

*Randolph Central School Corporation
Board of School Trustees
Meeting Minutes*

REGULAR SESSION
TUESDAY, FEBRUARY 13, 2018, 6:00 PM
BOARD ROOM, SUPERINTENDENT'S OFFICE
WINCHESTER, INDIANA 47394

Members present: Mr. Fred Pries, President; Mr. Jeff Oswalt, Secretary; Mr. Bill Bush, Member; and Mr. Jay Harris, Member.

Member absent: Mr. Dallas Osting, Vice-President.

Administration present: Mr. Rolland, Superintendent and Mrs. Lisa Chalfant, Curriculum Director.

A. Welcome/Call to Order

1. Pledge of Allegiance/Moment of Silence

Mr. Pries let the Pledge of Allegiance and Moment of Silence

2. President's Prerogative

Mr. Pries and the members of the Board recognized the Lady Falcons for their regional basketball championship victory and wished them the best for the semi-state competition next weekend.

B. Approval of Agenda

Mr. Abraham asked for the following items to be added or corrected in the agenda.

Correction on Item F.1.b. RCSC Debt Service

Mr. Abraham will report on the total annual debt service payments by year through 2033.

Add Item F.1.e Softball Diamond Estimates

Mr. Abraham will report on the preliminary cost estimate and placement of a softball diamond.

Delete Item H.7 (PreVenture Program)

Add Item H.11 Mowing & Trimming Quote

Mr. Abraham will recommend that the Board approve the bid from Myers Landscaping & Excavating to mow and trim the corporation lawns for the 2018 mowing season. The total cost without the athletic fields included is \$730 per mowing.

Add Item H.12 Baker Elementary Roof Repair

Mr. Abraham will recommend that the Board approve two bids from Hatzell Bros. of Redkey, Indiana to repair the roof valley and alter the flow of water on that roof during a rain event. The quote for \$39,500 is

to replace the valley and the second bid of \$4,500 is to alter the flow of water as it drains off the roof.

Add Under I. Economic Development Tour & Board Meeting—February 20, 2018, 7:00 p.m., WCHS E-wing

C. Citizen Comments

There were no comments or questions about agenda items.

D. Consent Agenda

1. Claims/Finance

Claims numbered 62 through 211 dated February 13, 2018.

Claim #212 to Mutual Bank (Visa) for \$94.70 for purchase of mops from Viking Janitor Supplies for DMS

Claim #213 to Mutual Bank (Visa) for \$4,423.00 for the purchase of appliances from Whirlpool for the corporation

2. Minutes

Reorganization Session – January 9, 2018

Regular Session – January 9, 2018

Annual/Board of Finance Session – January 9, 2018

3. Substitute Teacher List

a. Mr. Abraham will recommend that Marsha Williamson be added to the corporation's Substitute Teacher list.

b. Mr. Abraham will recommend that Andrea Davidson also be added to the corporation's Substitute Teacher list.

c. Updated 2017-2018 Substitute Teacher List

4. Fund Report and Monthly Appropriation Recap

5. Athletic Balances

Upon a motion by Mr. Oswalt seconded by Mr. Harris, with a 4-0 vote, the Board approved the consent agenda items.

E. Personnel

1. Certified Personnel

a. Notice of Retirement

1. Mr. Abraham recommended that the Board accept the notice of retirement of Debbie Merchant, high school social studies teacher, at the close of the school year.

2. Mr. Abraham recommended that the Board accept the notice of retirement of Missy Williams, corporation librarian, at the close of the school year.

3. Mr. Abraham recommended that the Board accept the notice of retirement of Daryl Goodwin, Ag teacher and FFA advisor, effective August 1, 2018.

b. Request for Leave of Absence

1. Mr. Abraham recommended that the Board approve the medical leave of absence requested by Ashlyn Murray retroactively from January 12, 2018 to February 23, 2018.

c. Recommendation to Employ Short-Term Sub Teachers

1. Mr. Abraham recommended that the Board approve the employment of Ashley Breedlove as a temporary certified teacher at Willard Elementary School to cover the leave of absence of Jordan Law.
2. Mr. Abraham recommended that the Board approve the employment of Kristina Smiley as a short-term substitute teacher to cover the leave of absence of Ashlyn Murray at Winchester Community High School retroactively from January 29, 2018 through approximately February 23, 2018. Mrs. Smiley will work 15 days at the substitute rate and then she will be paid her contract rate.

