

Tuesday, November 14, 2017, Regular Session

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, November 14, 2017, in the Board Room of the Superintendent's Office. The meeting convened at 6:00 p.m.

Members Present: Mr. Bill Bush, President; Mr. Fred Pries, Vice President; Mr. Dallas Osting, Secretary; Mr. Jeff Oswalt, Member; and Mr. Jay Harris, Member.

Administration Present: Mr. Rolland Abraham, Superintendent; Mrs. Lisa Chalfant, Director of Curriculum

A. Welcome/Call to Order

Mr. Bush called the meeting to order with the Pledge of Allegiance and Moment of Silence.

Mr. Bush and members of the Board recognized the WCHS FFA students who recently attended the National FFA Conference.

B. Approval of Agenda

Mr. Abraham requested to make the following revisions to the agenda:

- Add Item D.3.a Recommendation to Employ Substitute Teacher
- Add Item E.2.b. Recommendation to Employ Paraprofessional
- Add Item E.2.c. Notice of Resignation
- Add Item H.15. Success Coach
- Add Item H.16 Success Coach Job Description
- Add Item H.17 Recommendation for Success Coach
- Add Item H.18 Authority to Hire Two Paraprofessionals

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 5-0 vote, the amended agenda was approved.

C. Citizen Comments

None.

D. Consent Agenda

- 1. Claims/Finance**
Claims numbered 1606 through 1824 dated November 7, 2017
- 2. Minutes**
Regular Session – October 10, 2017
Executive Session – October 10, 2017
Special Session -- October 25, 2017
Executive Session – October 25, 2017
- 3. Substitute Teacher List**
New substitute applicants recommended: Marah Cover
- 4. Fund Report and Monthly Appropriation Recap**
- 5. Athletic Balances**

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the consent agenda was approved.

E. Personnel

1. Certified Personnel

a. Request for Leave of Absence

Mr. Abraham recommended that the Board approve the request for a leave of absence for Mrs. Jordan Law, teacher at Willard Elementary School, beginning approximately March 29, 2018 and ending approximately May 23, 2018. Mrs. Law will be using all of her sick and personal days during her leave of absence.

2. Non-Certified Personnel

a. Recommendation to Employ Paraprofessional

Mr. Abraham recommended that the Board employ Meghan Firestone as a special education paraprofessional at Driver Middle School for the remainder of the 2017-18 school year. She will replace Karen Orr who recently resigned. Ms. Firestone will work 5.75 hours per day at a wage of \$10.93/hr.

b. Recommendation to Employ Paraprofessional

Mr. Abraham recommended that the Board employ Sarah Davison as the library paraprofessional at Baker Elementary School. She will be taking the place of Mrs. Brianna Sparks. Ms. Davison's first day of work will be November 15, 2017.

c. Notice of Resignation

Mr. Abraham has accepted the resignation of Samantha Bentz, paraprofessional at Driver Middle School effective November 10, 2017.

3. Extra-Curricular Personnel

a. Recommendation to Employ Weightlifting Coach

Mr. Abraham recommended that the Board approve Michael Jones as the weightlifting coach for Winchester Community High School for the 2017-18 school year.

b. Recommendation to Employ Assistant Wrestling Coach

Mr. Abraham recommended that the Board approve Robert Jones as an assistant wrestling coach for Driver Middle School for the 2017-18 school year.

c. Recommendation to Employ Head Softball Coach

Mr. Abraham recommended that the Board approve Monte Gaddis as the varsity girls' softball coach for Winchester Community High School for the 2017-18 school year.

d. Recommendation to Employ 6th Grade Girls' Basketball Coach

Mr. Abraham recommended that the Board approve Chelsey Burton as the 6th grade girls' basketball coach for Driver Middle School for the 2017-18 school year.

