

Tuesday, November 8, 2016, Regular Session

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, November 8, 2016, in the Board Room at the Central Office. The meeting convened at 6:00 p.m.

Members present: Mr. Bill Bush, President; Mr. Brent Campbell, Vice-President; Mr. Fred Pries, Secretary; Mr. Dallas Osting, Member, and Mr. Jeff Oswalt, Member.

Administration present: Dr. Gregory Hinshaw, Superintendent; and Mrs. Lisa Chalfant, Curriculum Director.

A. Welcome/Call to Order

1. Mr. Bush, President, called the meeting to order at 6:00 p.m. The pledge of allegiance to the flag and a moment of silence followed.

B. Approval of Agenda

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 5-0 vote, the agenda was adopted as presented.

C. Citizen Comments

There were no citizen comments.

D. Consent Agenda

1. **Claims/Finance**
Claims numbered 1621 through 1816 dated November 2, 2016.
2. **Minutes**
Regular Session—October 11, 2016
3. **Substitute Teacher List**
New substitute applicants recommended: Stacey Morgan
4. **Fund Report and Monthly Appropriation Recap**
5. **Athletic Balances**

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 5-0 vote, the Board approved the consent agenda.

E. Personnel

1. **Certified Personnel**
 - a. **Request for Leave of Absence**
Dr. Hinshaw recommended that the Board grant a leave of absence for Jaelyn Winkle, teacher at Driver Middle School, beginning approximately January 13, 2017 and continuing through approximately April 7, 2017. She will use 28 sick days and 2 personal days during her leave.

- b. **Request for Leave of Absence**
Dr. Hinshaw recommended that the Board grant the request for a leave of absence for Erinn Moody, teacher at Willard Elementary School, beginning December 16, 2016 and continuing through February 21, 2017. She will not use any of her sick or personal days during her leave.
- c. **Request for Leave of Absence**
Dr. Hinshaw recommended that the Board grant a leave of absence for Autumn Rodeffer, teacher at Willard Elementary School, beginning approximately April 12, 2017 and continuing through approximately May 25, 2017. She will use 5 sick days and 3 personal days during her leave.
- d. **Request for Leave of Absence**
Dr. Hinshaw recommended that the Board grant the request for a leave of absence for Jennifer Geesy, teacher at Willard Elementary School, beginning approximately March 28, 2017 and continuing through May 24, 2017. She will use all of her sick and personal days during her leave.

2. **Non-Certified Personnel**

- a. **Recommendation to Employ Maintenance Director**
Dr. Hinshaw recommended that the Board employ Brian Wagner as the maintenance director for the school corporation effective November 14, 2016. He will receive a wage of \$24.04/hour and work forty hours per week. He will initially receive two weeks of paid vacation beginning the first day of employment. Mr. Wagner does not plan to take Randolph Central's health insurance.
- b. **Recommendation to Employ Technology Employee**
Dr. Hinshaw recommended that the Board employ Jodi Miller as a technology employee for the school corporation effective November 14, 2016. She will receive a wage of \$22.12/hour and work forty hours per week. She will be a twelve month employee. She will initially receive two weeks of paid vacation beginning the first day of employment. Mrs. Miller plans to take only a single health insurance plan.
- c. **Recommendation to Employ Temporary Title I Paraprofessional**
Dr. Hinshaw recommended that the Board employ Kailyn Burelison as a temporary Title I paraprofessional to replace Angi Steveson and then Joanna Jenkins at Baker Elementary School.
- d. **Recommendation to Make Temporary Adjustment to Wage**
Dr. Hinshaw recommended that the Board approve paying Karen Orr, a paraprofessional who is serving as a substitute during a teacher's leave of absence, a daily rate of \$80.80, retroactive to October 19, 2016. This is in place of paying her at the regular substitute teacher's rate.
- e. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Dana Laudenbacher, Title I paraprofessional at Deerfield Elementary School, effective October 25, 2016.

- f. **Recommendation to Transfer Paraprofessional**
Dr. Hinshaw recommended that the Board transfer Sandy Henchon from her position as a special education paraprofessional at Deerfield Elementary School to a position as a Title I paraprofessional at Deerfield effective November 21, 2016. She will replace Dana Laudenbacher.
- g. **Notice of Retirement**
Dr. Hinshaw has accepted the notice of retirement of Jeff Fields, custodian at Driver Middle School, effective January 1, 2017.
- h. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Stacey Morgan, part-time special education paraprofessional at Winchester Community High School, effective November 14, 2016. This special education paraprofessional position at the high school was shared by Stacey and Lisa Davis.
- i. **Recommendation to Change Employment Status of Paraprofessional**
Dr. Hinshaw will recommend that the Board change the employment status of Lisa Davis, from part-time to full-time special education paraprofessional at Winchester Community High School effective November 14, 2016.

