

**Tuesday, March 13, 2018, Regular Session Minutes**

Members present: Mr. Fred Pries, President, Mr. Dallas Osting, Vice-President; Mr. Jeff Oswalt, Secretary; Mr. Bill Bush, Member; and Mr. Jay Harris, Member.

Administration present: Mr. Rolland Abraham, Superintendent; Mrs. Lisa Chalfant, Curriculum Director; and Katie Lash, Driver Middle School Principal.

**A. Welcome/Call to Order**

1. Pledge of Allegiance/Moment of Silence

Mr. Pries led the Pledge of Allegiance and Moment of Silence

2. President's Prerogative

Mr. Pries and the members of the Board recognized Andrew Toney, who represented Driver Middle School, as the runner up in the 2018 WIPB-TV spelling bee.

Mr. Pries and the members of the Board recognized the Lady Falcons for their Semi-State tournament victory and outstanding performance in the State Girls' Championship basketball game. This was the first girls' basketball team to make it to the State Finals in Winchester Community High School history.

**B. Approval of Agenda**

Mr. Abraham asked that the following items to be added, corrected, and/or clarified in the agenda.

**Correction in Item E.3.b.3**                      The amount Mr. Hargrave is requesting that each Driver Middle School softball coach receive as a split of the stipend should be \$764.00 each instead of \$754.00.

**Clarification for Item E.3.b.6&7**      Amy Gough and Amy Hoggatt will be Co-Math Bowl coaches at Willard Elementary, and therefore split the stipend and receive \$266.99 each.

**Clarification for Item H.10**              **Non-Certified Compensation**  
The increase of 1.25% that the non-certified staff of Randolph Central will receive will start with the May 18 pay that takes effect on April 21.

**Add Item H.13 Spain Trip**              **Additional Insurance Policy**  
Mr. Abraham will recommend that the Board approve the purchase of an additional insurance policy from ACE American Insurance Company to assure that students, staff, chaperones and Randolph Central School Corporation are fully covered on the trip to Spain. The annual premium for the policy is \$2,500.00. The policy does include some exclusions for certain activities.

Upon a motion by Mr. Bush seconded by Mr. Osting, with a 5-0 vote, the Board approved the additions, corrections, and clarifications to the agenda.

**C. Citizen Comments**

There were no comments or questions about agenda items from those citizens present at the meeting.

**D. Consent Agenda**

**1. Claims/Finance**

Claims numbered 212 through 378 dated March 6, 2018.

**2. Minutes**

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**3. Substitute Teacher List**

a. Mr. Abraham recommended Jessica Goforth be added to the corporation's Substitute Teacher list.

b. Mr. Abraham recommended Ami Enis be added to the corporation's Substitute Teacher list.

c. Updated 2017-2018 Substitute Teacher List was given to the Board.

**4. Fund Report and Monthly Appropriation Recap**

**5. Athletic Balances**

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved the consent agenda items.

**E. Personnel**

**1. Certified Personnel**

**a. Notice of Resignation**

1. Mr. Abraham recommended that the Board accept the resignation of Leah Lewis, kindergarten teacher at Baker Elementary, at the close of the school year.

2. Mr. Abraham recommended that the Board accept the resignation of Nancy Person, language arts teacher at Driver Middle School, at the close of the school year.

3. Mr. Abraham recommended that the Board accept the resignation of Marty McClain, special education teacher at Driver Middle School, at the close of the school year.

4. Mr. Abraham recommended that the Board accept the resignation of Brianna Refner, teacher at Willard Elementary School, at the close of the school year.

**b. Recommendation for Employment**

1. Mr. Abraham recommended that the Board approve the employment of Colton Prescott as the Agriculture teacher at Winchester Community High School for the 2018-2019 school year. Mr. Prescott will be hired at B-7 on the New Hire Salary Schedule and will receive up to 40

additional days for Summer Agriculture Experience depending on the number of students enrolled. This offer does include the four step bump.

**2. Non-Certified Personnel**

- a. Mr. Abraham asked the Board to approve the termination of employment of Tammy Brown as a cafeteria staff member effective February 23, 2018.

**3. Extra-Curricular Personnel**

**a. Notice of Resignation**

1. Mr. Abraham recommended that the Board accept the resignation of Kerry McCoy as 7<sup>th</sup> grade girls' basketball coach at Driver Middle School.

