

Monday, July 31, 2017

The Board of School Trustees of the Randolph Central School Corporation met in a special session on Monday, July 31, 2017 in the Board Room of the Superintendent's Office.

Members Present: Mr. Bill Bush, Mr. Fred Pries, Mr. Dallas Osting, Mr. Jeff Oswalt, and Mr. Jay Harris.

Administration Present: Mrs. Lisa Chalfant, Interim Superintendent/Director of Curriculum

Mr. Bush called the meeting to order at 8:00 a.m.

A. Welcome/Call to Order

Mr. Bush led the Pledge of Allegiance and Moment of Silence.

B. Citizen Comments

None.

C. Approval of Agenda

Mrs. Chalfant asked to make the following amendments to the agenda:

- Add Item D.2.r. Notice of Resignation
- Add Item D.2.s. Recommendation to Employ Food Service Employee
- Add Item D.2.t. Recommendation to Employ Food Service Employee
- Add Item D.3.a. Recommendation to Employ Assistant High School Varsity Football Coach
- Add Item D.3.b. Notice of Resignation
- Add Item D.3.c. Recommendation to Employ Eighth Grade Assistant Football Coach
- Add Item D.3.d. Notice of Resignation
- Add Item D.3.e. Recommendation to Employ Eighth Grade Head Football Coach
- Add Item D.3.f. Notice of Resignation
- Add Item D.3.g. Recommendation to Employ Seventh Grade Head Football Coach
- Add Item D.3.h. Notice of Resignation
- Add Item D.3.i. Recommendation to Employ Seventh Grade Assistant Football Coach

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 5-0 vote, the Board adopted the agenda as amended.

D. Personnel

1. Certified

a. Notice of Resignation

Mrs. Chalfant has accepted the resignation of Renee Sexton, teacher at Willard Elementary School, who was recently hired at the July 11, 2017 regular session for the 2017-18 school year. She accepted employment at another school district.

- b. Recommendation to Employ a Teacher**
Mrs. Chalfant recommended that the Board employ Katie Coddington as a high school English teacher for the 2017-18 school year. Katie will fill the vacancy made by the resignation of Mason Shreve. She has more than 14 years of teaching experience. However, the top of our salary schedule for a Bachelor's Degree is B/14, so Mrs. Coddington is agreeable to be paid at B/14.
 - c. Recommendation to Employ a Teacher**
Mrs. Chalfant recommended that the Board employ Shane Hill as a high school math teacher for the 2017-18 school year. Shane will fill the vacancy made by the resignation of Shane Darren Retter. Mr. Hill will be compensated at Master's/19.
 - d. Recommendation to Employ a Teacher**
Mrs. Chalfant recommended that the Board employ Montana Baker as a teacher at Willard Elementary School for the 2017-18 school year. This position is the additional section created at Willard due to the class size of the incoming third-grade students. Miss Baker will be compensated at B/0.
 - e. Recommendation to Employ a Teacher**
Mrs. Chalfant recommended that the Board employ Zachery Decker as a teacher at Willard Elementary School for the 2017-18 school year. Mr. Decker will fill the vacancy made by Ian Gough who was hired on June 13 and then resigned to accept other employment. Zachery will be compensated at B/0.
 - f. Recommendation to Employ a Teacher**
Mrs. Chalfant recommended that the Board employ Brianna Refner as a teacher at Willard Elementary School for the 2017-18 school year. This position is in place for one-year only to serve the academic needs of students at Willard. She may serve as the new Title I teacher at Willard unless another staff member requests to be transferred to the Title I teacher position. Brianna will be compensated at B/0.
 - g. Recommendation to Employ a Teacher**
Mrs. Chalfant recommended that the Board employ Joanna Jenkins as a teacher at Baker Elementary School for the 2017-18 school year. She will fill the vacancy created by the resignation of Samantha Smith. Joanna will be compensated at B/0.
- 2. Noncertified**
- a. Recommendation to Employ a Paraprofessional**
Mrs. Chalfant recommended that the Board employ Stacey Morgan as a special education paraprofessional at Willard Elementary School for the 2017-18 school year. She will work 5.75 hours per day at a wage of \$10.93/hour.

