

Tuesday, March 14, 2017, Regular Session

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, March 14, 2017, in the Cafeteria at Willard Elementary School. The meeting convened at 6:00 p.m.

Members present: Mr. Bill Bush, President; Mr. Fred Pries, Vice-President; Mr. Dallas Osting, Secretary; Mr. Jeff Oswalt, Member; and Mr. Jay Harris, Member.

Administration present: Dr. Gregory Hinshaw, Superintendent; Mrs. Lisa Chalfant, Curriculum Director; and Mr. Jeremy Duncan, Principal, Willard Elementary School.

A. Welcome/Call to Order

1. Mr. Bush, President, called the meeting to order at 6:00 p.m. The pledge of allegiance to the flag and a moment of silence followed.
2. **President's Prerogative**
Mr. Bush recognized Mr. Pries, Vice-President, who presented a diploma from Winchester Community High School to Mr. Jack Gillum, who left Winchester High School in 1951 to join the U. S. Navy.

Mr. Bush introduced Mr. Jeremy Duncan and Mrs. Tabitha Kelley and six members of the Willard Robotics Team, Andy Toney, Uriah Duff, Eli Knasinski, Cade Tucker, Reese Williamson, and Levi Hines, who made a presentation to the Board. Student Layton Muncy was unable to attend.

B. Approval of Agenda

Dr. Hinshaw asked to make the following amendments to the agenda:

- Add Item D.3.c. Substitute Teacher List**
- Add Item E.3.p. Notice of Resignation**
- Add Item E.3.q. Notice of Resignation**
- Add Item E.3.r. Notice of Resignation**

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 5-0 vote, the agenda was adopted as amended.

C. Citizen Comments

None.

D. Consent Agenda

1. **Claims/Finance**
Claims numbered 250 through 409 dated March 6, 2017
2. **Minutes**
Regular Session — February 14, 2017
3. **Substitute Teacher List**
New substitute applicants recommended: (a.)Amber Hines, (b.)Bill Richmond, (c.) Angel Shaneyfelt.
4. **Fund Report and Monthly Appropriation Recap**

5. Athletic Balances

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the consent agenda.

E. Personnel

1. Certified Personnel

a. Recommendation to Employ Vocal Music Teacher

Dr. Hinshaw recommended that the Board employ Amber Hines as a vocal music teacher at Winchester Community High School and Driver Middle School, effective March 27, 2017, replacing Mr. Mike Greene, who died on February 15, 2017. Due to meeting the academic needs of students, Dr. Hinshaw recommended that the Board start Mrs. Hines at B/8 on Appendix A of the new teacher salary schedule. Dr. Hinshaw also recommended that the Board retroactively approve staffing decisions made to cover this vacancy since February.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 4-1 vote, the Board employed Amber Hines as a vocal music teacher and started her at B/8 on the new teacher salary schedule. Mr. Harris cast the dissenting vote.

2. Non-Certified Personnel

a. Notice of Resignation

Dr. Hinshaw has accepted the resignation of Patricia Shockley, special education paraprofessional at Baker Elementary School. This resignation is effective March 14, 2017.

b. Recommendation to Employ Paraprofessional

Dr. Hinshaw recommended that the Board employ Marcie Lovell as a special education paraprofessional at Baker Elementary School. Her first day of work will be March 15, 2017. She will work 5.75 hours per day at an hourly rate of \$10.77. Ms. Lovell will replace Patricia Shockley.

c. Recommendation to Employ Paraprofessional

Dr. Hinshaw recommended that the Board employ Dawn Christenberry as a special education paraprofessional at Baker Elementary School. Her first day of work will be March 15, 2017. She will work 5.75 hours per day at an hourly rate of \$10.77. Ms. Christenberry will replace Aimee Haggard.

d. Recommendation to Employ Food Service Employee

Dr. Hinshaw recommended that the Board employ Lois Brown as a food service employee at Winchester Community High School. She will work three (3) hours per day at a rate of \$11.22 per hour.

e. Request for Family Medical Leave of Absence

Dr. Hinshaw recommended that the Board grant a family leave of absence for Michelle McNees, guidance secretary at Winchester Community High School, beginning intermittently from March 7, 2017 through June 30, 2017. Mrs. McNees will use all of her personal days.