**b. Recommendation for Employment**

1. Mr. Abraham recommended that the Board approve the employment of Abreana Gaddis as a girls' softball coach at Driver Middle School. She is currently a volunteer softball coach at Winchester Community High School.
2. Mr. Abraham recommended that the Board approve the employment of Kalle Gaddis as a girls' softball coach at Driver Middle School. She is currently a volunteer softball coach at Winchester Community High School.
3. Mr. Hargrave requested that the Driver Middle School softball coach's stipend be divided between the two coaches accordingly:
- |                |          |
|----------------|----------|
| Abreana Gaddis | \$764.00 |
| Kalle Gaddis   | \$764.00 |
4. Mr. Abraham recommended that the Board approve the employment of Morgan Boyd as the 7<sup>th</sup> grade girls' basketball coach at Driver Middle School.
5. Mr. Abraham recommended that the Board approve Brian Frantz as an assistant junior high track coach at Driver Middle School. Mr. Frantz is currently the boys' freshman basketball coach.
6. Mr. Abraham recommended that the Board approve Amy Gough as a Math Bowl coach at Willard Elementary. As a co-coach, she will receive a stipend of \$266.99.
7. Mr. Abraham recommended that the Board approve Amy Hoggatt as a Math Bowl coach at Willard Elementary. As a co-coach, she will receive a stipend of \$266.99.

**c. Recommendations for Volunteer Coach**

1. Mr. Abraham recommended that the Board approve Bradley Clark as a volunteer assistant baseball coach at Winchester Community High School. Mr. Clark is currently a football coach at Driver Middle School.

**d. Winter Sports Supervisors' Compensation**

1. Mr. Abraham recommended that the Board approve the addition of \$200.00 to the already approved amount of \$1,700.00 for Winter Sports supervision at Driver Middle School as submitted by Mr. Hargrave.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved all personnel items on the agenda.

**F. Reports**

**1. Report from the Superintendent**

**a. Driver Middle School Report**

Mr. Abraham presented on the progress made at Driver Middle School on discipline referrals.

**2. Reports from the Curriculum Director**

**a. DMS ISTEP+ Testing**

Mrs. Chalfant explained the mode change for ISTEP+ testing at Driver Middle School.

**b. Suicide Prevention Training**

Mrs. Chalfant explained the district's efforts to meet the suicide prevention training requirement, beginning with the 2018-2019 school year.

**c. Early College Site Visit**

Mrs. Chalfant reported to the Board about the Early College site visit on March 19, 2018. She also invited a Board member to participate in the visit.

Mr. Osting volunteered to represent the Board at the Early College site visit on March 19, 2018

**G. Unfinished Business—None**

**H. New Business**

**1. Administrator Contracts**

Mr. Abraham recommended that the Board extend the contracts of Lisa Chalfant, Cindy Winkle, Laura Miller, Jeremy Duncan, and Karla Reed through June 30, 2019.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved extending the contracts for these five administrators.

**2. Suicide Prevention Policy/5350**

Mr. Abraham presented the Suicide Prevention Policy (5350) to the Board for the first reading.

The second reading for this policy will take place at the next school board meeting.

**3. Teacher MacBook Purchase**

Mr. Abraham recommended that the Board approve the purchase of 135 MacBook Air computers and 135 corresponding cases. The purchase will be financed over four years with an annual advance payment of \$27,878.92. This first payment will be funded through 2016 GO Bond funds. The second year payment will be funded through the sale of the old MacBook Air computers to Apple Crossing. The third and fourth year payments will be funded either through Operation Funds dollars or future GO Bond funds.

Upon a motion by Mr. Bush, seconded by Mr. Harris, with a 5-0 vote, the Board approved the purchase of 135 MacBook Air laptops and cases.

**4. American Red Cross Facility Use Agreement**

Mr. Abraham recommended that the Board approve the Facility Use Agreement with the American Red Cross to utilize Winchester Community High School and Driver Middle School in the event of a local disaster “upon request and if feasible.”

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 5-0 vote, the Board approved the recommendation of Mr. Abraham for the American Red Cross to be able to utilize Winchester Community High School and Driver Middle School in the event of a local disaster “upon request and if feasible.”

**5. Surplus Buses**

Mr. Abraham recommended that the Board declare nine buses (5, 7, 11, 12, 13, 20, 25, 26, and 27) as surplus and approve them for sale. The buses will be advertised by year, make, type, and weight.

Upon a motion by Mr. Harris, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the recommendation of Mr. Abraham to declare nine buses (5, 7, 11, 12, 13, 20, 25, 26, and 27) as surplus and approve them for sale. The buses must be advertised for sale as their value was determined to be more than \$1,000.

**6. PreVenture Program MOU**

Mr. Abraham recommended that the Board approve the use of the Overdose Lifeline Inc. program, PreVenture, at Driver Middle School (8th grade) and Winchester Community High School. Students will take the pre-survey evaluation and would be assessed in the following areas of personality: impulsivity, sensation seeking, anxiety sensitivity, and negative-thinking. PreVenture staff would then come back to the school and provide training (two ninety minute sessions) in coping strategies and long-term goal setting with students that are one standard deviation above the mean in each of those four areas. A student would be placed in the training that had the highest rating if they scored high in multiple areas. PreVenture uses School-based personality targeted interventions for youth mental health promotion and substance abuse prevention. This is a voluntary process, so parents will have the opportunity to opt-out.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the recommendation of Mr. Abraham to use the Overdose Lifeline Inc. program, PreVenture, at Driver Middle School (8th grade) and Winchester Community High School. The grades that will be asked to participate in this evaluation and assessment will be determined at a later date.

