

Tuesday, January 10, 2017, Reorganization Session

The Board of School Trustees of the Randolph Central School Corporation met in Reorganization Session on Tuesday, January 10, 2017, in the Superintendent’s Office at the Central Office. The meeting convened at 6:00 p.m.

Members present: Mr. Bill Bush, Mr. Jay Harris, Mr. Dallas Osting, and Mr. Fred Pries.

Member absent: Mr. Jeff Oswalt.

Administration present: Dr. Gregory Hinshaw, Superintendent and Mrs. Lisa Chalfant, Curriculum Director.

A. Welcome/Call to Order

Mr. Bush, previous Board President, called the meeting to order at 6:00 p.m.

B. Administration of Oath of Office

Mrs. Linda Dodd, a notary public in Indiana, administered the oaths of office to Mr. Dallas Osting, newly-re-elected member of the Board of School Trustees, and to Mr. Jay Harris, newly-elected member of the Board of School Trustees.

C. Election of Officers

President – Mr. Bush, as previous ranking officer of the Board, asked for nominations for the School Board President.

Mr. Osting nominated Mr. Bush for President. Mr. Pries seconded the motion. There were no other nominations. Mr. Bush then called for the vote, and the Board voted 4-0 to elect Mr. Bush as President.

Vice President – Mr. Bush then asked for nominations for Board Vice-President.

Mr. Osting nominated Mr. Pries. Mr. Harris seconded the nomination. There were no other nominations. Mr. Bush then called for the vote, and the Board voted 4-0 to elect Mr. Pries as Vice-President.

Secretary – Mr. Bush then asked for nominations for Board Secretary.

Mr. Pries nominated Mr. Osting. Mr. Harris seconded the nomination. There were no other nominations. Mr. Bush then called for the vote, and the Board voted 4-0 to elect Mr. Osting as Secretary.

D. Establish Meeting Dates/Places/Time

Dr. Hinshaw recommended that meetings be held on the second Tuesday of each month at 6:00 p.m. at the Superintendent’s Office, except as altered for individual circumstances.

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 4-0 vote, the Board established the second Tuesday of each month at 6:00 p.m. at the Superintendent’s Office, as the meeting time and place.

E. Select Corporation Treasurer/Deputy Treasurer

Dr. Hinshaw recommended the following:

Treasurer	Linda Dodd
Deputy Treasurer	Debrah Anderson

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 4-0 vote, the Board approved Linda Dodd as the Treasurer and Debrah Anderson as the Deputy Treasurer.

F. Designation of School Attorney

Dr. Hinshaw recommended that Steve Murphy of DeFur-Voran, LLP, remain as the school attorney for the Randolph Central School Corporation.

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 4-0 vote, the Board approved Steve Murphy of DeFur-Voran, LLP, as the school attorney.

G. Designation of Newspaper for Public Notices

IC 5-3-1-4 states in Sec. 4(a) that a School Corporation shall designate a newspaper to be used for official publications under this chapter. This designation is to be made at the first meeting in January of each year. Dr. Hinshaw recommended that the *News-Gazette* (Winchester) be used for all official publications.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 4-0 vote, the Board designated the *News-Gazette* as the official publication.

H. Adjournment to Regular Meeting

Mr. Bush adjourned the reorganization session at 6:07 p.m.

Tuesday, January 10, 2017, Regular Session

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, January 10, 2017, in the Superintendent's Office at the Central Office. The meeting convened at 6:07 p.m.

Members present: Mr. Bill Bush, President; Mr. Fred Pries, Vice-President; Mr. Dallas Osting, Secretary; and Mr. Jay Harris, Member.

Member absent: Jeff Oswalt, Member.

Administration present: Dr. Gregory Hinshaw, Superintendent and Mrs. Lisa Chalfant, Curriculum Director.

A. Welcome/Call to Order

1. Mr. Bush, President, called the meeting to order at 6:07 p.m. The pledge of allegiance to the flag and a moment of silence followed.