- f. **Recommendation to Employ Temporary Paraprofessional**
Dr. Hinshaw recommended that the Board employ Heather Gray as a temporary special education paraprofessional to complete the 2016-2017 school year at Baker Elementary School. Ms. Gray is currently a substitute teacher for Randolph Central. Her first day of work will be March 27, 2017. She will work 5.75 hours per day at a rate of \$10.77 per hour.
- g. **Notice of Retirement**
Dr. Hinshaw has accepted the notice of retirement of Deanna Fields, food service employee at Deerfield Elementary School, effective May 24, 2017.

3. **Extra-Curricular Personnel.**

- a. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Dustin Shannon as the musical drama director at Winchester Community High School pending his being hired as the musical director.
- b. **Musical Director**
Dr. Hinshaw recommended that the Board employ Dustin Shannon as the 2017 Musical Director for Winchester Community High School. Mr. Michael Greene, who was the high school musical director, died on February 15, 2017. The family of Mr. Greene has requested that Mr. Shannon receive the entire stipend for musical director.
- c. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Ben Brown as the musical set designer/builder at Winchester Community High School.
- d. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Danny Hines from his position as one-half musical light and sound technician at Winchester Community High School.
- e. **Stipends for 2017 Musical**
Dr. Hinshaw recommended that the Board approve the following stipends for 2017 musical staff at Winchester Community High School as follows:

Musical Director	Dustin Shannon	\$2,295
Drama Directors	Mary Clark	\$ 438
	Amber Hines	\$ 438
	Kathy Wallace	\$ 438
Art Design/Painter	Dale Hardacre	\$ 352
Set Design/Builders	Cathy Burton	\$ 118
	Sheyenne Grimes	\$ 117
	Kent McClung	\$ 117
Light/Sound Tech	Ben Brown	\$ 352

- f. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Kari Baldwin as the head cheerleading coach at Driver Middle School.
- g. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Elizabeth King as the assistant cheerleading coach at Driver Middle School.
- h. **Recommendation to Employ Cheerleading Coach**
Dr. Hinshaw recommended that the Board employ Elizabeth King as the head cheerleading coach at Driver Middle School.
- i. **Recommendation to Employ Assistant Cheerleading Coach**
Dr. Hinshaw recommended that the Board employ Jessica Woolf as an assistant cheerleading coach at Driver Middle School.
- j. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Logan Hall as the girls' assistant track coach at Driver Middle School.
- k. **Recommendation to Employ Track Coach**
Dr. Hinshaw recommended that the Board employ Derek Baker as the head boys' track coach at Driver Middle School.
- l. **Recommendation to Employ Assistant Track Coach**
Dr. Hinshaw recommended that the Board employ Sadie Wright as an assistant girls' track coach at Driver Middle School.
- m. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of James Melton as a varsity assistant boys' basketball coach at Winchester Community High School, effective March 2, 2017.
- n. **Recommendation to Approve Volunteer Baseball Coach**
Dr. Hinshaw recommended that the Board approve Bradley Clark as a volunteer baseball coach at Driver Middle School.
- o. **Recommendation to Approve Volunteer Golf Coach**
Dr. Hinshaw recommended that the Board approve Devin Trautman as a volunteer boys' golf coach at Winchester Community High School.
- p. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Drew Croyle from his positions as assistant football coach and assistant track coach at Winchester Community High School.
- q. **Notice of Resignation**
Dr. Hinshaw has accepted the resignation of Matt Fine from his position as varsity boys' basketball coach at Winchester Community High School.

r. **Notice of Resignation**

Dr. Hinshaw has accepted the resignation of Greg Hitchens from his position as assistant varsity boys' basketball coach at Winchester Community High School.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved all non-certified and extracurricular personnel items.

