

Tuesday, September 12, 2017, Special Session

The Board of School Trustees of the Randolph Central School Corporation met in Special Session on Tuesday, September 12, 2017, in the Board Room of the Superintendent's Office. The meeting convened at 5:30 p.m.

Members present: Mr. Bill Bush, President; Mr. Fred Pries, Vice-President; Mr. Dallas Osting, Secretary; Mr. Jeff Oswalt, Member; and Mr. Jay Harris, Member.

Administration Present: Mrs. Lisa Chalfant, Interim Superintendent; Mr. Rolland Abraham, WCHS-DMS Principal

A. Welcome/Call to Order

Mr. Bush called the meeting to order at 5:30 p.m. The Pledge of Allegiance to the Flag and a moment of silence followed.

B. New Business

1. Public Comment on Proposed Superintendent Contract

Mr. Bush explained the purpose of this public meeting, to receive any public comment, in favor of or against, the terms of the proposed, new superintendent's contract that was published in the Winchester News-Gazette on August 31, 2017.

There was no public comment offered about the terms of the proposed, new superintendent's contract.

Mr. Bush provided an overview of the superintendent search process that started in June 2017. A total of 14 candidates submitted an application for the position. Four of those candidates were interviewed by the Board.

The final candidate will be considered at the September 20, 2017 Special Session at 6:00 p.m. in the Board Room of the Superintendent's Office.

C. Adjournment

Mr. Bush adjourned the meeting at 5:39 p.m.

Board President _____

Board Secretary _____

Tuesday, September 12, 2017, Regular Session

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, September 12, 2017, in the Board Room of the Superintendent's Office. The meeting convened at 6:00 p.m.

Members Present: Mr. Bill Bush, President; Mr. Fred Pries, Vice President; Mr. Dallas Osting, Secretary; Mr. Jeff Oswalt, Member; and Mr. Jay Harris, Member.

Administration Present: Mrs. Lisa Chalfant, Interim Superintendent; Mr. Rolland Abraham, WCHS-DMS Principal.

Mr. John Sayers, Administrator Assistance, was in attendance to present part of the 2018 district budget.

A. Welcome/Call to Order

Mr. Bush, President, called the meeting to order at 6:00 p.m.

AA. Request to Advertise 2018 Budget

John Sayers presented the proposed 2018 Capital Projects Fund and Bus Replacement Fund plan for the Board's review and to address any questions about the funds. Mr. Sayers requested that the Board give him permission to advertise the 2018 Capital Projects Fund and Bus Replacement Fund plan.

Upon a motion by Mr. Osting, seconded by Mr. Pries, on a 5-0 vote, the Board authorized Mr. Sayers to advertise the proposed 2018 Capital Projects Fund and Bus Replacement Fund plan.

Mr. Sayers requested to meet with the Board on Tuesday, September 26, 2017 at 6:00 p.m. to conduct a public hearing on the Capital Projects Fund and Bus Replacement Fund plan and to review the remainder of the proposed 2018 budget. He requested to meet with the Board during their regular session on October 10, 2017 for the budget hearing of the proposed 2018 budget. Then, Mr. Sayers requested to conduct the 2018 budget adoption at 8:00 a.m. on Wednesday, October 25.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, on a 5-0 vote, the Board approved the revised schedule for the 2018 budget adoption process.

B. Approval of Agenda

Mrs. Chalfant requested to make the following amendments to the agenda

Add Item E.3.r.	Notice of Resignation
Add Item E.3.s.	Notice of Resignation
Add Item E.3.t.	Notice of Resignation

Upon a motion by Mr. Pries, seconded by Mr. Harris, on a 5-0 vote, the agenda was adopted as amended.

C. Citizen Comments

None.

D. Consent Agenda

1. Claims/Finance

Claims numbered 1083 through 1394 dated September 6, 2017

2. Minutes

Regular Session, August 8, 2017
Executive Session, August 14, 2017
Executive Session, August 14, 2017
Executive Session, August 21, 2017
Executive Session, August 22, 2017

3. Substitute Teacher List

New substitute applicants recommended: None

4. Fund Report and Monthly Appropriation Recap

5. Athletic Balances

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, on a 5-0 vote, the Board approved the consent agenda.