2. President's Prerogative
Mr. Bush welcomed Mr. Harris to the Board. He also mentioned Aubrey Weigand, student at Willard, who was recently featured as the "Coolest Student in the Land" by WLBC Radio.

B. Approval of Agenda

Dr. Hinshaw asked to make the following changes to the agenda:

Add Item E.2.d. Recommendation to Employ Paraprofessional

Add Item F.1.b. Auditorium

Add Names to Item H.1.

Add Item H.2. Spain Trip

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 4-0 vote, the agenda was adopted as amended.

C. Citizen Comments

None.

D. Consent Agenda

1. **Claims/Finance**
Claims numbered 2023 through 2128 dated December 27, 2016.
Claims numbered 1 through 65 dated January 3, 2017.

2. **Minutes**
Regular Session – December 13, 2016
Executive Session – December 13, 2016
Special Session – December 27, 2016

3. **Substitute Teacher List**
New substitute applicants recommended: None

4. **Fund Report and Monthly Appropriation Recap**

5. **Athletic Balances**

Upon a motion by Mr. Osting, seconded by Mr. Pries, with 4-0 vote, the Board approved the consent agenda.

E. Personnel

1. Certified Personnel

a. Approval of Master's Degree Credit

Dr. Hinshaw recommended that the Board recognize the completion of a master's degree in special education by Heather Littman. This will raise her base pay to M/2, \$36,297.00, in accordance with the provisions in Appendix A of the current collective bargaining agreement.

b. Request for Leave of Absence

Dr. Hinshaw recommended that the Board approve the request for a leave of absence for Mrs. Andrea Newman, teacher at Winchester Community High School, beginning approximately February 20, 2017 and ending approximately April 3, 2017.

2. Non-Certified Personnel

a. Ratification of Employment of Custodian

Dr. Hinshaw reported that he employed Charles Stalker as a custodian for Driver Middle School effective December 28, 2016 based on the authority granted to him by the Board on December 27, 2016.

b. Recommendation to Employ Elementary Physical Education Paraprofessional

Dr. Hinshaw recommended that the Board employ Joe Younts as the elementary physical education paraprofessional for the corporation effective January 11, 2017.

c. Notice of Resignation

Dr. Hinshaw has accepted the resignation of Christian Weaver, special education paraprofessional at Driver Middle School effective January 16, 2017. She wishes to remain on the substitute teacher list.

d. Recommendation to Employ Paraprofessional

Dr. Hinshaw recommended that the Board employ Jeanne Dennis as a special education paraprofessional at Driver Middle School.

3. Extra-Curricular Personnel

a. Notice of Resignation

Dr. Hinshaw has accepted the resignation of Justin Hersberger as the head baseball coach for Driver Middle School.

b. Recommendation for Head Baseball Coach

Dr. Hinshaw recommended that the Board approve Aaron Anderson as the head baseball coach for Driver Middle School.

- c. **Recommendation to Approve Volunteer Assistant Baseball Coach**
Dr. Hinshaw recommended that the Board approve Bart Porfidio as a volunteer assistant baseball coach for Driver Middle School.
- d. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Barry Miller as the seventh grade head basketball coach for Driver Middle School.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 4-0 vote, the Board approved all personnel items.

F. Reports

1. Report from the Superintendent

a. Property and Casualty Insurance

Dr. Hinshaw reported on the property and casualty and worker's compensation renewal for 2017-18. He recommended that the Board change to ESCRFT, resulting in a savings of more than \$30,000 over the initial renewal numbers of the previous carrier and an annual savings of approximately \$12,000 over the 2016 premium.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 4-0 vote, the Board approved moving to ESCRFT for property and casualty insurance.

b. Auditorium

Dr. Hinshaw shared a report from Ben Brown, notifying him that the lighting portion of the work was completed.

2. Report from the Curriculum Director

a. None

G. Unfinished Business

1. Approval of Intrafund Transfers for End of 2016

Dr. Hinshaw presented a list of intrafund transfers made at the end of 2016 and recommended approval of those transfers.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 4-0 vote, the Board approved the intrafund transfers.

