

**Randolph Central School Corporation**  
**Board of School Trustees Meeting**  
**Agenda**

**REGULAR SESSION**

Tuesday, December 12, 2017, 5:00 p.m.  
Superintendent's Office  
103 N. East  
Winchester, IN 47394

- A. Welcome/Call to Order**
  - 1. Pledge of Allegiance/Moment of Silence.
  - 2. **President's Prerogative**
- B. Approval of Agenda**

Board Members and Mr. Abraham may ask for items to be added to or deleted from the agenda.
- C. Citizen Comments**

Members of the public may make comments about agenda items or ask questions about agenda items.
- D. Consent Agenda**
  - 1. **Claims/Finance**

Claims numbered 1825 through 2037 dated December 6, 2017.
  - 2. **Minutes**

Regular Session – November 14, 2017
  - 3. **Substitute Teacher List**

New substitute applicants recommended: None
  - 4. **Fund Report and Monthly Appropriation Recap**
  - 5. **Athletic Balances**
- E. Personnel**
  - 1. **Certified Personnel**
    - a. **Recommendation to Employ Middle School Principal**

Mr. Abraham will recommend that the Board employ Katie Lash as the principal of Lee L. Driver Middle School effective January 1, 2018 on a two-year initial contract. Mr. Abraham will present Mrs. Lash's contract for approval.

**2. Non-Certified Personnel**

**a. Recommendation to Employ Paraprofessional**

Mr. Abraham will recommend that the Board employ Yvonne Montoya as a special education paraprofessional at Driver Middle School. She will replace Samantha Bentz who recently resigned. Ms. Montoya will work 5.75 hours per day at a wage of \$10.93/hr. Her first day was November 27, 2017.

**b. Recommendation to Employ School Board Secretary.**

Mr. Abraham will recommend that the Board employ Cris Fine as the school board secretary. She will begin this position January 2018.

**c. Request for Leave of Absence**

Mr. Abraham will recommend that the Board approve the request for a leave of absence for Amy Sommer, food service employee at Deerfield Elementary School, beginning retroactively November 30, 2017 with an unknown end date.

**3. Extra-Curricular Personnel**

**a. Recommendation to Employ Auditorium Manager**

Mr. Abraham will recommend that the Board employ Danny Hines as the auditorium manager at Winchester Community High School.

**b. Recommendation to Employ Musical Set Designer/Builder**

Mr. Abraham will recommend that the Board approve Larry French as the musical set designer/builder for Winchester Community High School.

**c. Recommendation for Volunteer Assistant Softball Coach**

Mr. Abraham will recommend that the Board approve Kalle Gaddis as a volunteer assistant softball coach for Driver Middle School and Winchester Community High School.

**d. Recommendation for Volunteer Assistant Softball Coach**

Mr. Abraham will recommend that the Board approve Abreana Gaddis as a volunteer assistant softball coach for Driver Middle School and Winchester Community High School.

**e. Recommendation for Volunteer Assistant Softball Coach**

Mr. Abraham will recommend that the Board approve Shane Roderick as a volunteer assistant softball coach for Driver Middle School and Winchester Community High School.

**f. Notice of Resignation**

Mr. Abraham has accepted the resignation of Steve Rutledge from his position as the head boys' track coach for Winchester Community High School pending his approval to be the assistant boys' track coach.

**g. Recommendation to Employ Assistant Boys' Track Coach**

Mr. Abraham will recommend that the Board approve Steve Rutledge as an assistant boys' track coach for Winchester Community High School.

- h. Recommendation to Employ Head Boys' Track Coach**  
Mr. Abraham will recommend that the Board approve Shane Hill as the head boys' track coach for Winchester Community High School.

**F. Reports**

**1. Reports from the Superintendent**

**a. 2018-2019 School Calendar**

Mr. Abraham will present and discuss some of the issues with the calendar for the 2018-2019 school year and discuss the timeline for submitting it for Board approval.

**b. District Academic Goal**

By the end of the 2017-18 school year, our district will improve by at least one letter grade according to the Indiana Department of Education accountability guidelines and each school will maintain an A rating or improve by at least one letter grade.

**2. Reports from the Director of Curriculum**

**a. Competitive Grant Award**

Mrs. Chalfant will report that Randolph Central was recently awarded a competitive Title IV grant in the amount of \$76,134.08. The grant will support:

- Positive Behavior Intervention Supports K-12
- Professional Development for Teachers (book study) K-12
- Parent Ambassador Program K-12
- Career Field Trip Project/Soft Skills Training-WCHS
- "Welcome to Randolph Central" Media Project

**G. Unfinished Business**

**1. None**

**H. New Business**

**1. Winter Remediation Proposal**

Mrs. Chalfant will recommend that the Board approve the Winter Remediation Proposal to provide additional support for struggling elementary students prior to state testing.

**2. School Secretary Job Description**

Mr. Abraham will recommend the Board approve the updated job description for school secretaries.

**3. School Board Secretary Job Description**

Mr. Abraham will recommend the Board approve the new job description for school board secretary.

**4. Transfers to Finalize 2017 Budget**

Mr. Abraham will request permission to finalize the 2017 budget with the appropriate transfers in the General Fund, the Transportation Fund, the Debt Service Fund, and the Capital Projects Fund. After the granting of such permission, Mr. Abraham will present the following at the regular January Board meeting:

- a. Transfers that require only Board approval.
- b. Transfers that require Board resolution.

**5. First Reading of Revised Policy 5460, Graduation Requirements**

Mr. Abraham will recommend and facilitate the first reading of an updated Graduation Requirements Policy (5460) that will provide an opportunity for our foreign exchange students to participate in the WCHS graduation ceremony as guest of the Board of School Trustees.

**6. Driver Middle School Bleacher Project**

Mr. Abraham will recommend that the Board approve the bid from the Lee Company Inc. for \$48,205.20 to install bleachers on the north side of the middle school gymnasium. The project will be funded through 2016 GO Bonds.

**7. Setting District Goals**

Mr. Abraham will recommend the board consider setting District goals in the area of finance, facilities, and community partnerships. Discussion: No action required.

**8. Out of State/Overnight Fieldtrip Requests**

**a. Spanish Trip**

On behalf of Derek Baker, WCHS Spanish teacher and Spanish club sponsor, Mr. Abraham will recommend that the Board approve the upcoming trip of the Spanish Club to Spain March 24-31, 2018. Approximately 22 students and 14 adult chaperones will attend the trip.

**b. Europe Trip**

Mr. Abraham will recommend that the Board grant preliminary approval for the German Club and the History Club to plan a trip to Europe in the spring of 2019. Students and chaperones will tour England, Belgium, France, and Germany and will use Education First Tours as the facilitating company.

**c. Kansas City Trip**

Mr. Abraham will recommend that the Board grant preliminary approval for the Yearbook sponsor, Dustin Shannon, to plan a trip for approximately 10 students to travel to Kansas City and tour the Herf Jones production facility, during the 2018-2019 school year.

**I. Future Meetings**

December 28, 2017, Special Session  
January 9, 2018, Regular Session

**J. Comments/Correspondence**

**K. Adjournment**

**This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.**

**Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.**

**The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the "Best Practices" of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.**