3. Extra-Curricular Personnel.

- a. **Recommendation to Approve Volunteer Girls' Basketball Coach**
Dr. Hinshaw recommended that the Board approve Joseph Younts as a volunteer girls' basketball coach at Winchester Community High School.
- b. **Recommendation to Approve Volunteer Girls' Basketball Coach**
Dr. Hinshaw recommended that the Board approve Gene Cullers as a volunteer girls' basketball coach for Winchester Community High School and Driver Middle School.
- c. **Recommendation to Employ Softball Coach**
Dr. Hinshaw recommended that the Board employ Chad Moore as the head varsity girls' softball coach at Winchester Community High School.
- d. **Request for Replacement**
Todd Loyd has notified Dr. Hinshaw that he will not be available to work with the boys' basketball program at Winchester Community High School.
- e. **Stipends for Boys' Basketball Assistant Coaches**
Dr. Hinshaw recommended that the Board approve the following stipends for boys' basketball assistant coaches at Winchester Community High School for the 2016-2017 school year:

Jim Melton	\$2,500.00
Greg Hitchens	\$2,500.00
Kevin Frazee	\$2,500.00
Brian Frantz	\$1,293.00

Upon a motion by Mr. Pries, seconded by Mr. Campbell, with a 5-0 vote, the Board approved all personnel items.

F. Reports

1. Reports from the Superintendent

a. Financial Report

Dr. Hinshaw reported on the overall financial health of the school corporation. Balances in all tax funds have improved in the past twelve months.

b. Request to Make Naxolone Available

Dr. Hinshaw presented information on the suggestion by some in the community that the school stock Naxolone, an anti-overdose drug, in school.

2. Report from the Curriculum Director

a. Parent-Teacher Conferences

Mrs. Chalfant reported on the parent-teacher conferences for 2016. Attendance rates exceeded 90% in all three elementary schools.

b. Timeline for Accountability Results

Mrs. Chalfant reported on the state's anticipated timeline for the release of spring 2016 ISTEP+ results and school letter grades. At this time, no definite timeline has been finalized.

c. School Safety Grant

Mrs. Chalfant reported on the corporation's success in earning another Secured School Safety Grant in the amount of \$9,898.33. The local required match will be \$9,898.33. This grant will be used to install additional security cameras in all elementary schools.

G. Unfinished Business

1. Third Reading of Revised Policy 5464, Early Graduation

Dr. Hinshaw presented a revised policy, 5464, Early Graduation, for a third reading and recommended adoption.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, with a 5-0 vote, the Board adopted the revised policy, 5464, Early Graduation.

2. Second Reading of New Policy 7235, Federal Grants and Awards Administration

Dr. Hinshaw presented a new policy, 7235, Federal Grants and Awards Administration, for a second reading and recommended adoption.

Upon a motion by Mr. Pries, seconded by Mr. Campbell, with a 5-0 vote, the Board adopted the new policy, 7235, Federal Grants and Awards Administration.

H. New Business

1. Resolution Approving Tax Anticipation Warrants

Dr. Hinshaw recommended that the Board adopt a resolution for pursuing tax anticipation warrants in all levy funds for 2017.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 5-0 vote, the Board approved the resolution for pursuing tax anticipation warrants.

2. Valve Replacement at WCHS

Dr. Hinshaw recommended that the Board approve the replacement of an original 1960s main mixing valve in the original heating and cooling system at WCHS for \$11,638.00 from Cooper Consulting. This will be controlled with a pneumatic actuator and will interface with digital controls.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, with a 5-0 vote, the Board approved the replacement of the valve.

3. Approval of Clean Diesel Rebate Program

Dr. Hinshaw requested approval to submit paperwork for participation in the 2016 Clean Diesel Rebate Program through the EPA. If the application is approved by the EPA, the district would receive \$40,000 in rebates for replacement of two school buses to be purchased through the bus replacement plan.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved the submission of paperwork for the Clean Diesel Rebate Program.

4. First Reading of New Policy 2241, Library Collection Development

Dr. Hinshaw presented a proposed new policy, 2241, Library Collection Development, for a first reading.

5. 2016-17 School Improvement Goals

Mrs. Chalfant provided an overview of the elementary and secondary school improvement goals as submitted by each building principal.

Upon a motion by Mr. Pries, seconded by Mr. Campbell, with a 5-0 vote, the Board approved the school improvement goals for 2016-17.

6. Year End Payment of Invoices

Dr. Hinshaw recommended approval of a resolution to allow the treasurer to complete the payment of all invoices for 2016.

Upon a motion by Mr. Campbell, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the resolution to allow the treasurer to complete the payment of all invoices for 2016.

7. Extracurricular List

Dr. Hinshaw recommended approval of the extracurricular list for the 2016-17 school year.

Upon a motion by Mr. Pries, seconded by Mr. Campbell, with a 5-0 vote, the Board approved the extracurricular list for 2016-17.

8. Out-of-State/Overnight Fieldtrips

a. None

I. Future Meetings

1. December 13, Regular Session, 6:00 p.m.

J. Comments/Correspondence

None

K. Adjournment

Mr. Bush adjourned the meeting at 7:02 p.m.