

Tuesday, August 2, 2016, Special Session

The Board of School Trustees of the Randolph Central School Corporation met in Special Session on Tuesday, August 2, 2016, in the Board Room at the Central Office. The meeting convened at 8:00 a.m.

Members present: Mr. Bill Bush, President; Mr. Brent Campbell, Vice-President; Mr. Fred Pries, Secretary; Mr. Dallas Osting, Member, and Mr. Jeff Oswalt, Member.

Administration present: Dr. Gregory Hinshaw, Superintendent; and Mrs. Lisa Chalfant, Curriculum Director.

A. Welcome/Call to Order

1. Mr. Bush, President, called the meeting to order at 8:00 a.m. The pledge of allegiance to the flag and a moment of silence followed.

B. Approval of Agenda

There were no changes to the printed agenda.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 5-0 vote, the agenda was adopted as presented.

C. Citizen Comments

There were no citizen comments.

D. Personnel

1. Certified Personnel

a. Notice of Resignation

Dr. Hinshaw has accepted the resignation of Emily Schaeffer as a physical education teacher at Winchester Community High School effective July 28, 2016.

b. Recommendation to Transfer Teacher

Dr. Hinshaw recommended that the Board transfer Holly Gutierrez from her position as a social studies teacher at Driver Middle School to a position as a physical education teacher at Winchester Community High School.

c. Recommendation to Employ Temporary Teacher

Dr. Hinshaw recommended that the Board employ Kailyn Burelison as a temporary teacher for the leave of absence of Christina Tarter.

d. Request for Leave of Absence

Dr. Hinshaw recommended that the Board grant the request for a leave of absence for Heather Littman beginning approximately October 18, 2016, and ending approximately December 16, 2016. She will use 28 sick days and four personal days during her leave.

e. Notice of Resignation

Dr. Hinshaw has accepted the resignation of Jason Welch as an English/language arts teacher at Winchester Community High School.

f. Notice of Resignation

Dr. Hinshaw has accepted the resignation of Diana Ulloa-Contreras as a Spanish teacher at Winchester Community High School.

- g. **Recommendation to Employ Elementary Teacher**
Dr. Hinshaw recommended that Jennifer Geesy be employed as a teacher at Willard Elementary School for the 2016-17 school year.
 - h. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Clayton Anderson from his position as a teacher at Willard Elementary School.
 - i. **Recommendation to Transfer Teacher**
Dr. Hinshaw recommended that the Board approve the transfer of Taryn Fine from Willard Elementary School to the position of student services coordinator at Winchester Community High School. Mrs. Fine will also have fifteen (15) extra days on a supplemental contract.
 - j. **Recommendation to Employ Special Education Teacher**
Dr. Hinshaw recommended that the Board employ Jim Hollinger as a special education teacher at Winchester Community High School.
 - k. **Recommendation to Employ Social Studies Teacher**
Dr. Hinshaw recommended that the Board employ Mara Pennycuff as a social studies teacher at Driver Middle School.
 - l. **Recommendation to Employ Special Education Teacher**
Dr. Hinshaw recommended that the board employ Marsha Beeson as a special education teacher at Winchester Community High School.
 - m. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Kristie Shoup from her position as a special education teacher and class sponsor for the class of 2018 at Winchester Community High School.
 - n. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Brian Lewis as a mathematics teacher at Driver Middle School.
 - o. **Recommendation to Approve Supplemental Contract**
Dr. Hinshaw recommended that the supplemental contract of April Rogers, director of guidance, be increased from twenty (20) days to twenty-five (25) days.
2. **Non-Certified Personnel**
- a. **Recommendation to Transfer Paraprofessional**
Dr. Hinshaw recommended that the Board transfer Whitney Cox from her position as a special education paraprofessional at Baker Elementary to a position a position as a special education paraprofessional at Willard Elementary School for the 2016-2017 school year.
 - b. **Recommendation to Employ Special Ed Paraprofessional**
Dr. Hinshaw recommended that the Board employ Robin Bush as a special education paraprofessional at Driver Middle School for the 2016-17 school year.

- c. **Recommendation to Employ Special Ed Paraprofessional**
Dr. Hinshaw recommended that the Board employ Sheyenne Grimes as a special education paraprofessional at Winchester Community High School for the 2016-17 school year.
 - d. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Tammy Franklin from her position as the food service director for Randolph Central School Corporation.
 - e. **Recommendation to Employ Food Service Director**
Dr. Hinshaw recommended that the Board employ Teresa Hartsock as food service director for the Randolph Central School Corporation, effective July 25, 2016. She will work seven hours per day at a rate of \$16.83 per hour. She will work 200 days per year. The corporation will pay three percent towards her PERF.
 - f. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Jennifer Schneider from her position of assistant food service manager at Winchester Community High School.
 - g. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Sherri Fritz from her position as a full time food service employee at Willard Elementary School. She will remain as a substitute food service employee.
 - h. **Transfers of Food Service Employees**
Dr. Hinshaw recommended that Penny Rines be transferred to the position of cafeteria manager at Willard Elementary School and Amy Barrett be transferred to the position of cafeteria manager at Winchester Community High School. At this time, the position of assistant manager at Winchester Community High School will be eliminated.
3. **Extra-Curricular Personnel**
- a. **Recommendation for School Improvement Chair**
Dr. Hinshaw recommended that the Board approve Cathie Burton as the school improvement chair for Driver Middle School.
 - b. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Todd Weatherhead from his position as the head eighth grade football coach at Driver Middle School.
 - c. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Kasey Fisher as a grade level coordinator for first grade.
 - d. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Jacinda Gates as a grade level coordinator for Kindergarten.

- e. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Emily Schaeffer as the assistant girls' track coach for Winchester Community High School.
- f. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Shae Davis as the DMS School Improvement chair for the 2016-2017 school year.
- g. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Diana Ulloa-Contreras as the Spanish club sponsor.
- h. **Recommendation to Employ Elementary Physical Education Paraprofessional**
Dr. Hinshaw recommended that the Board employ Scott Wilson as the elementary physical education paraprofessional for the corporation.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, with a 5-0 vote, the Board approved all personnel items.

E. New Business

- a. **Baker Elementary Parking Lot Repairs**
Dr. Hinshaw recommended that the Board approve repairs to the Baker Elementary School parking lot. B and J Construction will repair a few rough spots, seal, and paintball stripe for \$9,500.

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 5-0 vote, the Board approved repairs to the Baker Elementary School parking lot.

- b. **Willard Elementary Parking Lot Repairs**
Dr. Hinshaw recommended that the Board approve repairs to the Willard Elementary School parking lot. B and J Construction will repair a 3,500 square foot area for \$8,900.

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 5-0 vote, the Board approved repairs to the Willard Elementary School parking lot.

- c. **Authority to Hire**
Dr. Hinshaw requested that the Board grant him the authority to employ in any position needed for the 2016-17 school year prior to the August 9, 2016, Board meeting.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board granted Dr. Hinshaw the authority to employ in any position needed for the 2016-17 school year prior to the August 9, 2016, Board meeting.

F. Future Meetings

Next Regular Board Meeting—August 9, 2016, 6:00 p.m., Superintendent’s Office

G. Adjournment

Mr. Bush adjourned the meeting at 8:59 a.m.

Board President _____

Board Secretary _____