- b. Request for Transfer of Paraprofessional**
Mrs. Chalfant recommended that the Board grant the requested transfer of John Brutchen, DMS special education paraprofessional, to an open Title I paraprofessional position at Willard Elementary School for the 2017-18 school year. He will work 5.75 hours per day at a wage of \$10.93/hour from the Title I Grant.
- c. Recommendation to Employ Bus Driver**
Mrs. Chalfant recommended that the Board employ Rick Owens as a full-time bus driver. Mr. Owens retired at the end of the 2016-17 school year, so this is a retire/rehire situation.
- d. Recommendation to Employ Health Aide**
Mrs. Chalfant recommended that the Board employ Angela Kenworthy as a health aide at Deerfield Elementary School, replacing Jodi Goodhew who recently resigned. Mrs. Kenworthy will work 6.5 hours per day at a wage of \$11.43/per hour for the 2017-18 school year.
- e. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Lorinda McCord as a Title I paraprofessional at Deerfield Elementary School for the 2017-18 school year. She will work 5.75 hours per day at a wage of \$10.93/hour from the Title I Grant.
- f. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Lori Blankenship as a Title I paraprofessional at Baker Elementary School for the 2017-18 school year. She will work 5.75 hours per day at a wage of \$12.15/hour from the Title I Grant. Mrs. Blankenship will receive the higher rate due to past experience as a Title I paraprofessional.
- g. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Madison Cook as a special education paraprofessional at Baker Elementary School for the 2017-18 school year. She will work 5.75 hours per day at a wage of \$10.93/hour.
- h. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Kailyn Burelison as a Title I paraprofessional at Baker Elementary School for the 2017-18 school year. She will work 5.75 hours per day at a wage of \$10.93/hour from the Title I Grant.
- i. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Patricia Pegg as a special education paraprofessional at Winchester Community High School for the 2017-18 school year. She will work 5.75 hours per day at a wage of \$10.93/hour.

- j. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Tamara Abernathy as a special education paraprofessional at Driver Middle School for the 2017-18 school year. She will work 5.75 hours per day at a wage of \$10.93/hour.
- k. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Samantha Bentz as a special education paraprofessional at Driver Middle School for the 2017-18 school year. She will work 5.75 hours per day at a wage of \$10.93/hour.
- l. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Amy Painter as a special education paraprofessional at Winchester Community High School for the 2017-18 school year. She will work 5.75 hours per day at a wage of \$10.93/hour.
- m. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Greg Sipe as a special education paraprofessional at Driver Middle School for the 2017-18 school year. He will work 5.75 hours per day at a wage of \$10.93/hour.
- n. Recommendation to Employ Food Service Employee**
Mrs. Chalfant recommended that the Board employ Sherri Fritz as a food service employee at Willard Elementary School for the 2017-18 school year. She will be working 5.5 hours per day at a wage of \$11.39 per hour.
- o. Recommendation to Employ Elementary P. E. Paraprofessional**
Mrs. Chalfant recommended that the Board employ Todd Shores as the elementary physical education paraprofessional for the 2017-18 school year at Baker Elementary, Willard Elementary, and Deerfield Elementary. Mr. Shores will be working 5.75 hours per day at a wage of \$10.93/hour.
- p. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Tammerrie Nolen as a special education paraprofessional for the 2017-18 school year at Willard Elementary School. She will be working 5.75 hours per day at a wage of \$10.93/hour.
- q. Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Alexandra Foudray as a special education paraprofessional for the 2017-18 school year at Willard Elementary School. She will be working 5.75 hours per day at a wage of \$10.93/hour.
- r. Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Jessica Moon as a food service employee at Winchester Community High School effective August 7, 2017.