F. **Reports**

1. **Reports from the Superintendent**

a. **Auditorium Manager Position**

Dr. Hinshaw presented, for the Board's consideration, a draft proposal for an auditorium manager position.

b. **Evaluation Results Report**

Dr. Hinshaw, in order to comply with IC 20-28-11.5-9, presented a report of aggregate evaluation results by school for 2015-16 to the Board.

c. **Curriculum Writing Stipend**

Dr. Hinshaw presented the concept of paying stipends for curriculum to the Board. No action was recommended at this meeting.

d. **Transportation Maintenance and Bus Replacement Report**

Dr. Hinshaw reported on maintenance of buses and the bus replacement process.

e. **Non-Certified and Administrative Raises**

Dr. Hinshaw reported on potential raises for non-certified staff and administrators. Neither group has received a general base pay increase since 2015. No action was recommended at this meeting.

2. **Report from the Curriculum Director**

a. **2015-16 Corporation Letter Grade**

Mrs. Chalfant reported the finalized corporation letter grade for the 2015-16 school year. After the state conducted an audit of the data, the Randolph Central district grade was raised from a "C" to a "B."

G. **Unfinished Business**

1. **Second Reading and Adoption of Revised Policy 6471, Collection and Forgiveness of Debt**

Dr. Hinshaw presented a revised policy 6471, Collection and Forgiveness of Debt, for a second reading and recommended adoption.. The revision of the policy is due to changes in federal school lunch rules.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 5-0 vote, the Board adopted revised policy 6471.

H. **New Business**

1. **Second Harvest Food Bank School Food Pantry Program**

Dr. Hinshaw recommended that the Board grant permission for Second Harvest Food Bank to create, fund, and staff school food pantry programs at Baker, Deerfield, and Willard Elementary Schools beginning in August 2017.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, with a 5-0 vote, the Board granted permission for Second Harvest to create, fund, and staff school food pantry programs.

2. Bidding of HVAC Improvements at Deerfield Elementary School

Dr. Hinshaw recommended that the Board grant permission for him to advertise for bids for improvement in the HVAC system at Deerfield Elementary School. This is part of the on-going project to install open-protocol controls throughout the district and to upgrade from pneumatic to digital controls at Deerfield. The budget estimate exceeds the \$150,000 threshold required for bidding.

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 5-0 vote, the Board granted Dr. Hinshaw permission to begin the bidding process for improving HVAC at Deerfield Elementary School.

3. Approval of Transfer of iPads

Dr. Hinshaw recommended that the Board approve the use of selected older iPads, purchased with bond, capital projects, and textbook rental funds for students, to be used by employees working with students, mostly paraprofessionals at the elementary level.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved the use of selected iPads by employees.

4. Deposit of Wind Farm Money into Rainy Day Fund

Dr. Hinshaw recommended that the Board approve the deposit of money received from an agreement with Randolph County from wind farm proceeds into the Rainy Day Fund. The amount received in 2017 is \$6,254.00.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 5-0 vote, the Board approved the deposit of wind farm proceeds into the Rainy Day Fund.

5. Parking Lot Improvements

Dr. Hinshaw presented information on proposed parking lot improvements generated by Mr. Wagner, maintenance director. An additional gravel lot would be created north of the B-wing (science wing) at WCHS, with space for sixty vehicles, with additional concrete parking east of the B-wing, with space for twenty vehicles. A quote will also be presented for improving the lot located between Central Office and the Winchester Community Library.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the parking lot improvements.

6. Out-of-State/Overnight Fieldtrips

a. None

I. Future Meetings

1. April 11, 2017- Regular Session

J. Comments/Correspondence

None.

K. Adjournment

Mr. Bush adjourned the meeting at 7:58 p.m.

Tuesday, March 14, 2017, Executive Session

The Board of School Trustees of the Randolph Central School Corporation met in Executive Session on Tuesday, March 14, 2017, in the Cafeteria at Willard Elementary School. The meeting convened at 8:23 p.m.

Members present: Mr. Bill Bush, President; Mr. Fred Pries, Vice-President; Mr. Dallas Osting, Secretary; Mr. Jeff Oswald, Member; and Mr. Jay Harris, Member.

Administration present: Dr. Gregory Hinshaw, Superintendent; and Mrs. Lisa Chalfant, Curriculum Director.

The governing body named conducted an executive session pursuant to Indiana's Open Meetings Law, IC 5-14-1.5-6.1, and limited its discussion to the following:

(9) To discuss the job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

Mr. Bush adjourned the meeting at 8:45 p.m.