E. Personnel

1. Certified

a. Recommendation to Increase Athletic Director Salary

Mrs. Chalfant recommended that the Board change Scott Hargrave's salary from \$60,925.00 to \$67,925.00 for increasing his high school athletic director duties to include the middle school athletic director responsibilities. This increase will be retroactive to the beginning of the 2017-18 school year.

b. Recommendation for Unpaid Leave

Mrs. Chalfant recommended that the Board approve a request by Allison Chalfant to attend leadership conferences during the 2017-18 school year in conjunction with her official duties within a state and community organization. Allison Chalfant anticipates expending her three (3) personal days but may require at least three (3) days of unpaid leave.

c. Recommendation for WCHS-DMS Student Services Coordinator

Mrs. Chalfant recommended that the Board approve Jaelyn Winkle as the WCHS-DMS Student Services Coordinator for the remainder of the 2017-18 school year, beginning September 14, 2017. This position will have the primary duties of grades 6-12 testing and the secondary dual credit program. Mrs. Winkle's base salary will be unchanged. As standard for this position, Mrs. Winkle will have fifteen (15) additional days added to her contract.

d. Recommendation to Employ

Mrs. Chalfant recommended that the Board employ Nancy Person as an English teacher at Driver Middle School for the remainder of the 2017-18 school year, filling the vacancy made by Jaelyn Winkle. Mrs. Person will begin on September 14, 2017 and will be compensated at Master's/10. Mrs. Person retired from Ohio schools, so this is a retire/rehire situation.

- e. **Recommendation to Employ Long-term Leave Substitute Teacher**
Mrs. Chalfant recommended that the Board employ Beth Moland as a long term substitute teacher to cover the leave of absence of Katy Anderson at Driver Middle School. Mrs. Moland will be substituting at a daily rate of \$65.00.

2. **Noncertified**

- a. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Willard paraprofessional, Stacey Morgan, effective August 25, 2017.
- b. **Recommendation to Employ Paraprofessional**
Mrs. Chalfant recommended that the Board employ Misty Nickols as a special education paraprofessional at Willard Elementary School. She will work 5.75 hours per day at an hourly rate of \$10.93. She will be taking the place of Stacey Morgan and beginning on September 13, 2017.
- c. **Request for Leave of Absence**
Mrs. Chalfant recommended that the Board grant a leave of absence for Lisa Davis, paraprofessional at Winchester Community High School, beginning August 9, 2017 and continuing through approximately September 12, 2017. She will be using six (6) sick days and three (3) personal days during her leave.

3. **Extracurricular**

- a. **Recommendation for Mentor Teacher**
Mrs. Chalfant recommended that the Board approve Carolyn Bates as a 2017-18 mentor teacher for Leah Lewis, a beginning teacher at Baker Elementary School. Mrs. Bates's stipend of \$600 will be paid from the Title IIA Grant.
- b. **Recommendation for Mentor Teacher**
Mrs. Chalfant recommended that the Board approve Kim Coats as a 2017-18 mentor teacher for Joanna Jenkins, a beginning teacher at Baker Elementary School. Mrs. Coats's stipend of \$600 will be paid from the Title IIA Grant.
- c. **Recommendation for Mentor Teacher**
Mrs. Chalfant recommended that the Board approve Brittany Horner as a 2017-18 mentor teacher for Stephanie Hudson, a beginning teacher at Deerfield Elementary School. Mrs. Horner's stipend of \$600 will be paid from the Title IIA Grant.
- d. **Recommendation for Mentor Teacher**
Mrs. Chalfant recommended that the Board approve Erinn Moody as a 2017-18 mentor teacher for Montana Baker, a beginning teacher at Willard Elementary School. Mrs. Horner's stipend of \$600 will be paid from the Title IIA Grant.

- e. Recommendation for Mentor Teacher**
Mrs. Chalfant recommended that the Board approve Dustin Shannon as a 2017-18 mentor teacher for Payton Smiley, a beginning teacher at Winchester Community High School. Mr. Shannon's stipend of \$600 will be paid from the Title IIA Grant.
- f. Recommendation for Mentor Teacher**
Mrs. Chalfant recommended that the Board approve Kelley Frazee as a 2017-18 mentor teacher for Zachery Decker, a beginning teacher at Willard Elementary School. Mrs. Frazee's stipend of \$600 will be paid from the Title IIA Grant.
- g. Recommendation for Mentor Teacher**
Mrs. Chalfant recommended that the Board approve Jennifer Geesy as a 2017-18 mentor teacher for Brianna Refner, a beginning teacher at Willard Elementary School. Mrs. Geesy's stipend of \$600 will be paid from the Title IIA Grant.
- h. Recommendation for Baker School Improvement Chair**
Mrs. Chalfant recommended that the Board approve Jill Winkle as the 2017-18 school improvement chair at Baker Elementary School.
- i. Recommendation for Grade Level Chair**
Mrs. Chalfant recommended that the Board approve Marjorie Alberson as a grade level chair for grade three (3) for the 2017-18 school year.
- j. Recommendation for Academic Team Coordinator**
Mrs. Chalfant recommended that the Board approve Sheyenne Grimes as the academic team coordinator at Winchester Community High School for the 2017-18 school year.
- k. Recommendation for Class Sponsor**
Mrs. Chalfant recommended that the Board approve Tracy Musgrove as a class sponsor for the class of 2018 (current seniors) at Winchester Community High School for the 2017-18 school year.
- l. Recommendation for Class Sponsor**
Mrs. Chalfant recommended that the Board approve Cheryl Trauthwein as a class sponsor for the class of 2018 (current seniors) at Winchester Community High School for the 2017-18 school year.
- m. Recommendation to Approve Volunteer Volleyball Coach**
Mrs. Chalfant recommended that the Board approve Julie Smiley as a volunteer volleyball coach at Driver Middle School for the 2017-18 school year.
- n. Recommendation to Approve Volunteer Volleyball Coach**
Mrs. Chalfant recommended that the Board approve Payton Smiley as a volunteer volleyball coach at Driver Middle School for the 2017-18 school year.

