

**Tuesday, December 12, 2017, Regular Session**

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, December 12, 2017, in the Board Room of the Superintendent's Office. The meeting convened at 5:00 p.m.

Members Present: Mr. Bill Bush, President; Mr. Fred Pries, Vice President; Mr. Dallas Oosting, Secretary; Mr. Jeff Oswalt, Member; and Mr. Jay Harris, Member.

Administration Present: Mr. Rolland Abraham, Superintendent; Mrs. Lisa Chalfant, Director of Curriculum

**A. Welcome/Call to Order**

1. Mr. Bush, President, called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance and Moment of Silence.
2. **President's Prerogative**  
As the outgoing Board President, Mr. Bush thanked the Board for their work together during his tenure as the leader of the Board. A new president will be elected by the Board in January.

**B. Approval of Agenda**

Mr. Abraham requested to add the following item to the agenda:

Add: G.1. Master's Degree Supplemental Pay

Upon a motion by Mr. Oosting, seconded by Mr. Oswalt, on a 5-0 vote, the agenda was adopted as amended.

**C. Citizen Comments**

None.

**D. Consent Agenda**

1. **Claims/Finance**  
Claims numbered 1825 through 2037 dated December 6, 2017.
2. **Minutes**  
Regular Session – November 14, 2017
3. **Substitute Teacher List**  
New substitute applicants recommended: None
4. **Fund Report and Monthly Appropriation Recap**
5. **Athletic Balances**

Upon a motion by Mr. Oswalt, seconded by Mr. Pries, on a 5-0 vote, the consent agenda was approved.

**E. Personnel**

**1. Certified Personnel**

**a. Recommendation to Employ Middle School Principal**

Mr. Abraham recommended that the Board employ Katie Lash as the principal of Lee L. Driver Middle School effective January 1, 2018 on a two-year initial contract.

**2. Non-Certified Personnel**

**a. Recommendation to Employ Paraprofessional**

Mr. Abraham recommended that the Board employ Yvonne Montoya as a special education paraprofessional at Driver Middle School. She will replace Samantha Bentz who recently resigned. Ms. Montoya will work 5.75 hours per day at a wage of \$10.93/hr. Her first day was November 27, 2017.

**b. Recommendation to Employ School Board Secretary.**

Mr. Abraham recommended that the Board employ Cris Fine as the school board secretary. She will begin this position January 2018.

**c. Request for Leave of Absence**

Mr. Abraham recommended that the Board approve the request for a leave of absence for Amy Sommer, food service employee at Deerfield Elementary School, beginning retroactively November 30, 2017 with an unknown end date.

**3. Extra-Curricular Personnel**

**a. Recommendation to Employ Auditorium Manager**

Mr. Abraham recommended that the Board employ Danny Hines as the auditorium manager at Winchester Community High School.

**b. Recommendation to Employ Musical Set Designer/Builder**

Mr. Abraham recommended that the Board approve Larry French as the musical set designer/builder for Winchester Community High School.

**c. Recommendation for Volunteer Assistant Softball Coach**

Mr. Abraham recommended that the Board approve Kalle Gaddis as a volunteer assistant softball coach for Driver Middle School and Winchester Community High School.

**d. Recommendation for Volunteer Assistant Softball Coach**

Mr. Abraham recommended that the Board approve Abreana Gaddis as a volunteer assistant softball coach for Driver Middle School and Winchester Community High School.

**e. Recommendation for Volunteer Assistant Softball Coach**

Mr. Abraham recommended that the Board approve Shane Roderick as a volunteer assistant softball coach for Driver Middle School and Winchester Community High School.

**f. Notice of Resignation**

Mr. Abraham has accepted the resignation of Steve Rutledge from his position as the head boys' track coach for Winchester Community High School pending his approval to be the assistant boys' track coach.

**g. Recommendation to Employ Assistant Boys' Track Coach**

Mr. Abraham recommended that the Board approve Steve Rutledge as an assistant boys' track coach for Winchester Community High School.

**h. Recommendation to Employ Head Boys' Track Coach**

Mr. Abraham recommended that the Board approve Shane Hill as the head boys' track coach for Winchester Community High School.

Upon a motion by Mr. Pries, seconded by Mr. Osting, on a 5-0 vote, all personnel items were approved.

**F. Reports**

**1. Reports from the Superintendent**

**a. 2018-2019 School Calendar**

Mr. Abraham presented and discussed some of the issues with the calendar for the 2018-2019 school year and discussed the timeline for submitting it for Board approval.

No vote was cast.

**b. District Academic Goal**

By the end of the 2017-18 school year, our district will improve by at least one letter grade according to the Indiana Department of Education accountability guidelines and each school will maintain an A rating or improve by at least one letter grade.

The Board chose to vote on this goal at a future meeting when other district goals are presented.

