommendation for Mentor Teacher**
Mrs. Chalfant will recommend that the Board approve Dustin Shannon as a 2017-18 mentor teacher for Payton Smiley, a beginning teacher at Winchester Community High School. Mr. Shannon's stipend of \$600 will be paid from the Title IIA Grant.
- f. **Recommendation for Mentor Teacher**
Mrs. Chalfant will recommend that the Board approve Kelley Frazee as a 2017-18 mentor teacher for Zachery Decker, a beginning teacher at Willard Elementary School. Mrs. Frazee's stipend of \$600 will be paid from the Title IIA Grant.
- g. **Recommendation for Mentor Teacher**
Mrs. Chalfant will recommend that the Board approve Jennifer Geesy as a 2017-18 mentor teacher for Brianna Refner, a beginning teacher at Willard Elementary School. Mrs. Geesy's stipend of \$600 will be paid from the Title IIA Grant.

- h. Recommendation for Baker School Improvement Chair**
Mrs. Chalfant will recommend that the Board approve Jill Winkle as the 2017-18 school improvement chair at Baker Elementary School.
- i. Recommendation for Grade Level Chair**
Mrs. Chalfant will recommend that the Board approve Marjorie Alberson as a grade level chair for grade three (3) for the 2017-18 school year.
- j. Recommendation for Academic Team Coordinator**
Mrs. Chalfant will recommend that the Board approve Sheyenne Grimes as the academic team coordinator at Winchester Community High School for the 2017-18 school year.
- k. Recommendation for Class Sponsor**
Mrs. Chalfant will recommend that the Board approve Tracy Musgrove as a class sponsor for the class of 2018 (current seniors) at Winchester Community High School for the 2017-18 school year.
- l. Recommendation for Class Sponsor**
Mrs. Chalfant will recommend that the Board approve Cheryl Trauthwein as a class sponsor for the class of 2018 (current seniors) at Winchester Community High School for the 2017-18 school year.
- m. Recommendation to Approve Volunteer Volleyball Coach**
Mrs. Chalfant will recommend that the Board approve Julie Smiley as a volunteer volleyball coach at Driver Middle School for the 2017-18 school year,
- n. Recommendation to Approve Volunteer Volleyball Coach**
Mrs. Chalfant will recommend that the Board approve Payton Smiley as a volunteer volleyball coach at Driver Middle School for the 2017-18 school year.
- o. Recommendation to Approve Volunteer Cheerleading Coach**
Mrs. Chalfant will recommend that the Board approve Shayla Sickels as a volunteer cheerleading coach at Driver Middle School and Winchester Community High School for the 2017-18 school year.
- p. Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Rob Jones as an assistant wrestling coach at Driver Middle School
- q. Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Kent McClung as a one-third musical set designer/builder at Winchester Community High School.

F. Reports

1. Reports from the Interim Superintendent/Director of Curriculum

- a. Mrs. Chalfant will provide an update on our district enrollment. The official ADM count day is September 15, 2017.

G. Unfinished Business

1. Recommendation to Adopt Teacher Appreciation Grant Policy (TAG)

Mrs. Chalfant will recommend that the Board adopt the proposed TAG policy. Since the first reading, the policy has had two additions based on the evaluation checklist from the state. Mrs. Chalfant will ask the Board to waive the district's first and second reading requirement to approve this revised policy since it is due on September 15, 2017.

H. New Business

1. Revised Job Descriptions

Mrs. Chalfant will present a first reading of the job descriptions for the WCHS-DMS athletic director and DMS dean of students.

2. Title III Grant Consortium Participation

Mrs. Chalfant will recommend that the Board approve a Title III consortium participation with Randolph Eastern School Corporation. Title III funding is allocated to school corporations for specified uses with regard to English language learners. Due to the enrollment numbers of English learners, Randolph Central does not qualify to apply as the LEA but can apply with a qualifying district like Randolph Eastern.

3. 2016-17 Employee Stipends

Mrs. Chalfant will recommend approval of the 2016-17 non-contract employee stipends.

4. Out-of-State/Overnight Fieldtrips

- a. Mrs. Chalfant will recommend that the Board approve the request of Dustin Shannon to take the Golden Era Group (Year Book Students) to tour the Herff Jones Publishing plant in Kansas City, Missouri, October 11 & 12, 2017.

This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.

Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the “Best Practices” of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.