

**Randolph Central School Corporation**  
**Minutes of the Regular Session, Tuesday, July 11, 2017**

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, July 11, 2017, in the Board Room at the Superintendent's Office. The meeting convened at 6:00 p.m.

Members present: Mr. Bill Bush, President; Mr. Fred Pries, Vice President; Mr. Jeff Oswalt, Member; and Mr. Jay Harris, Member.

Administration present: Mrs. Lisa Chalfant, Interim Superintendent /Director of Curriculum.

**A. Welcome/Call to Order**

**1. Pledge of Allegiance and Moment of Silence**

Mr. Bush, President, called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag and a Moment of Silence followed.

**2. President's Prerogative**

Board President, Mr. Bill Bush, and the other members of the Board recognized the Winchester Community High School girls' tennis team and their coaches, Dennis and Jackie Streeter, for their 2017 sectional win.

**B. Approval of Agenda**

Mr. Harris asked that item E.1.d. be separately considered at the meeting. Mrs. Chalfant asked to make the following amendments to the agenda:

Add Item E.1.g.	Request for Leave of Absence
Remove Item E.2.d.	Recommendation to Employ Elementary P. E. Paraprofessional
Add Item E.2.f.	Notice of Resignation

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 4-0 vote, the Board adopted the agenda as amended.

**C. Citizen Comments**

None.

**D. Consent Agenda**

**1. Claims/Finance**

Claims numbered 916 through 1082 dated July 5, 2017

**2. Minutes**

Regular Session, June 13, 2017

Executive Session, June 13, 2017

Special Session, June 22, 2017

**3. Substitute Teacher List**

New substitute applicants recommended: None

**4. Fund Report and Monthly Appropriation Recap**

**5. Athletic Balances**

Not available due to summer break

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 4-0 vote, the Board approved the consent agenda.

**E. Personnel**

**1. Certified Personnel**

**a. Notice of Resignation**

Mrs. Chalfant has accepted the resignation of Samantha Smith, teacher at Baker Elementary School.

**b. Notice of Resignation**

Mrs. Chalfant has accepted the resignation of Mason Shreve, WCHS language arts teacher.

**c. Notice of Resignation**

Mrs. Chalfant has accepted the resignation of Josh Yoder, WCHS math teacher.

**d. (considered separately)**

**e. Notice of Resignation**

Mrs. Chalfant has accepted the resignation of Shane Darren Retter, WCHS math teacher.

**f. Recommendation to Employ Elementary Teacher at Willard**

Mrs. Chalfant recommended that the Board employ Renee Sexton as an elementary teacher at Willard for the 2017-18 school year. Renee is a beginning teacher and will receive B/0 on the salary schedule.

**g. Request for Leave of Absence**

Mrs. Chalfant recommended that the Board grant a leave of absence for Katy Anderson, teacher at Driver Middle School, beginning September 5, 2017 and continuing through approximately November 7, 2017. She will be using 46 sick days, and 4 personal days if needed, during her leave.

**2. Non-Certified Personnel**

**a. Notice of Retirement**

Mrs. Chalfant has accepted the notice of retirement from Rick Owens, full-time bus driver, effective at the end of the 2016-17 school year, May 24, 2017. Mr. Owens has driven a Randolph Central bus for twelve years.

**b. Notice of Resignation**

Mrs. Chalfant has accepted the resignation of Danielle Kratoska, paraprofessional at Driver Middle School, effective at the end of the 2016-17 school year.

**c. Notice of Resignation**

Mrs. Chalfant has accepted the resignation of Jodi Goodhew, school health aide at Deerfield Elementary School, effective July 3, 2017.

**d. (removed from the agenda)**

**e. Recommendation to Employ Summer Clerical Assistance at Central Office**

Mrs. Chalfant recommended hiring Tina Satterfield and Stephanie Baldwin to assist with clerical duties at Central Office during the week of July 10-14. Each will not exceed 20 hours during that week at \$14.07/hr.

**f. Notice of Resignation**

Mrs. Chalfant has accepted the resignation of Brenda Woolf, food service employee, at Baker Elementary School.

**3. Extra-Curricular Personnel**

**a. Notice of Resignation**

Mrs. Chalfant has accepted the resignation of Joe Younts, sixth-grade girls' basketball coach.

**b. Notice of Resignation**

Due to the resignation of Josh Yoder, he resigned his position as a math academic coach at WCHS.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 4-0 vote, the Board approved these personnel items.

**E.1.d. Recommendation to Employ High School Math Teacher**

Mrs. Chalfant recommended that the Board employ Josh Yankey as a high school math teacher at Winchester Community High School for the 2017-18 school year. Due to meeting the academic needs of students in a hard-to-staff area, Mrs. Chalfant will recommend that his beginning salary be increased by four (4) steps to B/14.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 3-1 vote, the Board approved this personnel item. Mr. Harris cast the dissenting vote.

**F. Reports**

**1. Report from the Interim Superintendent/Director of Curriculum**

**a. Personnel and Staffing for 2017-18**

Mrs. Chalfant provided an update to the Board concerning current personnel and staffing for the 2017-18 school year. At this time, we have one (1) certified opening at Baker, two (2) certified openings at Willard, and two (2) certified openings at WCHS. Each building will be hiring paraprofessionals, and Deerfield will also be hiring a Health Aide.