2. Non-Certified Personnel

a. Notice of Resignation

1. Mr. Abraham recommended that the Board accept the resignation of Misty Nickols as a Special Education para-professional at Willard Elementary School.
2. Mr. Abraham recommended that the Board accept the resignation of Michael Thurston as a substitute bus driver.

b. Request for Leave of Absence

1. Mr. Abraham recommended that the Board approve the medical leave of absence requested by Orlana Salazar, food services employee, retroactively from January 4, 2018 until released by doctor.
2. Mr. Abraham recommended that the Board approve the medical leave of absence requested by Natasha Cook, para-professional at Winchester Community High School, from February 28, 2018 to April 13, 2018.

c. Recommendation for Employment

1. Mr. Abraham recommended that the Board approve the employment of Kristina Smiley as a temporary para-professional to cover the leave of absence of Natasha Cook from February 28, 2018 to April 13, 2018.
2. Mr. Abraham recommended that the Board approve the employment of Peter Mercer as a Special Education para-professional at Winchester Community High School.
3. Mr. Abraham recommended that the Board approve the employment of Mary Miller as a Special Education para-professional at Willard Elementary School.
4. Mr. Abraham recommended that the Board approve the employment of Susan Payzant to a full time food services employee at Winchester Community High School.
5. Mr. Abraham recommended that the Board approve the increase in hours of Barb Salazar, a food services employee, to five hours a day.
6. Mr. Abraham recommended that the Board approve the employment of Lisa Cole as substitute food services employee.
7. Mr. Abraham recommended that the Board approve the employment of Robin Hutslar as substitute food services employee.
8. Mr. Abraham recommended that the Board approve the employment of Renee Moyer as substitute food services employee.

9. Mr. Abraham recommended that the Board approve the employment of Sydney Winan as substitute food services employee.

3. Extra-Curricular Personnel

a. Notice of Resignation

1. Mr. Abraham recommended that the Board accept the resignation of Jessica Woolf as assistant softball coach at Driver Middle School.
2. Mr. Abraham recommended that the Board accept the resignation of Amanda Cox as 8th grade volleyball coach at Driver Middle School.
3. Mr. Abraham recommended that the Board accept the resignation of Rhonda Donham as head softball coach at Driver Middle School pending being hired as an assistant softball coach at Winchester Community High School.

b. Recommendation for Employment

1. Mr. Abraham recommended that the Board approve the employment of Joeseeph Younts as a girls' assistant basketball coach at Winchester Community High School for the 2017-2018 school year. Mr. Younts is currently a volunteer varsity assistant coach.
2. Mr. Hargrave requested that the two varsity assistant stipends be divided between the three assistant coaches accordingly:

Toby Hollinger	\$ 800.00
Gene Cullers	\$2,531.00
Joe Younts	\$2,531.00
3. Mr. Abraham recommended that the Board approve the employment of Rhonda Donham as a varsity assistant softball coach for the 2017-2018 school year.
4. Mr. Abraham recommended that the Board approve the employment of Shane Roderick as a varsity assistant softball coach for the 2017-2018 school year.
5. Mr. Hargrave requested that the WCHS Assistant Softball Coaching Position be split between the two coaches and be paid accordingly:

Shane Roderick	\$1,136.00
Rhonda Donham	\$ 574.00

c. Recommendations for Volunteer Coaches

1. Mr. Abraham recommended that the Board approve Joseph Webb as a volunteer baseball coach at Winchester Community High School for the 2017-2018 school year.
2. Mr. Abraham recommended that the Board approve Lori Weatherhead as a volunteer track coach at Winchester Community High School for the 2017-2018 school year.
3. Mr. Abraham recommended that the Board approve Rhonda Donham as a volunteer softball coach at Driver Middle School for the 2017-2018 school year.
4. Mr. Abraham recommended that the Board approve Missy Williams as a volunteer girls' golf coach at Winchester Community High School for the 2018-2019 school year.

Upon a motion by Mr. Bush, seconded by Mr. Oswalt , with a 4-0 vote, the Board approved all personnel items recommended by Mr. Abraham.

F. Reports

1. Report from the Superintendent

a. Success Coach Update

Mr. Abraham reported that Mrs. Lash and Driver Middle School were able to accommodate the Success Coach position without hiring a new paraprofessional. The previously Board approved \$8,424.90 will not be needed to fund this position.

b. RCSC Debt Service

Mr. Abraham reported on the total annual debt service payments by year through 2033. By the end of January 2020 the Severance and GO Bonds debt will be erased.

c. 1782 Notice

Mr. Abraham reported on the RCSC response to the 1782 Notice from the DLGF. The current Randolph Central tax rate is 0.9895.

d. District Goal Setting

Mr. Abraham reported on the district goal proposals document created in response to the Board's directive to create an outline as a beginning point of Board level discussion.

e. Softball Diamond Estimates

Mr. Abraham reported on the preliminary cost estimate and placement of a softball diamond.

2. Report from the Curriculum Director

a. College and Career Ready Expectations

1. Mrs. Chalfant gave an update on the new state ILEARN assessment. The new assessment will contain item banks that require students to demonstrate higher-order thinking skills (DOK).
2. Mrs. Chalfant also gave a presentation on Depth of Knowledge (DOK) as it pertains to the new assessment. She informed the Board that the corporation has already started professional development for teachers so they can begin to prepare their students for the new assessment.

G. Unfinished Business--None

H. New Business

1. Mini-Bus

Mr. Abraham received three quotes for a new activity bus. Based on those quotes, Mr. Abraham recommended that the Board accept the quote from Kerlin Bus Sales of \$54,962.00 to purchase a new 159 inch, 14 passenger activity bus.

