

## **Tuesday, April 10, 2018, Regular Session Minutes**

The Board of School Trustees of the Randolph Central School Corporation met in Regular Session on Tuesday, April 10, 2018, in the library of Winchester Community High School/Driver Middle School. The meeting convened at 6:00 p.m.

Members present: Mr. Fred Pries, President, Mr. Dallas Osting, Vice-President; Mr. Jeff Oswalt, Secretary; Mr. Bill Bush, Member; and Mr. Jay Harris, Member.

Administration present: Mr. Rolland Abraham, Superintendent; Mrs. Lisa Chalfant, Curriculum Director; and Karla Reed, Interim WCHS Principal.

### **A. Welcome/Call to Order**

#### **1. Pledge of Allegiance/Moment of Silence**

Mr. Pries led the Pledge of Allegiance and Moment of Silence

#### **2. President's Prerogative**

Mr. Pries and the members of the Board recognized the WCHS FCCLA Chapter for their performance at the state leadership conference. The group achieved 5 gold medals for state projects and 3 silver medals for STAR (national) projects. Two are alternates for nationals. The Chapter also received a GOLD HONOR AWARD for their chapter book and a Membership Award. Mrs. Neville was also recognized for 25 years as a FCCLA advisor.

Mr. Pries and the members of the Board recognized the efforts of the cast, crew, sponsors, and parents for an outstanding production of Mary Poppins.

### **B. Approval of Agenda**

Mr. Abraham asked that the following items be added to the agenda.

**Add Item E.1.c.1.** Mr. Abraham will recommend to the Board that they accept the resignation of Charles J. Miller from his teaching and administrative contract with Randolph Central School Corporation effective June 30, 2018.

**Add Item H.9.** Mr. Abraham will recommend to the Board that they allow the YMCA to rent up to two buses and drivers from the school corporation for their Summer Day Camp field trips. The trips begin on June 5, 2018 and end on August 7, 2018 with one trip to Dayton, Ohio.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0, the Board approved the amendments to the agenda.

### **C. Citizen Comments**

There were no comments or questions about agenda items from those citizens present at the meeting.

**D. Consent Agenda**

**1. Claims/Finance**

Claims numbered 379 through 550 dated April 4, 2018.

**2. Minutes**

Regular Session--March 13, 2018

Special Session—March 16, 2018

**3. Substitute Teacher List**

a. Mr. Abraham recommended Chelsea Rice be added to the corporation's Substitute Teacher list.

b. Mr. Abraham recommended Amber McIntire be added to the corporation's Substitute Teacher list.

c. Updated 2017-2018 Substitute Teacher List was given to the Board.

**4. Fund Report and Monthly Appropriation Recap**

**5. Athletic Balances**

Upon a motion by Mr. Oswalt, seconded by Mr. Bush, with a 5-0 vote, the Board approved the consent agenda items.

**E. Personnel**

**1. Certified Personnel**

**a. Notice of Retirement**

1. Mr. Abraham recommended that the Board accept the notice of retirement of Sherry Oakerson, Driver Middle School language arts teacher, effective at the end of the 2017-2018 school year; and waive the March 1, 2018 deadline for "Buy Out of Retirement Benefits."

2. Mr. Abraham recommended that the Board approve the retirement of Cynthia Winkle, Baker Elementary Principal, effective at the end of the 2017-2018 school year; and waive the March 1, 2018 deadline for "Buy Out of Retirement Benefits."

**b. Recommendation for Employment**

1. Mr. Abraham recommended the Board approve 20 additional days for Daryl Goodwin to teach the Summer Agricultural Experience (SAE) at his current daily rate.

2. Mr. Abraham recommended the Board approve the hiring of Roger King as a part-time welding instructor for the 2018-2019 school year. Mr. King will be hired at the MA-11 and will be compensated at one-third of a normal school day.

**c. Notice of Resignation**

1. Mr. Abraham recommended to the Board that they accept the resignation of Charles J. Miller from his teaching and administrative contract with Randolph Central School Corporation effective June 30, 2018.

**2. Non-Certified Personnel**

**a. Notice of Resignation**

Mr. Abraham recommended that the Board accept the resignation of Mary Miller as a paraprofessional at Willard Elementary School.

**3. Extra-Curricular Personnel**

**a. Recommendations for Volunteer Coach**

Mr. Abraham recommended that the Board approve JW (Jerry) Miller as a volunteer football and track coach at Winchester Community High School and Driver Middle School for the 2018-2019 school year.

Upon a motion by Mr. Harris seconded by Mr. Osting, with a 5-0 vote, the Board approved all personnel items on the agenda.

**F. Reports**

**Reports from the Superintendent**

**a. Umbaugh Report**

Upon Mr. Abraham's request, Lindsay Simonetto reported to the Board on the Tax Rate & Assessed Value Study conducted by Umbaugh. The report included potential borrowing scenarios for possible capital projects and how that would impact the Corporation's Protected Taxes Waiver.

**b. High School Principal Search Update**

Mr. Abraham gave an update on the search for a new principal for Winchester Community High School.

**G. Unfinished Business**

**1. Second Reading of Revised Suicide Prevention Policy/5350**

Mr. Abraham presented the Suicide Prevention Policy (5350) to the Board for a second reading, and requested that the Board adopt the Suicide Prevention Policy (5350) as submitted.

