

## **Tuesday, February 14, 2017, Regular Session**

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, February 14, 2017, in the Board Room at the Central Office. The meeting convened at 6:03 p.m.

Members present: Mr. Bill Bush, President; Mr. Fred Pries, Vice-President; Mr. Jeff Oswalt, Member; and Mr. Jay Harris, Member.

Member absent: Mr. Dallas Osting, Secretary.

Administration present: Dr. Gregory Hinshaw, Superintendent, and Mrs. Lisa Chalfant, Curriculum Director.

### **A. Welcome/Call to Order**

1. Mr. Bush, President, called the meeting to order at 6:03 p.m. The pledge of allegiance to the flag and a moment of silence followed.
2. **President's Prerogative**  
Mr. Bush introduced Mrs. Pat Neville, FCCLA sponsor, and students Brynna Cook and Angela Buffenbarger, who made a presentation to the Board.

### **B. Approval of Agenda**

Dr. Hinshaw asked to make the following amendments to the agenda:

Add Name to Item D.3.

Add Item E.2.j. Recommendation to Employ Long-Term Substitute

Add Item E.2.k. Resignation of Paraprofessional

Add Item E.3.c. Clarification of Girls' Basketball Stipends

Add Item E.3.d. Spring Musical Staffing List

Add Item F.1.d. Second Harvest Food Bank

Add Item H.7. Summer Lunch Program

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 4-0 vote, the agenda was adopted as amended.

### **C. Citizen Comments**

None.

### **D. Consent Agenda**

#### **1. Claims/Finance**

Claims numbered 66 through 249 dated February 6, 2017

#### **2. Minutes**

Reorganization Session, Regular Session, and Board of Finance Session—January 10, 2017

#### **3. Substitute Teacher List**

New substitute applicants recommended: (a.) Suzanne Clevenger, (b.) Venesa White, (c.) Elsie Svayda, (d.) Hannah Bailey, (e.) Miranda Collings, (f.) Sam Grimes, (g.) Mackenzie Clawson, (h.) Payton Smiley, (i.) Angela Newman, (j.) Alison Bailey, (k.) Mary Clark.

4. **Fund Report and Monthly Appropriation Recap**
5. **Athletic Balances**

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 4-0 vote, the Board approved the consent agenda.

**E. Personnel**

**1. Certified Personnel**

**a. Request for An Extended Leave of Absence**

Dr. Hinshaw recommended that the Board grant an extended leave of absence for Erinn Moody, teacher at Willard Elementary School. Mrs. Moody originally planned to return to work on February 21, 2017 but now requests to remain on leave until March 27, 2017.

**2. Non-Certified Personnel**

**a. Notice of Resignation**

Dr. Hinshaw has accepted the resignation of Jeanne Dennis, who was hired at the January 10, 2017 regular session as a paraprofessional at Driver Middle School. Ms. Dennis was hired to replace Christian Weaver. Ms. Dennis requested that she be returned to the Randolph Central substitute teacher list.

**b. Recommendation to Employ Paraprofessional**

Dr. Hinshaw recommended that the Board employ Kaitlyn Chipley as a special education paraprofessional at Driver Middle School. This recommendation will be retroactive to January 24, 2017. She will work 5.75 hours per day at an hourly rate of \$10.77. Ms. Chipley will replace Jeanne Dennis.

**c. Notice of Resignation**

Dr. Hinshaw has accepted the resignation of Robin Bush, special education paraprofessional at Driver Middle School, effective March 3, 2017.

**d. Recommendation to Employ Temporary Teacher**

Dr. Hinshaw recommended that the Board employ Alison Bailey as a temporary teacher to cover the leave of absence of Jennifer Geesy at Willard Elementary School from approximately March 24, 2017 through the end of the school year. Ms. Bailey will work fifteen days at the substitute rate and then she will be paid her contract rate. Ms. Bailey is currently substituting for Mrs. Erinn Moody.

**e. New Custodian Pay**

Dr. Hinshaw clarified that newly hired DMS custodian, Charles Stalker, is working eight hours per day at a rate of \$14.89 per hour.

**f. Recommendation to Employ Substitute Food Service Employee**

Dr. Hinshaw recommended that the Board employ Judith Addington as a substitute food service employee for the corporation.

**g. Recommendation to Employ Paraprofessional**

Dr. Hinshaw recommended that the Board employ John Brutchen as a paraprofessional at Driver Middle School effective March 3, 2017. He will work 5.75 hours per day at an hourly rate of \$10.77. He will replace Robin Bush.