Upon a motion by Mr. Bush, seconded by Mr. Harris, with a 4-0 vote, the Board approved the quote recommended by Mr. Abraham for a new 14 passenger activity bus.

2. Promise Indiana MOA

Mr. Abraham recommended that the Board approve the Memorandum of Agreement between the Community Foundation of Randolph County and the Randolph Central School Corporation. The Foundation will act as the convener in helping the school districts of Randolph County to set up CollegeChoice 529 plans for students in elementary school. This is part of a county wide grant writing process to initiate the

Promise Indiana program to promote a college going culture and helping students to visualize themselves as a successful college student.

Upon a motion by Mr. Oswalt, seconded by Mr. Bush, with a 4-0 vote, the Board approved the Memorandum of Agreement between the Community Foundation of Randolph County and the Randolph Central School Corporation recommended by Mr. Abraham.

3. Wind Farm Revenue

Mr. Abraham recommended that the Board approve the deposit of the 2018 Wind Farm proceeds, in the amount of \$8,252.00, into the Rainy Day Fund.

Upon a motion by Mr. Bush, seconded by Mr. Harris, with a 4-0 vote, the Board approved the deposit recommended by Mr. Abraham

4. Administrator Compensation

Mr. Abraham recommended that Cindy Winkle, Jeremy Duncan, Laura Miller, and Karla Reed each receive an increase to their base salary in the amount of \$300.00. This is the amount that all teachers received in the 2017-2018 Master Contract.

Upon a motion by Mr. Bush, seconded by Mr. Oswalt, with a 4-0 vote, the Board approved the pay increase recommended by Mr. Abraham

5. Technology Director Contract

Mr. Abraham recommended that the Board increase the number of days on the Technology Director's (Joel Weigand) contract from 215 days to 220 days. The total cost of this increase for the 2017-2018 school year would be \$1,440.54.

Upon a motion by Mr. Oswalt, seconded by Mr. Bush, with a 4-0 vote, the Board approved the additional contract that Mr. Abraham recommended.

6. Economic Development Study Discussion

The Randolph County Economic Development Corporation has completed the demographic study and is now proposing a new study of the county's five school systems. The new study would look at technology, curriculum, cash flow, and capital project revenue and expenses. This study would require access to records and the RCEDC has also asked if each school corporation would be willing to pay a portion of \$5,000, which is one-fifth of the total cost (\$25,000).

This agenda item was tabled until the Mr. Abraham could get some additional information that the Board wanted.

7. Preventure Program

This items was deleted from the agenda.

8. Welding II

Mr. Abraham recommended that the Board approve adding Welding II to the Winchester Community High School Indiana CTE Course Inventory.

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 4-0 vote, the Board approved adding Welding II to the CTE Course Inventory.

9. Out of State and/or Over Night Fieldtrips

- a. Mr. Abraham recommended approval for Winchester Community High School's Varsity Choir to perform at *Music in the Parks* at King's Island on April 18, 2018.
- b. Mr. Abraham recommended approval for Winchester Community High School's FFA members to go to the General Livestock Judging Contest at Tri Village High School in New Madison, OH on February 10, 2018.
- c. Mr. Abraham recommended approval for Winchester Community High School's FFA members to go snowtubing at Valley's Edge in New Paris, OH on February 19, 2019.

Upon a motion by Mr. Bush, seconded by Mr. Oswalt, with a 4-0 vote, the Board approved the fieldtrips as recommended by Mr. Abraham.

10. Additional corporation fieldtrips that are neither out of state nor over night.

- a. Attached are additional fieldtrips requests
- b. Attached is a complete list of all 2017-2018 fieldtrips requests to date.

No action on these fieldtrips was needed.

11. Mowing & Trimming Quote

Mr. Abraham recommended that the Board approve the bid from Myers Landscaping & Excavating to mow and trim the corporation lawns for the 2018 mowing season. The total cost without the athletic fields included is \$730 per mowing.

Upon a motion by Mr. Bush, seconded by Mr. Oswalt, with a 4-0 vote, the Board approved the granting of the mowing and trimming bid to Myers as recommended by Mr. Abraham.

12. Baker Elementary Roof Repair

Mr. Abraham recommended that the Board approve two bids from Hatzell Bros. of Redkey, Indiana to repair the roof valley and alter the flow of water on that roof during a rain event. The quote for \$39,500 is to replace the valley and the second bid of \$4,500 is to alter the flow of water as it drains off the roof.

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 4-0 vote, the Board approved to award the bid for Baker roof repair to Hatzell Bros. of Redkey as recommended by Mr. Abraham. These repairs will have a ten year warranty.

I. Future Meetings

Next Regular Board Meeting—March 13, 2018, 6:00 p.m., Superintendent's Office
Economic Development Tour & Board Meeting—February 20, 2018, 7:00 p.m., WCHS E-wing.

J. Comments/Correspondence

Debbie Merchant, retiring teacher, thanked the Board for the support they had shown her during her teaching career in Randolph Central.

K. Adjournment

The meeting was adjourned at 7:28.