- s. **Recommendation to Employ Food Service Employee**
Mrs. Chalfant recommended that the Board employ Angie Hummel as a food service employee at Baker Elementary School for the 2017-18 school year. She will be working 5.5 hours per day at a hourly rate of \$11.39.
- t. **Recommendation to Employ Food Service Employee**
Mrs. Chalfant recommended that the Board employ Orlana Salazar as a food service employee at Baker Elementary School for the 2017-18 school year. She will be working 3.5 hours per day at a hourly rate of \$11.39.

3. Extracurricular

- a. **Recommendation to Employ Assistant High School Varsity Football Coach**
Mrs. Chalfant recommended that the Board employ Shane Hill as an assistant high school varsity football coach. Mr. Hill will split an assistant's stipend, 50-50, with Chris Martin who is already approved to be an assistant varsity football coach.
- b. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Keith Miller as a 7th grade assistant football coach for the 2017-18 school year.
- c. **Recommendation to Employ Eighth Grade Assistant Football Coach**
Mrs. Chalfant recommended that the Board employ Keith Miller as an 8th grade assistant football coach for the 2017-18 school year. He will receive a full middle school assistant football coach's stipend.
- d. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Derek Baker as the 7th grade head football coach for the 2017-18 school year.
- e. **Recommendation to Employ Eighth Grade Head Football Coach**
Mrs. Chalfant recommended that the Board employ Derek Baker as the 8th grade head football coach for the 2017-18 school year. He will receive a full middle school head football coach's stipend.
- f. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Bradley Clark as an 8th grade assistant football coach for the 2017-18 school year.
- g. **Recommendation to Employ Seventh Grade Head Football Coach**
Mrs. Chalfant recommended that the Board employ Bradley Clark as the 7th grade head football coach for the 2017-18 school year. He will receive a full middle school head football coach's stipend.
- h. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Bryant Clark as an 8th grade assistant football coach for the 2017-18 school year.

- i. **Recommendation to Employ Seventh Grade Assistant Football Coach**
Mrs. Chalfant recommended that the Board employ Bryant Clark as a 7th grade assistant football coach for the 2017-18 school year. He will receive a full middle school assistant football coach's stipend.

Upon a motion by Mr. Oswald, seconded by Mr. Osting, with a 5-0 vote, the Board approved the personnel items.

E. Reports

- 1. **Reports from the Superintendent**
 - a. Mrs. Chalfant provided the Board an update on staffing for the 2017-2018 school year.

F. Unfinished Business

None.

G. New Business

- 1. **Contract with Administrator Assistance**
The Board considered entering into an agreement with Administrator Assistance to hire a retired superintendent who will complete the 2018 budget process during this interim period while Mrs. Chalfant is completing the jobs of both superintendent and director of curriculum. This is a temporary arrangement until a new superintendent is hired. The terms of the contract will be \$5,400 plus mileage.

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 5-0 vote, the Board approved the contract with Administrator Assistance.

- 2. **Food Service Bids for 2017-18**
Mrs. Chalfant will recommend that the Board accept the low bids for food service products for Randolph Central schools. According to Mrs. Hartsock, the bids were opened on April 27, 2017.

- Milk: Smith's Dairy
- Bread: Aunt Millie's
- Food: Gordon Food Service
- Food: Commercial Food (a la Carte)

Upon a motion by Mr. Oswald, seconded by Mr. Osting, with a 5-0 vote, the Board approved the food service bids for the 2017-18 school year.

- 3. **Permission to Hire**
Mrs. Chalfant requested the Board's permission to hire any certified or noncertified position that is open between July 31, 2017 and August 7, 2017. This permission allows Mrs. Chalfant to fill any vacancies that may occur between this special session and the beginning of the 2017-18 school year. Any personnel hired during this time will appear on the August 8 board agenda.

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 5-0 vote, the Board granted permission for Mrs. Chalfant to hire certified and noncertified staff between July 31, 2017 and August 7, 2017.

H. Future Meetings

1. July 31, 2017 Executive Session, 6:00 p.m.
2. August 8, 2017 Regular Session, 6:00 p.m.

I. Adjournment

Mr. Bush adjourned the meeting at 8:43 a.m.

Board President _____

Board Secretary _____