- o. **Recommendation to Approve Volunteer Cheerleading Coach**
Mrs. Chalfant recommended that the Board approve Shayla Sickels as a volunteer cheerleading coach at Driver Middle School and Winchester Community High School for the 2017-18 school year.
- p. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Rob Jones as an assistant wrestling coach at Driver Middle School
- q. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Kent McClung as a one-third musical set designer/builder at Winchester Community High School.
- r. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Missy Williams as a supervisor for the intramural boys' basketball at Winchester Community High School.
- s. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of Al Williams as a supervisor for the intramural boys' basketball at Winchester Community High School.
- t. **Notice of Resignation**
Mrs. Chalfant has accepted the resignation of D. Chad Moore as the head varsity softball coach at Winchester Community High School effective immediately.

Upon a motion by Mr. Pries, seconded by Mr. Osting, on a 5-0 vote, the Board approved all personnel items.

F. Reports

1. Reports from the Interim Superintendent/Director of Curriculum

- a. Mrs. Chalfant provided an update on our district enrollment and reported the official ADM count day is September 15, 2017. Currently, our enrollment is down 27 students from the fall of 2016.

G. Unfinished Business

1. Recommendation to Adopt Teacher Appreciation Grant Policy (TAG)

Mrs. Chalfant recommended that the Board adopt the proposed TAG policy. Since the first reading, the policy has had two additions based on the evaluation checklist from the state. Mrs. Chalfant will ask the Board to waive the district's first and second reading requirement to approve this revised policy since it is due on September 15, 2017.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, on a 5-0 vote, the Board approved the Teacher Appreciation Grant Policy and waived the district's first and second reading requirement to approve this policy in order to meet the IDOE due date of September 15, 2017.

H. New Business

1. Revised Job Descriptions

Mrs. Chalfant presented a first reading of the job descriptions for the WCHS-DMS athletic director and DMS dean of students. This is a first reading, so no vote was cast.

2. Title III Grant Consortium Participation

Mrs. Chalfant recommended that the Board approve a Title III consortium participation with Randolph Eastern School Corporation. Title III funding is allocated to school corporations for specified uses with regard to English language learners. Due to the enrollment numbers of English learners, Randolph Central does not qualify to apply as the LEA but can apply with a qualifying district like Randolph Eastern.

On a motion by Mr. Oswalt, seconded by Mr. Pries, on a 5-0 vote, the Board approved the Title III Grant Consortium Participation with Randolph Eastern School Corporation.

3. 2016-17 Employee Stipends

Mrs. Chalfant recommended approval of the 2016-17 non-contract employee stipends.

On a motion by Mr. Pries, seconded by Mr. Harris, on a 5-0 vote, the non-contract employee stipends were approved.

4. Out-of-State/Overnight Fieldtrips

- a. Mrs. Chalfant will recommend that the Board approve the request of Dustin Shannon to take the Golden Era Group (Year Book Students) to tour the Herff Jones Publishing plant in Kansas City, Missouri, October 11 & 12, 2017.

On a motion by Mr. Pries, seconded by Mr. Osting, on a 5-0 vote, the out-of-state field trip was approved if funding can be secured for the trip as outlined in Mr. Shannon's proposal.

I. Future Meetings:

Executive Session, September 20, 2017, 5:15 p.m.

Special Session, September 20, 2017, 6:00 p.m., Hire Superintendent and WCHS-DMS Principal

Special Session, September 26, 2017, 6:00 p.m. Budget Hearing of Capital Projects and Bus

Replacement Fund Plans

Regular Session and Budget Hearing, October 10, 2017, 6:00 p.m.

Special Session and Budget Adoption, October 25, 2017, 8:00 a.m.

IAPSS/ISBA Fall Conference, October 2-3, 2017

ISBA Fall Conference, October 18, 2017

J. Adjournment

Mr. Bush adjourned the meeting at 6:34 p.m.

Board President _____

Board Secretary _____