- h. Notice of Retirement**  
Dr. Hinshaw has accepted the notice of retirement of Pat Engle, food service employee at Baker Elementary School, effective March 17, 2017.
  - i. Request for Family Medical Leave of Absence**  
Dr. Hinshaw recommended that the Board grant a family leave of absence for Tina Satterfield, secretary at Deerfield Elementary School, beginning intermittently from February 21, 2017 through June 8, 2017. Mrs. Satterfield will use all of her illness in family days and all of her personal days.
  - j. Recommendation to Employ Long-Term Substitute**  
Dr. Hinshaw recommended that the Board employ Jayne Daly as a long-term substitute for the leave of absence of Andrea Newman. Mrs. Daly will be paid a daily rate of \$90 to cover planning and grading for the position.
  - k. Resignation of Paraprofessional**  
Dr. Hinshaw has accepted the resignation of Aimee Haggard, paraprofessional at Baker Elementary School.
- 3. Extra-Curricular Personnel.**
- a. Recommendation to Approve Volunteer**  
Dr. Hinshaw recommended that the Board approve Keith Miller as a volunteer assistant baseball coach at Winchester Community High School.
  - b. Recommendation to Approve Volunteer Archery Club Sponsor**  
Dr. Hinshaw recommended that the Board approve Art Moystner, Jr., as a volunteer archery club sponsor at Winchester Community High School and Driver Middle School.
  - c. Clarification of Girls' Basketball Stipends**  
Dr. Hinshaw asked that the Board approve clarification of girls' basketball stipends for 2016-17. Morgan Landes has resigned and did not participate this season, while Andy McKibbon should receive the full stipend of \$2,931 for the position.
  - d. Spring Musical Staffing List**  
Dr. Hinshaw presented a list of staff for the spring musical and recommended approval.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, with a 4-0 vote, the Board approved all personnel items.

**F. Reports**

- 1. Reports from the Superintendent**

  - a. Auditorium Upgrades**  
Dr. Hinshaw reported on the recent improvements in the WCHS auditorium and solicited input from the Board relating to rules for its use. The work is substantially complete and remains below the estimated budget.

- b. **Preliminary 2017 Budget Order**  
Dr. Hinshaw reported on the preliminary 2017 budget order from the Department of Local Government Finance. The 2017 tax rate will remain the same, the fifth consecutive year without a tax increase at Randolph Central. Dr. Hinshaw also reported that overall cash and general fund balances continue to improve.
  - c. **Health Insurance Comparisons**  
Dr. Hinshaw presented information comparing health insurance premiums offered through the Greater Randolph County School Insurance Consortium to those of other local school trusts and consortia. GRCSIC rates are competitive, and Randolph Central continues to offer very competitive contributions toward employee insurance in comparison to other districts in GRCSIC.
  - d. **Second Harvest Food Bank**  
Dr. Hinshaw will report on a recent meeting with officials from Second Harvest Food Bank.
2. **Report from the Curriculum Director**
- a. None

**G. Unfinished Business**

- 1. **Third Reading and Adoption of 2017-18 School Calendar**  
Dr. Hinshaw presented a draft calendar for the 2017-18 school year and recommended adoption.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 4-0 vote, the Board adopted the 2017-18 school calendar.

**H. New Business**

- 1. **2016-17 Summer School Proposal**  
Mrs. Chalfant recommended the Board's approval of the 2016-17 summer school proposal. This proposal is similar to previous summer programs. Summer school is a state-reimbursable program. The intent to participate is due to IDOE in March; however, the rate of reimbursement will not be known until May.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, with a 4-0 vote, the Board approved the 2016-17 summer school proposal.

- 2. **2016-17 Early Intervention Grant**  
Mrs. Chalfant requested the Board's approval to apply for the 2016-17 Early Intervention Grant. The purpose is to provide research-based literacy training for teachers in grades one and two. Randolph Central is approved to apply for up to \$7,748.70. There is no required match from the corporation.

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 4-0 vote, the Board approved applying for the 2016-17 Early Intervention Grant.

- 3. **First Reading of Revised Policy 6471, Collection and Forgiveness of Debt**  
Dr. Hinshaw presented a revised policy 6471, Collection and Forgiveness of Debt, for a first reading. The revision of the policy is due to changes in federal school lunch rules.

At this point in the meeting, Mrs. Holly Gutierrez, varsity coach, and representatives of the girls' varsity basketball team, Liz Pegg, Sierrah Love, Kelly Graft, Autumn Dixon, arrived. The Board recognized them for their recent sectional victory, the first since 2013.

**4. Revision of Guideline 8532, Student Charges for School Lunch**

Dr. Hinshaw presented a revised guideline 8532, Student Charges for School Lunch, and recommended adoption. The revision of the guideline is due to changes in federal school lunch rules.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 4-0 vote, the Board approved the revised guideline 8532.

**5. Mowing for 2017**

Dr. Hinshaw, upon the recommendation of Mr. Brian Wagner, recommended that the Board extend the agreement for mowing with Myers Landscaping at the same terms as 2015 and 2016 through the 2017 mowing season.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, with a 4-0 vote, the Board extended the agreement for mowing with Myers Landscaping at the same terms as 2015 and 2016 through the 2017 mowing season.

**6. Out-of-State/Overnight Fieldtrips**

a. Dr. Hinshaw recommended approval for Daryl Goodwin and the Winchester Community High School FFA to travel to New Paris, Ohio, to go on a snow tubing trip to celebrate and reward members on February 20, 2017.

b. Dr. Hinshaw recommended approval for Daryl Goodwin and the Winchester Community High School FFA to travel to Clark County Fairgrounds in Springfield, Ohio, on March 1, 2017 to judge a general livestock and horse contest.

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 4-0 vote, the Board approved the out-of-state field trips.

**7. Summer Lunch Program**

Dr. Hinshaw recommended that the request of Teresa Hartsock, food service director, to establish a summer food program for 2017 be granted.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 4-0 vote, the Board approved the establishment of a summer food program for 2017.

**I. Future Meetings**

1. March 10, 2017-Spring Board Academy
2. March 14, 2017- Regular Session

**J. Comments/Correspondence**

None.

**K. Adjournment**

Mr. Bush adjourned the meeting at 7:18 p.m.