**b. Teacher Appreciation Grants (TAG)**

Mrs. Chalfant shared preliminary information regarding the new Teacher Appreciation Grants (TAG) that will replace the previous teacher performance grants from the state. The school board must annually adopt a TAG policy, before September 15, 2017, indicating the amount of the stipends that will be awarded to effective and highly effective teachers from these funds. The new guidance indicates that the difference must be at least 25% more given to the highly effective teachers.

**c. Expanded Criminal History Checks and Expanded Child Protection Index Checks for Applicants and School Employees**

Mrs. Chalfant provided information to the Board about the new requirements for expanded criminal history checks for school employees. The new requirements include an expanded criminal history check on all of our employees every five years. This new guidance will result in a Board policy.

**d. High School Parking Lot**

Mrs. Chalfant updated the Board about the high school parking lot project, previously approved by the Board at the March 14, 2017 regular session. The maintenance department has basically completed the parking lot project as well as several other projects this summer.

**e. Title I and Title II Funding Report**

Mrs. Chalfant reported on the status of Title I and Title II funding as the new ESSA (Every Student Succeeds Act) requirements are implemented. The district will receive some additional funds from Title I. The additional amount may be used for a Title I certified teacher or Title I paraprofessionals at Willard. This year's allocation for Title II reflects a reduction of about \$20,000 in comparison to last year. This reduction will affect some professional development activities.

**G. Unfinished Business**

**1. Kerlin Bus Purchase**

Mrs. Chalfant recommended paying an additional amount of \$1,500.00 to Kerlin Bus Sales & Leasing that is owed because the district did not trade-in buses. Originally, the approved amount of \$309,872.00 accounted for the trade-in. The amount owed to them, without a trade-in, is \$311,372.00.

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 4-0 vote, the Board approved paying the additional amount of \$1,500.00 to Kerlin Bus Sales & Leasing.

**H. New Business**

**1. Annual Homebound Resolution**

Mrs. Chalfant recommended that the Board approve the standard resolution for homebound instruction for students who are qualified by a case conference committee or Section 504 committee decision. The teachers would be paid their hourly rate as documented by a timesheet and turned in as outlined in Administrative Guidelines 2412. The hiring of these teachers would not come before the Board but would be approved administratively in order to respect the confidential nature of the student's disability and to expedite the procedure.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 4-0 vote, the Board approved the annual homebound resolution.

## **2. 2017-18 Certified Evaluation Plan**

Mrs. Chalfant recommended that the Board approve the same certified evaluation plan, “Randolph Central RISE,” used during the 2016-17 school year. The plan is based on the RISE evaluation model with revisions that were discussed with teachers and approved prior to the 2016-17 school year.

Upon a motion from Mr. Oswalt, seconded by Mr. Pries, with a 4-0 vote, the Board approved the 2017-18 certified evaluation plan.

## **3. Proposed Budget Calendar for 2018 Budget**

Mrs. Chalfant presented a proposed budget calendar for the 2018 budget, including proposed special meetings of the Board.

Upon a motion from Mr. Pries, seconded by Mr. Harris, with a 4-0 vote, the Board approved the budget calendar for the 2018 budget, with the understanding that the dates may have to be adjusted as the budget process begins during this transition period.

## **4. Resolution on Enrollment of Transfer Students**

Mrs. Chalfant recommended the Board approve the Resolution on Enrollment of Transfer Students for the 2017-18 school year. This is an annual requirement.

Upon a motion from Mr. Pries, seconded by Mr. Oswalt, with a 4-0 vote, the Board approved the resolution on enrollment of transfer students.

## **5. First Reading of Revised Policy 5111.1, Enrollment of Students Without Legal Settlement**

Mrs. Chalfant presented the revised policy 5111.1 for a first reading. Section 29 and 30 of HEA 1382 and Section 1 of SEA 108 amends IC 20-26-11-32(j). There is an additional provision for the consideration of the enrollment of students without legal settlement who have a history of unexcused absences. In addition, there is a change in the language of the random selection process.

This is a first reading, so no action is required at this time.

## **6. Clerical Assistance at Central Office**

Mrs. Chalfant asked the Board's permission to employ an individual who can serve as clerical support at Central Office during the transition period, beginning in August 2017 until the hiring of the new superintendent. This individual will serve as a non-certified staff member for a maximum of twenty (20) hours per week, not to exceed \$14.07/hr., depending on the level of experience. If granted, the permission would include starting the individual on August 1, 2017.

Upon a motion from Mr. Pries, seconded by Mr. Oswalt, with a 4-0 vote, the Board approved the clerical assistance at central office.

### **I. Future Meetings**

#### **1. Potential late July or early August meeting, including personnel items before school begins on August 7.**

Tentatively, the Board selected 8:00 a.m. on July 31, 2017 for a special session with the understanding that this date and time may need to be adjusted.

**1. August 8, 2017, Regular Session, 6:00 p.m.**

**2. Upcoming dates for budget adoption**

**J. Comments/Correspondence**

None.

**K. Adjournment**

Mr. Bush adjourned the meeting at 7:12 p.m.

Board President \_\_\_\_\_

Board Secretary \_\_\_\_\_