**7. WCHS/DMS Strength & Conditioning Program**

Mr. Abraham discussed a three phase approach to upgrading the strength and condition room at the high school and middle school. Mr. Abraham presented an option to fund phase one for the Board to consider.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved the project and cost as recommended by Mr. Abraham to upgrade the strength and condition room at the high school and middle school.

**8. EIRPC Housing Survey**

Mr. Abraham asked the Board to approve the distribution of the EIRPC Housing Survey to RCSC staff. The Eastern Indiana Regional Planning Commission (EIRPC) is comprised of Fayette, Randolph, Rush, Union, and Wayne Counties. EIRPC has embarked on a detailed study of the housing needs in Eastern Indiana with the assistance of Purdue University's Center for Regional Development. EIRPS is working to make sure we have housing available that meets the needs of our current and future workforce. During the month of March, an electronic survey instrument will be available to record responses from area residents and employees.

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 5-0 vote, the Board approved the recommendation of Mr. Abraham that the staff of Randolph Central be asked to participate in a volunteer survey of the EIRPC Housing Commission.

**9. 2018 Summer School Proposal**

Mrs. Chalfant presented the 2018 summer school proposal and requested the Board's permission to submit the proposal and projected costs to the Indiana Department of Education. All proposed costs contained within this proposal are reimbursable by the state at a rate to be released in May 2018. In addition to the reimbursable summer school courses, Mrs. Chalfant will request approval to conduct a Plato credit recovery lab during the summer, as in the past. The expense of the non-certified supervisor would be paid by the General Fund, and it will be approximately \$1,600.00.

Upon a motion by Mr. Bush, seconded by Mr. Osting, with a 5-0 vote, the Board approved the recommendation of Mr. Abraham and Mrs. Chalfant for the 2018 summer school proposal and permission to submit the proposal and projected costs to the Indiana Department of Education.

**10. Non-Certified Compensation**

Mr. Abraham recommended that the Board approve an increase of 1.25% for the non-certified staff at Randolph Central. While the Board of School Trustees clearly desires to do more this is what the financial conditions currently dictate. The Board will begin considering support staff raises annually. The total cost of this increase will be \$34,469.23 including PERF, FICA, and Medicare. This increase will be reflected in the May 18 pay and takes effect on April 21.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the recommendation of Mr. Abraham for a 1.25% raise for non-certified staff.

**11. Three-Year Professional Development Goals**

Mr. Abraham and Mrs. Chalfant will present the three-year instructional priorities for Randolph Central and request funding for professional development activities.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the recommendation of Mr. Abraham and Mrs. Chalfant for the three-year instructional priorities for Randolph Central and requested funding of up to \$12,800.00 for professional development activities during year one (1) of the plan.

**12. Out of State and Overnight Fieldtrips**

- a. Mr. Abraham recommended approval for Daryl Goodwin and Winchester Community High School FFA students to attend a Judging Contest in Celina, Ohio on March 17, 2018.

- b. Mr. Abraham recommended approval for Dustin Shannon and two Winchester Community High School students to represent WCHS and Randolph Central in the Varsity Brands Spirit Awards Finals in Orlando, Florida on May10-May 14, 2018.

Upon a motion by Mr. Osting, seconded by Mr. Harris, with a 5-0 vote, the Board approved these two fieldtrips.

**13. Spain Trip - Additional Insurance Policy**

Mr. Abraham recommended that the Board approve the purchase of an additional insurance policy from ACE American Insurance Company to assure that students, staff, chaperones and Randolph Central School Corporation are fully covered on the trip to Spain. The annual premium for the policy is \$2,500.00. The policy does include some exclusions for certain activities.

Upon a motion by Mr. Bush, seconded by Mr. Osting, with a 5-0 vote, the Board approved the purchase of an additional insurance policy for the Spain trip

**I. Future Meetings**

Next Regular Board Meeting—April 10, 2018, 6:00 p.m., Superintendent’s Office  
Board Work Session—April 24, 2018 from 5:00 to 8:00 p.m., Superintendent’s Office  
ISBA Spring Regional Meeting--April 25, 2018, 5:30 p.m. registration at Hagerstown

**J. Comments/Correspondence**

**K. Adjournment**

Meeting adjourned at 7:30 p.m.

Board President \_\_\_\_\_

Board Secretary \_\_\_\_\_