

Tuesday, December 13, 2016, Regular Session

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, December 13, 2016, in the Board Room at the Central Office. The meeting convened at 6:00 p.m.

Members present: Mr. Bill Bush, President; Mr. Brent Campbell, Vice-President; Mr. Fred Pries, Secretary; Mr. Dallas Osting, Member, and Mr. Jeff Oswalt, Member.

Administration present: Dr. Gregory Hinshaw, Superintendent; and Mrs. Lisa Chalfant, Curriculum Director.

A. Welcome/Call to Order

1. Mr. Bush, President, called the meeting to order at 6:00 p.m. The pledge of allegiance to the flag and a moment of silence followed.
2. **President's Prerogative**
 - a. **Recognition of FFA Students**

The Board recognized Mr. Daryl Goodwin and FFA students who attended the recent National FFA Convention in Indianapolis. The students were Brooke Bond, Sydney Conn, Emma Baldwin, Breanna Leach, and Whitney Jester.
 - b. **Recognition of Retiring Board Member**

The Board recognized Mr. Brent Campbell, whose term is ending at the end of the month.

B. Approval of Agenda

Dr. Hinshaw asked to make the following changes to the agenda:

- Amend Item E.2.b.
- Add Item E.2.g. Notice of Resignation
- Move Item H.2. to become E.4.

Upon a motion by Mr. Osting, seconded by Mr. Campbell, with a 5-0 vote, the Board adopted the agenda as amended.

C. Citizen Comments

None

D. Consent Agenda

1. **Claims/Finance**

Claims numbered 1817 through 2031 dated December 8, 2016.
2. **Minutes**

Regular Session—November 8, 2016
3. **Substitute Teacher List**

New substitute applicants recommended: Joe Younts and John Brutchen
4. **Fund Report and Monthly Appropriation Recap**
5. **Athletic Balances**

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the consent agenda.

E. Personnel

1. Certified Personnel

a. Request for Leave of Absence

Dr. Hinshaw recommended that the Board grant a leave of absence for Mara Pennycuff, teacher at Driver Middle School, beginning approximately January 18, 2017 and continuing through approximately March 10, 2017. She will use all of her sick days and all of her personal days during her leave.

b. Transfer of Sick Days

Dr. Hinshaw recommended that the Board transfer up to twenty-five (25) sick days of Mr. Jim Hollinger, a teacher in his first year at Randolph Central Schools. This is under the provisions of the collective bargaining agreement and shall be effective immediately.

2. Non-Certified Personnel

a. Recommendation to Employ Temporary Substitute Teacher

Dr. Hinshaw recommended that the Board employ Beth Moland to serve as a temporary substitute teacher for Mara Pennycuff, a social studies teacher at Driver Middle School, beginning approximately January 18, 2017 and continuing until approximately March 10, 2017. Mrs. Moland is currently a substitute teacher for Randolph Central.

b. Recommendation to Employ a Temporary Substitute Teacher

Dr. Hinshaw recommended that the Board employ Karen Orr to serve as a temporary substitute teacher for Jaelyn Winkle during her leave of absence beginning on January 2, 2017. Mrs. Orr is a paraprofessional at Driver Middle School who is currently serving as a temporary substitute teacher for Heather Littman during her leave of absence. Mrs. Orr will return to her position as a paraprofessional when not serving as a substitute teacher.

c. Recommendation to Employ Temporary Teacher

Dr. Hinshaw recommended that the Board employ Alison Bailey as a temporary teacher to cover the leave of absence of Erinn Moody at Willard Elementary School from approximately January 2 through February 21, 2017. Ms. Bailey will work 15 days at the sub rate and then she will be paid her contract rate.

d. Recommendation to Employ Food Service Employee

Dr. Hinshaw recommended that the Board employ Tammy Brown as a food service employee at Winchester Community High School. She will work 3.75 hours per day at an hourly rate of \$11.22, and her first day will be December 14, 2016.

e. Recommendation to Employ Paraprofessional

Dr. Hinshaw recommended that the Board employ Lisa Baldwin as a special education paraprofessional at Deerfield Elementary School. She will work 5.75 hours per day at an hourly rate of \$10.77. Mrs. Baldwin will start her position on December 15, 2016. She will take Sandy Henchon's position, and she will be paid from the special education grant.

- f. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Joanna Jenkins, Title I paraprofessional at Baker Elementary School, effective December 16, 2016.
 - g. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Scott Wilson, elementary physical education paraprofessional, effective December 16, 2016.
3. **Extra-Curricular Personnel.**
- a. **Recommendation to Employ Assistant Girls' Track Coach**
Dr. Hinshaw recommended that the Board employ Lyndsee Hodge as an assistant girls' track coach at Winchester Community High School.
 - b. **Recommendation to Employ Assistant Softball Coach**
Dr. Hinshaw recommended that the Board employ Christopher Moore as an assistant softball coach at Winchester Community High School.
 - c. **Recommendation to Approve Volunteer Softball Coach**
Dr. Hinshaw recommended that the Board approve Tammy Moore as a volunteer assistant softball coach at Winchester Community High School.
 - d. **Recommendation to Approve Volunteer Wrestling Coach**
Dr. Hinshaw recommended that the Board approve Brian Feltis as a volunteer assistant wrestling coach at Winchester Community High School.
 - e. **Recommendation to Approve Volunteer Wrestling Coach**
Dr. Hinshaw recommended that the Board approve William Haager as a volunteer assistant wrestling coach at Winchester Community High School.