- e. **Stipends for Boys' Basketball Assistant Coaches**
Mr. Abraham recommended that the Board approve the following stipends for boys' basketball assistant coaches at Winchester Community High School for the 2017-2018 school year:
- | | |
|----------------|------------|
| Jim Melton | \$2,500.00 |
| Jerimy Stephan | \$2,500.00 |
| Kyle Deboy | \$2,500.00 |
| Brian Frantz | \$1,293.00 |
- f. **Notice of Resignation**
Mr. Abraham has accepted the resignation of Christian Weaver from her position as an assistant boys' track coach for Driver Middle School.
- g. **Notice of Resignation**
Mr. Abraham has accepted the resignation of Keith Miller from his position as an assistant eighth grade football coach for Driver Middle School.
- h. **Notice of Resignation**
Mr. Abraham has accepted the resignation of Brian Frantz from his position as an assistant boys' varsity track coach for Winchester Community High School.
- i. **Recommendation for Athletic Supervisor**
Mr. Abraham recommended that the Board approve Jordan Winkle as an athletic supervisor for Winchester Community High School (and Driver Middle School) for the remainder of the 2017-18 school year.
- j. **Recommendation for Volunteer Wrestling Coach**
Mr. Abraham recommended that the Board approve Jordan Winkle as a volunteer wrestling coach for the 2017-18 school year.
- k. **Recommendation to Approve Volunteer Archery Club Sponsor**
Mr. Abraham recommended that the Board approve Gregory Neville as a volunteer archery club sponsor at Winchester Community High School and Driver Middle School for the 2017-18 school year.
- l. **Recommendation to Approve Volunteer Archery Club Sponsor**
Mr. Abraham recommended that the Board approve Tracy Wells as a volunteer archery club sponsor at Winchester Community High School and Driver Middle School for the 2017-18 school year.
- m. **Notice of Resignation**
Mr. Abraham has accepted the resignation of Sheyenne Grimes from her position as high school musical set designer/builder.

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 5-0 vote, the personnel items were approved. This motion includes adding Driver Middle School to item E.3.i.

F. Reports

1. Reports from the Superintendent

- a. Driver Middle School Bleacher Project Update
- b. GRIC Update
- c. Driver Middle School Planning for the Future
- d. Central Office Parking Lot Update

2. Reports from the Director of Curriculum

a. Parent-Teacher Conference

Mrs. Chalfant reported on the parent-teacher conferences for 2017.

G. Unfinished Business

1. None

H. New Business

1. Out of State/Overnight Fieldtrip Request

On behalf of Driver Middle School, Mr. Abraham recommended that the Board approve next year's trip to Washington D.C. for October 24-28, 2018. Approximately 100 students and 20 adult chaperones will attend the trip to the nation's capital with an itinerary very similar to previous years.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Out of State/Overnight Field Trip Request was approved.

2. MOU between Centerstone and Randolph Central School Corporation

Mr. Abraham recommended that the Board approve the Memorandum of Understanding between Centerstone and Randolph Central School Corporation. Under this agreement RCSC agrees to provide an office, furniture, computer, and phone so that Centerstone can have a presence in WCHS and DMS. Centerstone will provide mental and behavioral health services to their clients that are also our students in those two buildings. Please note this agreement can be terminated by either party for any reason with a 30-day notice.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 5-0 vote, the MOU between Centerstone and RCSC was approved.

3. Master Contract between RCSC and RCCTA

Mr. Abraham recommended that the Board approve the 2017-2018 Master Contract between the Board of School Trustees of the Randolph Central School Corporation and the Randolph Central Classroom Teachers Association. The RCCTA ratified the contract on Wednesday, November 1, 2018.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Master Contract between RCSC and RCCTA was approved.

4. Driver Middle School Winter Sports Supervision

Mr. Abraham recommended that the Board approve the 2017-2018 Driver Middle School Winter Sports Supervision Compensation Proposal. The supervisors are trained and Board approved and the total cost of this proposal is the same as last year's cost.

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 5-0 vote, the DMS Winter Sports Supervision proposal was approved.

5. WCHS Winter Guard/Indoor Percussion Staff Proposal

Mr. Abraham recommended that the Board approve the band's winter programs budget. The total budget is identical to the last two years, with no increase. The total budget is for \$10,000 with the school corporation paying \$2,500 in stipends.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, and amended to just approve the total dollar amount of up to \$10,000 to provide Mr. Boes time to clarify the individual stipend amounts, the WCHS Winter Guard/Indoor Percussion proposal was approved with a 5-0 vote.

6. Foreign Exchange Students and the Graduation Ceremony Discussion

A request has been made to allow our foreign exchange students to participate in the graduation ceremony. (RCSC Policy 5460 "Commencement exercises will include only those students who have successfully completed requirements for graduation as certified by the high school principal.") Does the Board have any interest in amending this policy to make an exception for foreign exchange students?

Mr. Abraham and the Board had a discussion about including foreign exchange students in the graduation ceremony from WCHS. Mr. Abraham will bring a revised board policy to a future meeting that allows this practice in the future.

7. Willard Elementary Playground Equipment Resolution

Mr. Abraham recommended that the Board adopt a resolution to pay up to \$25,000.00 out of the Emergency Repair & Maintenance Corporation account. Given the state of the old equipment there are significant safety issues for our students. The total cost of this project is \$30,173.00.

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 5-0 vote, the Willard playground equipment resolution was approved.

8. Computer Purchase for Advanced Manufacturing Lab

Mr. Abraham recommended that the Board approve the purchase of 30 new computers with sufficient capacity to run AutoCad and Inventor for the advanced manufacturing program at WCHS. The current machines are eight years old. This purchase will cost \$40,535.00 and will be funded with 2016 GO Bond funds.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the computer purchase was approved.