Upon a motion by Mr. Oswalt, seconded by Mr. Harris, with a 5-0 vote, the Board adopted the new Suicide Prevention Policy (5350).

**H. New Business**

**1. Mini-Bus**

Based upon the three quotes that Stacey Lewis received, Mr. Abraham recommended the Board accept the quote from Kerlin Bus Sales of \$55,415.00 to purchase a new 159 inch, 14 passenger activity bus. With Board approval, this will be the second activity bus purchased this year.

Upon a motion by Mr. Bush, seconded by Mr. Osting, with a 5-0 vote, the Board approved the quote from Kerlin Bus Sales for a new 159 inch, 14 passenger activity bus.

**2. Interim Principal**

Mr. Abraham recommended the Board approve 10 additional days, at the Principal's daily rate, on Karla Reed's contract, for the 2017-2018 school year; and that she be paid the difference between her daily rate and the Principal's daily rate for the dates beginning

March 16 through May 24, 2018, plus the 10 additional days. The total cost of this recommendation is \$4,390.96.

Upon a motion by Mr. Osting, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved paying Karla Reed the difference between her daily rate and the Principal's daily rate for the dates beginning March 16 through May 24, 2018, plus the same rate for 10 additional days.

**3. ENA Unified Master Service Agreement**

Mr. Abraham recommended that the Board approve the ENA Unified Master Service Agreement between ENA Services LLC and Randolph Central School Corporation dated March 22, 2018. This contract provides for our phone service, Internet access, and other services. After the eRate discount our monthly lease is dropping from \$2,699.00 down to \$1,829.00.

Upon a motion by Mr. Oswalt, seconded by Mr. Osting, with a 5-0 vote, the Board approved the agreement between Randolph Central and ENA for our phone, Internet, and other services.

**4. Unite Private Networks, LLC Contract**

Mr. Abraham recommended that the Board approve the Wide Area Network Leasing and Service Agreement between Unite Private Networks, LLC and Randolph Central School Corporation dated March 22, 2018. This contract provides for the lease of our fiber (WAN Facilities and Services). After the eRate discount our monthly lease is dropping from \$990.60 down to \$792.60.

Upon a motion by Mr. Harris, seconded by Mr. Bush, with a 5-0 vote, the Board approved the contract between Randolph Central and Unite Private Networks for our Internet fiber facilities and services.

**5. Welding Lab Construction**

Mr. Abraham recommended that the Board approve the low bid from Hinty Construction LLC in the amount of \$29,500.00 to construct a welding lab by dividing current space. The bid includes building a block wall with a footer, installing a 6 foot door to the hallway, and adding welding booths.

Upon a motion by Mr. Bush, seconded by Mr. Osting, with a 5-0 vote, the Board approved the quote to construct a welding lab in the E wing of Winchester Community High School.

**6. Summer Lunch Program**

Mr. Abraham recommended that the Board approve the Summer Lunch Program as submitted by Teresa Hartsock.

Upon a motion by Mr. Harris, seconded by Mr. Oswalt, with a 5-0 vote, the Board approved the Summer Lunch Program to be offered at Winchester Community High School/Driver Middle School this summer.

**7. Instrument Purchase, WCHS/DMS Band Program**

Mr. Abraham recommended that the Board approve Mr. Boes' proposal (Priority 1, 2, and 3) to purchase new instruments from Muncie Music Center for the WCHS/DMS Band Program. The total cost of the proposal is \$40,122.00 and this purchase will be funded entirely from the BEST TRUST FUND account.

Upon a motion by Mr. Osting, seconded by Mr. Bush, with a 5-0 vote, the Board approved the purchase request made by Mr. Boes for new instruments for WCHS/DMS band programs.

**8. Out of State/Over Night Fieldtrips**

Mr. Abraham recommended that the Board grant approval for Holly Gutierrez to take the Summer PE class to Houston Woods, Oxford OH; Greenville, OH; and Scene75 Activity Center, Dayton, OH. during summer physical education between the dates of May 25 and June 8, weather permitting.

Upon a motion by Mr. Oswald, seconded by Mr. Harris, with a 5-0 vote, the Board approved the out-of-state fieldtrips for the Summer PE class.

**9. YMCA Bus/Driver Request**

Mr. Abraham recommended to the Board that they allow the YMCA to rent up to two buses and drivers from the school corporation for their Summer Day Camp field trips. The trips begin on June 5, 2018 and end on August 7, 2018 with one trip to Dayton, Ohio.

Upon a motion by Mr. Oswald, seconded by Mr. Osting, with a 5-0 vote, the Board approved the rental of up to two buses and drivers from the school corporation for their Summer Day Camp field trips.

**I. Future Meetings**

Board of Work Session—April 24, 2018 from 5:00 to 8:00 p.m., Central Office  
ISBA Regional Spring Regional Meeting--April 25, 2018, 5:30 p.m. registration at Hagerstown  
Regular Session Meeting, May 8, 2018 6:00 p.m., Central Office

**J. Comments/Correspondence**

There were no additional comments.

**K. Adjournment**

Meeting adjourned at 7:37 p.m.