Upon a motion by Mr. Campbell, seconded by Mr. Pries, with a 5-0 vote, the Board approved all personnel items.

- E. 4. **Approval of Food Backpack Program**
Dr. Hinshaw introduced Mrs. Carla Fouse, RN, from St. Vincent Randolph Hospital, who spoke of the hospital's willingness to sponsor a pilot program to deliver "food backpacks" for Deerfield students. Dr. Hinshaw recommended that the Board approve the request of St. Vincent Randolph Hospital to sponsor a food backpack pilot program at Deerfield Elementary School, beginning in the 2017-18 school year.

Upon a motion by Mr. Pries, seconded by Mr. Oswald, with 5-0 vote, the Board approved the request of St. Vincent Randolph Hospital to sponsor a food backpack pilot program at Deerfield.

F. Reports

- 1. **Reports from the Superintendent**
 - a. **Alternative Education**
Dr. Hinshaw reported on discussions to bolster alternative education options for Randolph Central high school students.
 - b. **Tax Collection**
Dr. Hinshaw reported on the 2016 tax collection for the school corporation. He reported that the tax collection exceeded ninety-six percent (96%) of the levy. He also presented information to show that Randolph County will be

significantly impacted by the change in base assessed value for farmland. It is projected that this change could raise school tax rates by twenty percent (20%) or more going forward.

c. Bus Lease-Rental

Dr. Hinshaw reported on the potential of using a lease-rental agreement to purchase buses through the Bus Replacement Fund. This would be a way to attempt catch up on the twelve-year bus replacement cycle.

2. Report from the Curriculum Director

a. 2015-16 ISTEP+ Results

Mrs. Chalfant reported about overall achievement data for each school and the corporation. In most categories, as well as in aggregate 3rd grade through 8th grade passing rates, Randolph Central's schools exceeded state average.

b. Wellness Policy Review

Last fall, the United States Department of Agriculture issued the final rules on school wellness policies. Mrs. Chalfant shared the updated ISBA policy as a model to consider in conducting an annual review. Mr. Oswalt is the Board's representative on the wellness committee, which will begin meeting in January 2017.

G. Unfinished Business

1. Second Reading and Adoption of New Policy 2241, Library Collection Development

Dr. Hinshaw presented a proposed new policy, 2241, Library Collection Development, for a second reading and recommended adoption.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 5-0 vote, the Board adopted the Library Collection Development Policy.

H. New Business

1. Spanish Students Trip to Spain

Dr. Hinshaw discussed the possibility of Derek Baker, Spanish teacher at WCHS, and Spanish students traveling to Spain in the spring of 2018. No vote was taken, but the Board expressed general approval of the concept and asked for submission of a formal request as soon as possible.

2. This item was considered as item E.4.

3. Presentation of Draft Calendars for 2017-18 School Year

Dr. Hinshaw presented two draft calendars for the 2017-18 school year for the Board's input. No action was taken on a calendar at this meeting.

4. Recommendation to Approve New Guideline 3111, Job Descriptions for Administrative and Director Positions

Dr. Hinshaw presented and recommended approval of a new guideline 3111, Job Descriptions for Administrative and Director Positions.

Upon a motion by Mr. Pries, seconded by Mr. Campbell, with a 5-0 vote, the Board adopted the new guideline, Job Descriptions for Administrative and Director Positions.

5. Transfer of Materials to Randolph County Historical Society

Dr. Hinshaw recommended that the Board approve the transfer of historical materials from the collection of Earl Marlatt to the Randolph County Historical Society, which already holds material relating to Marlatt owned by the First United Methodist Church.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved the transfer of historical materials from the collection of Earl Marlatt to the Randolph County Historical Society.

6. Transfers to Finalize 2016 Budget

Dr. Hinshaw requested permission to finalize the 2016 budget with the appropriate transfers in the General Fund, the Transportation Fund, the Debt Service Fund, and the Capital Projects Fund. After the granting of such permission, Dr. Hinshaw will present the following at the regular January Board meeting:

- a. Transfers that require only Board approval.
- b. Transfers that require Board resolution.

Upon a motion by Mr. Pries, seconded by Mr. Campbell, with a 5-0 vote, the Board granted permission to finalize the 2016 budget with appropriate transfers.

7. Out-of-State/Overnight Field Trips

- a. Dr. Hinshaw recommended approval for Tom Osborn and the Driver Middle School eighth grade class to travel to Washington D.C. to tour historical sites, monuments, and memorial sites from October 25, 2017 until October 29, 2017.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved the out-of-state/overnight field trip.

I. Future Meetings

- 1. December 27—special meeting for end-of-year business, 8:00 a.m.
- 2. January 10, 2017 Reorganization and Regular Session, 6:00 p.m.

J. Comments/Correspondence

None.

K. Adjournment

Mr. Bush adjourned the meeting at 7:58 p.m.