**2. Reports from the Director of Curriculum**

**a. Competitive Grant Award**

Mrs. Chalfant reported that Randolph Central was recently awarded a competitive Title IV grant in the amount of \$76,134.08. The grant will support:

- Positive Behavior Intervention Supports K-12
- Professional Development for Teachers (book study) K-12
- Parent Ambassador Program K-12
- Career Field Trip Project/Soft Skills Training-WCHS
- "Welcome to Randolph Central" Media Project

**G. Unfinished Business**

**1. Master's Degree Supplemental Pay**

Mr. Abraham recommended that the Board approve a proposal to pay an annual stipend to teachers that earn a Master's Degree in a content area or a Specialized Credential in CTE after September 2014.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, on a 5-0 vote, the Board approved the Master's Degree Supplemental Pay.

## **H. New Business**

### **1. Winter Remediation Proposal**

Mrs. Chalfant recommended that the Board approve the Winter Remediation Proposal to provide additional support for struggling elementary students prior to state testing.

Upon a motion by Mr. Pries, seconded by Mr. Harris, on a 5-0 vote, the Board approved the Winter Remediation Proposal.

### **2. School Secretary Job Description**

Mr. Abraham recommended the Board approve the updated job description for school secretaries.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, on a 5-0 vote, the Board approved the School Secretary Job Description.

### **3. School Board Secretary Job Description**

Mr. Abraham recommended the Board approve the new job description for school board secretary.

Upon a motion by Mr. Osting, seconded by Mr. Pries, on a 4-1 vote, the Board approved the School Board Secretary Job Description. Mr. Harris cast the dissenting vote.

### **4. Transfers to Finalize 2017 Budget**

Mr. Abraham requested permission to finalize the 2017 budget with the appropriate transfers in the General Fund, the Transportation Fund, the Debt Service Fund, and the Capital Projects Fund. After the granting of such permission, Mr. Abraham will present the following at the regular January Board meeting:

- a. Transfers that require only Board approval.
- b. Transfers that require Board resolution.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, on a 5-0 vote, the Board approved the Transfers to Finalize the 2017 Budget.

### **5. First Reading of Revised Policy 5460, Graduation Requirements**

Mr. Abraham recommended and facilitated the first reading of an updated Graduation Requirements Policy (5460) that will provide an opportunity for our foreign exchange students to participate in the WCHS graduation ceremony as guest of the Board of School Trustees.

This is a first reading, so no vote was cast.

### **6. Driver Middle School Bleacher Project**

Mr. Abraham recommended that the Board approve the bid from the Lee Company Inc. for \$48,205.20 to install bleachers on the north side of the middle school gymnasium. The project will be funded through 2016 GO Bonds.

Upon a motion by Mr. Pries, seconded by Mr. Harris, on a 5-0 vote, the Board approved the DMS bleacher project.

**7. Setting District Goals**

Mr. Abraham recommended the board consider setting District goals in the area of finance, facilities, and community partnerships. Discussion: No action required.

No vote was cast. The Board granted Mr. Abraham permission to develop an outline of district goals for their review at a future meeting.

**8. Out of State/Overnight Fieldtrip Requests**

**a. Spanish Trip**

On behalf of Derek Baker, WCHS Spanish teacher and Spanish club sponsor, Mr. Abraham recommended that the Board approve the upcoming trip of the Spanish Club to Spain March 24-31, 2018. Approximately 22 students and 14 adult chaperones will attend the trip.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, on a 5-0 vote, the Board approved the Spanish trip. In general, the Board requests the right to alter their decision if national or international security for traveling is of heightened concern for this specific area of the world.

**b. Europe Trip**

Mr. Abraham recommended that the Board grant preliminary approval for the German Club and the History Club to plan a trip to Europe in the spring of 2019. Students and chaperones will tour England, Belgium, France, and Germany and will use Education First Tours as the facilitating company.

Upon a motion by Mr. Pries, seconded by Mr. Oswalt, on a 5-0 vote, the Board approved the Europe trip. In general, the Board requests the right to alter their decision if national or international security for traveling is of heightened concern for this specific area of the world.

**c. Kansas City Trip**

Mr. Abraham recommended that the Board grant preliminary approval for the Yearbook sponsor, Dustin Shannon, to plan a trip for approximately 10 students to travel to Kansas City and tour the Herf Jones production facility, during the 2018-2019 school year.

Upon a motion by Mr. Pries, seconded by Mr. Osting, on a 5-0 vote, the Board approved the Kansas City trip.

**I. Future Meetings**

December 28, 2017, Special Session, 8:00 a.m.  
January 9, 2018, Regular Session, 6:00 p.m.

**J. Comments/Correspondence**

None.

**K. Adjournment**

Mr. Bush adjourned the meeting at 6:00 p.m.

Board President\_\_\_\_\_

Board Secretary\_\_\_\_\_