9. Master Degree Supplemental Pay

Mr. Abraham recommended that the Board discuss and determine the amount of the stipend for Master's Degree Supplemental Pay. This item needs to go to discussion with the RCCTA before the Board takes final action. This provision was taken out of the Collective Bargaining Agreement to comply with an IEERB Cease and Desist Order because compensation was tied to a salary schedule with irregular increments.

Mr. Abraham and the Board had a discussion about a dollar amount. The Board gave Mr. Abraham guidance for the amount of \$4,000. Mr. Abraham will discuss this topic and the dollar amount with the RCCTA in December. Mr. Abraham will bring a final recommendation to the Board at a future meeting.

10. Resolution to Pay

Mr. Abraham recommended that the Board adopt a resolution authorizing the Treasurer and Superintendent of the School Corporation to make any and all necessary payments before the end of the year of 2017 without obtaining prior approval from the Board of School Trustees.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, with a 5-0 vote, the Resolution to Pay was approved.

11. Auditorium Supervisor

Mr. Abraham recommended that the Board approve the job description for the WCHS auditorium supervisor.

Upon a motion by Mr. Pries, seconded by Mr. Osting, with a 5-0 vote, the auditorium supervisor job description was approved.

12. Non-Certified Background Checks

Mr. Abraham recommended that the School Corporation shall pay the cost of any and all expanded criminal history checks and expanded child protection index checks that are required by the school corporation or per IC 20-26-5-10 for current non-certified staff. New hires will continue to pay the cost of these required checks.

Upon a motion by Mr. Pries, seconded by Mr. Harris, with a 5-0 vote, the Board approved paying the cost of non-certified background checks every five years except for any new hires.

13. Compensation for CBA Excluded Instructional/Technology Position

Mr. Abraham recommended that the compensation for the instructional or technology portion of the Varsity Men's Head Coach of Basketball, Head Coach of Football, Director of Instrumental Music, and the Technology Coordinator be adjusted according to the terms of the 2017-2018 Master Contract between RCSC and RCCTA.

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, with a 5-0 vote, the compensation for CBA excluded positions was approved.

14. Proposal to Hire Part-Time Board Secretary

Mr. Abraham recommended hiring a secretary specifically assigned to prepare for and follow-up after school board meetings. This individual would interact with those submitting documents, make sure those items are on the agenda properly, and then follow up after the meeting by distributing minutes and correspondence when necessary. This would be a part-time position for a maximum of 20 hours per month.

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 4-1 vote, the Board approved hiring a part-time board secretary. Mr. Harris cast the dissenting vote.

15. Success Coach

Mr. Abraham recommended that the Board approve the hiring of a special education paraprofessional to work in classrooms and free up time for one of our special education teachers to take on the role of Success Coach (see job description) during the school day. The success coach would serve as a behavioral specialist working with students,

teachers, parents, and the administration to build supports that will produce a successful middle school experience for these students. The 2017-2018 cost is \$8,424.90.

Upon a motion by Mr. Osting, seconded by Mr. Pries, with a 5-0 vote, the Board approved hiring a paraprofessional at Driver Middle School in conjunction with the Success Coach position.

16. Success Coach Job Description

Mr. Abraham recommended that the Board approve the job description for the Driver Middle School Success Coach.

Upon a motion by Mr. Harris, seconded by Mr. Osting, with a 5-0 vote, the Success Coach job description was approved.

17. Recommendation for Success Coach

Mr. Abraham recommended that given the unique situation, her potential availability, and her willingness to take on the role that the Board approve Heather Littman as the Success Coach at Driver Middle School for the rest of the 2017-2018 school year. Heather will continue to be paid her normal contracted compensation.

Upon a recommendation by Mr. Oswalt, seconded by Mr. Pries, with a 5-0 vote, the Board approved Heather Littman as the Success Coach at DMS for the remainder of the 2017-18 school year.

18. Authority to Hire Two Paraprofessionals

Mr. Abraham requests the authority to hire a paraprofessional to replace Samantha Bentz and a paraprofessional to work in classrooms to free Heather Littman to be the new Success Coach prior to the December 12, 2017 School Board Meeting.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, with a 5-0 vote, the Board granted Mr. Abraham permission to hire two paraprofessionals prior to the December 12, 2017 board meeting.

I. Future Meetings

December 12, 2017, Regular Session, 6:00 p.m.
December 28, 2017, Special Session, 8:00 a.m.

J. Comments/Correspondence

None.

K. Adjournment

Mr. Bush adjourned the meeting at 8:13 p.m.