2. Second Reading of Draft Calendars for 2017-18

Dr. Hinshaw presented draft calendars for 2017-18 for the Board's review. No action was taken.

3. Teacher Performance Pay

Dr. Hinshaw recommended, based on the request of the Teachers' Association through discussion, that a difference of \$75 per teacher be established between highly effective and effective teachers for purposes of distribution of the Performance Award Grant.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 4-0 vote, the Board approved the establishment of a difference of \$75 per teacher between highly effective and effective teachers for purposes of distribution of the grant.

H. New Business

1. Winter Remediation Proposal

Mrs. Chalfant requested the Board's approval of the "School Success Program" for students in grades 2-8 who may benefit from additional academic support in English/language arts and mathematics. The Preventative Remediation Fund will be used to support the hourly rates of the teachers but not the transportation expenses. Mrs. Chalfant recommended the following teachers be employed for this program:

Baker

Grade 2

1. Jacinda Gates
2. Melinda Goodrich

Willard

Grade 3

1. Lindsey Lovern
2. Marjorie Alberson

Grade 4

1. Jordan Law
2. One Split Position: Autumn Rodeffer for Session I (eight days) and Liz King for Session 2 (six days)

Grade 5

1. Kelley Frazee
2. One split position: Amy Gough (7 days) and Tabitha Kelley (7 days)

Deerfield

Grade 2

Nikki Grow

Grade 3

Kevin Keller

Grade 4

One Split Position: Kasey Fisher (7 days) and Jacinda Edwards (7 days)

Grade 5

Amy Moystner

Driver

Grades 6-8

1. Sherry Oakerson
2. Courtney Stephens
3. Kara Harris
4. Amanda Jones

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 4-0 vote, the Board approved the winter remediation proposal and staffing.

2. Spain Trip

Dr. Hinshaw will recommend that Board approve the request of Derek Baker and the Spanish Club to travel to Spain, March 23-March 30, 2018.

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 4-0 vote, the Board approved the trip to Spain.

I. Future Meetings

Next Regular Board Meeting—February 14, 2017, 6:00 p.m., Superintendent's Office

J. Comments/Correspondence

None

K. Adjournment

Mr. Bush adjourned the meeting at 6:53 p.m.

Tuesday, January 10, 2017, Board of Finance Annual Session

The Board of Finance of the Randolph Central School Corporation met in Annual Session on Tuesday, January 10, 2017 in the Superintendent's Office at the Central Office. The meeting convened at 6:53 p.m.

Members present: Mr. Bill Bush, Mr. Jay Harris, Mr. Dallas Osting, and Mr. Fred Pries.

Member absent: Mr. Jeff Oswalt.

Administration present: Dr. Gregory Hinshaw, Superintendent and Mrs. Lisa Chalfant, Curriculum Director.

A. Call to Order/Election of Officers

Mr. Bush called to order the annual meeting of the Board of Finance, held in accordance with IC 5-13-7. He called for the election of a president.

Upon a motion by Mr. Osting, seconded by Mr. Harris, with a 4-0 vote, the Board elected the same officers to the same positions as the Board of School Trustees.

B. Approval of Investment Report

Dr. Hinshaw presented the 2016 investment report. Depositories for school funds are: Old National Bank, Mutual Bank. After the Board reviewed the report, Dr. Hinshaw recommended approval. The Board also reviewed the overall investment policy of the school corporation.

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 4-0 vote, the Board approved the investment report.

C. Writing off of Outstanding Checks

Dr. Hinshaw recommended that the Board write-off checks outstanding for a period of more than two-years. The total amount is \$289.93

Upon a motion by Mr. Pries, seconded by Mr. Osting with a 4-0 vote, the Board approved the writing off of checks outstanding for a period of more than two years.

D. Adjournment

Mr. Bush adjourned the meeting at 6:58 p.m.